

## RECORD OF BOARD MINUTES

Boone County, Kentucky

July 13, 2011

The Point Pleasant Fire Protection District Board of Trustees met in regular session at the Point Pleasant Fire Station, Marshall Station, 3444 Turfway Road, Boone County, KY at 9:30 AM on the 13<sup>th</sup> day of July 2011, with a quorum present:

Chairman Ed Divine

Treasurer Debbie Newman

Trustee James Rice

Trustee M.L. Thinnes

Chief Giordano

Council Bill Knoebel

Members absent: Secretary Arthur Crowe, Trustee Brian Laws and Trustee Jason Matthews.

### **CALL TO ORDER**

Chairman Divine called the meeting to order at 9:30 AM with the Pledge of Allegiance to the Flag. The start of the meeting was delayed in order to achieve a quorum.

### **ELECTIONS**

As a result of the recent election, Trustee Thinnes was re-elected and sworn in as a property owner in compliance with KRS 75.031 and the by-laws of the Point Pleasant Fire District.

The Chair advised that all officer positions within the District Board are now open for election. Each position was declared vacant and opened for nominations. Edward Divine was nominated for Chair by Trustee Thinnes; seconded by Debbie Newman. There were no other nominations for this position. Debbie Newman was nominated for Treasurer by Trustee Rice; seconded by Trustee Thinnes. There were no other nominations for this position. Arthur Crowe was nominated as Secretary by Trustee Thinnes; seconded by Trustee Newman. There were no other nominations for this position.

### **MINUTES OF JUNE 8, 2011 DISTRICT BOARD MEETING**

The chair entertained a motion to dispense with the reading of the minutes from this meeting. Motion made by Trustee Thinnes; seconded by Treasurer Newman. Motion carried; all in favor.

The chair entertained a motion to accept the minutes from these two meetings as recorded without any additions, corrections, or deletions. Motion made by Treasurer Newman; seconded by Trustee Rice. Motion carried; all in favor.

### **TREASURER'S REPORT**

The Treasurer's report was submitted for all to review. Treasurer Newman noted the payment to Advanced Radio. This is part of the grant the District received through KOHS and will be reimbursed for these funds when the paperwork clears.

The chair entertained a motion to accept the Treasurer's Report as submitted. Trustee Thinnas moved accept; seconded by Trustee Rice. Motion carried; all in favor.

### **CHIEF'S REPORT**

Several copies of the Chief's report were distributed. Attached is a complete copy of the Chief's Report. Special attention was paid to the following sections:

The Chief identified a need to enter into executive session.

The Chief identified the need to address the following items in new business with action from the board:

- Effective July 1<sup>st</sup>, Michael Rath and Will Stevie has resigned from the intern program and recommend acceptance as part time employees;
- Recommend the termination of Chris Combs from the internship program due to lack of participation;
- There are currently several vacancies in the Part-Time ranks. Asst. Chief Seibel is currently processing applications and working to fill these positions.
- Recommend the District accept resignations from the following personnel: Gorman, Hegener, and Schulte;

The Chief will be attending a class, hopefully with Treasurer Newman later this fall in regards to KRS-CERS pension.

Boone Fire Districts Health plan will move to PPACA guidelines.

The Chief is still working with County Administration in regards to the Foreign Trade Zone properties.

There are 3 years of various grant activities.

### **COMMITTEE REPORTS**

#### **EMPLOYEE RELATIONS**

No report.

#### **BUDGETING & FORECASTING**

No report.

#### **RETIREMENT**

Treasurer Newman advised they are still awaiting the results of the 415 report.

#### **ELECTIONS & APPOINTMENTS**

Already discussed.

### **INTERNSHIP**

Already discussed in the Chief's report. Trustee Thinnes wanted to clarify that the internship positions we are trying to fill are due to the ones discussed graduating and moving to part time. Chief Giordano confirmed this fact.

### **WORKER'S COMPENSATION**

Chief advised he met with our Insurance agent for a complete and comprehensive review of our entire insurance policy, to include worker's compensation. He investigated the inconsistencies we have experienced with our worker's compensation carrier. There are not many carriers to choose from, but he is having our broker investigate other carriers and advise our current carrier that we are not happy.

### **HEALTH INSURANCE AND BENEFITS**

No Report

### **VEHICLE STATUS**

Noted in Chief's Report. Trustee Rice advised the biggest item is the District is still waiting to hear on Ventilation 1367.

### **UNFINISHED BUSINESS**

Chairman Divine brought up the updated procurement policy for the District. There was short discussion as to the need of this document to fulfill the requirements for the KOHS grant. This document is an updated and more formalized policy than the District has had in the past and will serve as our guideline for future procurement.

The Chair entered a motion to accept this policy, motion made by Trustee Thinnes; seconded by Trustee Rice. Motion carried all in favor.

Chairman Divine asked if we have received anything from the Bank of America lease. Chief Giordano advised we have not.

### **PETITIONERS & COMMUNICATIONS**

No Report

### **EXECUTIVE SESSION**

Chief Giordano requested a brief executive session. Chairman Divine read the appropriate section:

**KRS 61.810 (1) b, c, e, f, g, j, and k:**

- (1) All meetings of a quorum of the members of any public agency at which any public business is discussed or at which any action is taken by the agency, shall be public meetings, open to the public at all times, except for the following:*
  - a. (f) Discussions or hearings which might lead to the appointment, discipline, or dismissal of an individual employee, member, or student without restricting that*

*employee's, member's, or student's right to a public hearing if requested. This exception shall not be interpreted to permit discussion of general personnel matters in secret;*

Motion made to enter into executive session by Treasurer Newman; Seconded by Trustee Thinnes. Motion carried, all in favor. The Board entered executive session at 9:55 AM.

Motion to exit executive session by Trustee Thinnes; Seconded by Treasurer Newman. Motion carried, all if favor. The Board exited executive session at 10:14 AM.

### **NEW BUSINESS**

The Chair entertained a motion to accept Michael Rath and Will Stevie as part time employees. Motion made by Trustee Thinnes; seconded by Trustee Rice. Motion carried, all in favor.

The Chair entertained a motion to terminate Chris Combs from the intern program. Motion made by Trustee Thinnes; seconded by Trustee Rice. Motion carried, all in favor.

The Chair entertained a motion to accept the resignations of firefighters Gorman, Hegener, and Schulte. Motion made by Trustee Rice; seconded by Trustee Thinnes. Motion carried, all in favor.

The Chair presented a proposal and entertained a motion to accept an increase for the compensation of the District Board members to increase to \$100 per month plus \$25 if they attend the regularly scheduled Board meeting. This is due to the increased push by the Chair to the members of the Board to increase their meetings and participation with their committees. This will require a W-2 to be completed. There was much discussion that followed as to this cost and how it was set. This rate is similar to surrounding districts. There was discussion as to other rates, but also as to the demands of the District members to attend during the day. Motion made by Trustee Thinnes to accept the proposal; seconded by Trustee Rice. Motion carried, all in favor.

Chief Giordano advised, for the record and the minutes, that the Board that there will be significant increases to the retirement that will be paid out in the near future. This is due to the fact that no contributions were paid this last year fiscal year by the District (to the Point Pleasant Retirement not CERS) due to awaiting the 415 reports from the retirement company.

### **ADJOURNMENT**

The next Point Pleasant Fire District Board Meeting will be at the Marshall Station on August 10, 2011 at 9:00 AM.

Meeting was adjourned at 10:30 AM when there was a loss of quorum.

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Mr. Art Crowe  
Secretary  
Point Pleasant Fire Protection District  
Board of Trustees

