

RECORD OF BOARD MINUTES

Boone County, Kentucky

November 9, 2011

The Point Pleasant Fire Protection District Board of Trustees met in regular session at the Point Pleasant Fire Station, Marshall Station, 3444 Turfway Road, Boone County, KY at 8:55 AM on the 9th day of November 2011, with a quorum present:

Chairman Ed Divine

Secretary Arthur Crowe

Trustee Brian Laws

Trustee James Rice

Trustee M.L. Thinnies

Chief Giordano

Asst. Chief Eric Seibel

Council Bill Knoebel

Members absent: Treasurer Debbie Newman and Trustee Jason Matthews

CALL TO ORDER

Chairman Divine called the meeting to order at 8:55 AM.

SPECIAL PRESENTATION

Chairman Divine opened the meeting by allowing a brief presentation by Bill Vogelpohl and Kevin Klemen of Vogelpohl Fire Apparatus. They distributed paperwork and did short presentation on Houston-Galveston Area Council Buy program. Under this program, the District could purchase the aerial much as they purchase vehicles on state contract pricing. This is a program that 90% of all fire apparatus in the state of Texas is purchased under, and has been used by local municipalities in Kentucky. Newport Fire Department recently purchased an aerial truck through this program. This is an option the truck committee and the Chiefs are investigating as an option to replace the aerial device. Council Knoebel advised he was not as familiar with procurement regulations as he felt comfortable to weigh an opinion at this time. He requested time to review the distributed literature and the applicable statutes to ensure the program was in compliance and the District would be in the spirit of the bid process to ensure they received the best possible pricing and product for the expenditure of District funds.

The chair entertained a motion to give the Council and the Chiefs permission to further investigate HGAC Buy as a possible avenue of procurement for the new aerial truck, and furthermore, present more information at the December District Board Meeting so the that the Fire District Board can then make an informed opinion on the program. The chair also advised the Board to review the documents and forward the any questions they may have to Assistant Chief Seibel. Motion made by Trustee Thinnies; seconded by Trustee Rice. Motion passed; all in favor.

MINUTES OF OCTOBER 12, 2011 DISTRICT BOARD MEETING

The chair entertained a motion to dispense with the reading of the minutes from this meeting. Motion made by Secretary Crowe; seconded by Trustee Thinnies. Motion carried; all in favor.

The chair entertained a motion to accept the minutes from this meeting as recorded without any additions, corrections, or deletions. Secretary Crowe; seconded by Trustee Laws. Motion carried; all in favor.

TREASURER'S REPORT

The Treasurer's report was submitted for all to review. The report was presented by Chief Giordano in Treasurer Newman's absence. Special attention was drawn to the large payment made to Vogelpohl Fire Equipment. This was equipment purchased on grant. Chief Giordano advised he believed there may have been a clerical error in the amount reported paid to the Boone County Health Insurance plan. He would review this with Treasurer Newman.

The chair entertained a motion to accept the Treasurer's Report upon review by Chief Giordano and Treasurer Newman. Secretary Crowe moved accept; seconded by Trustee Thinnes. Motion carried; all in favor.

CHIEF'S REPORT

Chief's report was distributed. Specific discussion was given on the following points:

- Career Firefighter John Wiseman was resigning as full time to pursue a career with GCNKI Airport Fire Department but requested to remain as a part time employee. His resignation letter was attached to the Chief's report. Action requested in new business.
- A hiring process was completed to fill the vacancy created by John Wiseman. It was determined that we had 9 excellent candidates in house to choose from for the process. A supplement to the Chief's report was distributed outlining the process. Will Stevie proved to be the best candidate to fulfill the position at this time and is the recommended to be hired effective November 14th. Action requested in new business.
- Ventilation 1367: The unit failed again on an emergency incident and was taken to the vendor. Hamilton County will be notified and they may choose to pursue further legal action. Council Knoebel advised that in his last correspondence with Hamilton County (in regards to the previous problems), Hamilton County advised they would take the lead in the legal actions and would not be utilizing him. This has affected our ability to sell the old unit. During the meeting, the Chief took a call from a potential buyer and had to cancel the display of the unit.
- The deficiencies noted in the EMS inspection were corrected and acknowledged by KBEMS.
- The 2008 AFG funds that were due back have been paid. We are only awaiting confirmation that the funds have been received.
- There is a need to go into Executive Session.

COMMITTEE REPORTS

EMPLOYEE RELATIONS

No report. Secretary Crowe advised he will make an effort to make better contact with the Captains in the future.

BUDGETING & FORECASTING

As reported in the Chief's report, all field reporting for the audit has been completed. Also, as reported in the Chief's report, the CPA firm has offered to extend the 3 year contract price for conducting the 3rd party audits at the same rate; no increases. Chief Giordano advised he would be contacting the other District's in regards to their interest in pursuing this option as it will save money, before he makes his recommendation to this District Board.

RETIREMENT

Chairman Divine reported, letter was sent to Schneider & Brown terminating their actuary services as third party administrators for the 415 Target Benefit Plan. The District has now procured the services of Burke & Schindler as the TPA. Linda Harlow is going through the paperwork now to review the amount of contributions the District should be making. We are waiting to hear back.

ELECTIONS & APPOINTMENTS

The Chair requested Trustee Rice take over the responsibilities of this committee. Trustee Rice agreed. Chairman Divine did request a report from Trustee Rice at the next meeting because there was both an election and an appointment upcoming.

INTERNSHIP

Chief Giordano reported that the program is going well.

WORKER'S COMPENSATION

No Report

HEALTH INSURANCE AND BENEFITS

No Report

VEHICLE STATUS

Included in distributed Chief's report.

UNFINISHED BUSINESS

Council Knoebel reported that he did receive some response in regards to the WBS litigation, but it was not what he had requested. However, he did have enough information that he scheduled a meeting with Chief Giordano, Assistant Chief Seibel, and Captain Gronck to discuss possible options to pursue. He requested the District Board go to Executive Session to discuss these options.

Chairman Divine requested confirmation that the check had been sent in regards to the 2008 AFG grant to close out the grant. Assistant Chief Seibel advised the check had been sent and we were awaiting confirmation of close-out.

PETITIONERS & COMMUNICATIONS

No Report

EXECUTIVE SESSION

Council Knoebel identified a need to enter into executive session as outlined in KRS 61.810 (1) (c).

Chief Giordano identified a need to enter in executive session as outlined in KRS 61.810 KRS 61.810 (1) (f)

KRS 61.810 (1) b, c, e, f, g, j, and k:

(1) All meetings of a quorum of the members of any public agency at which any public business is discusses or at which any action is taken by the agency, shall be public meetings, open to the public at all times, except for the following:

(c) Discussions of proposed or pending litigation against or on behalf of the public agency;

(f) Discussions or hearings which might lead to the appointment, discipline, or dismissal of an individual employee, member, or student without restricting that employee's, member's, or student's right to a public hearing if requested. This exception shall not be interpreted to permit discussion of general personnel matters in secret;

The chair entertained a motion to enter into executive session. Motion made by Trustee Crowe; seconded by Trustee Rice. The Chair requested that the Chief and Assistant Chief remain in Executive Session. Motion carried, all in favor. District Board entered into executive session at 9:58 AM.

The chair entertained a motion to exit executive session. Motion made by Trustee Thinnest; seconded by Trustee Rice. Motion carried, all in favor. District Board exited executive session at 10:54 AM.

NEW BUSINESS

Chair Divine he had received a letter from Trustee Jason Matthews tendering his resignation as a member of the Point Pleasant Fire Protection District Board. The letter was read. The Chair entertained a motion to accept the resignation of Trustee Jason Matthews. Motion made by Trustee Crowe; seconded by Trustee Laws. Motion carried, all in favor.

Chairman Divine advised he had the Chief and Assistant Chief advise the firefighters there was a vacancy that would be filled. The vacancy would fill the position only to the end of Trustee Matthews scheduled appointment of June 30, 2012, and then a regular election would be held. Chairman Divine drafted and read a letter to Judge Executive Moore. The letter did not include a name because he had not heard a name yet. Assistant Chief Seibel had expressed an interest in filling the position. Assistant Chief Seibel also advised that he had informed the shifts of the open position and they should express their interest to the Chief if they were interested in filling the position. Chief Giordano advised he has not heard from any interested persons.

There was discussion that followed, but it was also advised that half of the career staff were ineligible because they were not residents of KY, which is a requirement. Decision was made to accept the proposal of Assistant Chief Seibel to fill the vacant position. The Chair requested that Assistant Chief Seibel submit a letter to him no later than this Friday.

The Chair did clarify to the Board and the Chiefs that they have been given permission to investigate the HGAC Buy program as an option. All parties should remember and be prepared to make an informed decision at the December meeting due to a price increase deadline and if all parties do not have appropriate information by this time, they should be prepared to deal with it. Furthermore, should the District decide to sign into an inter-local agreement with HGAC, it will not inhibit the District's ability or right should it still choose to go out to bid for this or any other project.

The Chair entertained a motion to accept the resignation of John Wiseman as a career firefighter/EMT. The resignation letter was ready by Assistant Chief Seibel. Motion made by Trustee Thinnes; seconded by Trustee Rice. Motion carried; all in favor.

The Chair entertained a motion to accept the request of John Wiseman to remain as a part-time firefighter/EMT. Motion made by Trustee Thinnes; seconded by Trustee Rice. Motion carried; all in favor.

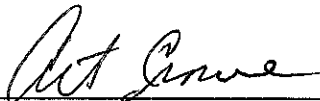
The Chair entertained a motion to accept to Will Stevie as a full time firefighter/EMT with an effective date of November 14th, 2011 with a one year probation period. Motion made by Trustee Thinnes; seconded by Trustee Rice. Motion carried; all in favor.

The chair entertained a motion to authorize the attorney to proceed with negotiations with WBS. Motion made by Trustee Rice; seconded by Trustee Crowe. Motion carried; all in favor.

ADJOURNMENT

The next Point Pleasant Fire District Board Meeting will be at the Marshall Station on December 14, 2011 at 9:00 AM.

The Chair entertained a motion to adjourn. Motion made by Trustee Crowe; seconded by Trustee Rice. Motion passed, all in favor. Meeting adjourned at 11:10.



Mr. Art Crowe
Secretary
Point Pleasant Fire Protection District
Board of Trustees

