

RECORD OF BOARD MINUTES

Boone County, Kentucky

October 12, 2011

The Point Pleasant Fire Protection District Board of Trustees met in regular session at the Point Pleasant Fire Station, Marshall Station, 3444 Turfway Road, Boone County, KY at 9:00 AM on the 12th day of October 2011, with a quorum present:

Chairman Ed Divine

Trustee James Rice

Treasurer Debbie Newman

Asst. Chief Seibel

Secretary Arthur Crowe

Council Bill Knoebel

Trustee Brian Laws

Members absent: Trustee M.L. Thinnes, Trustee Jason Matthews and Chief Giordano.

CALL TO ORDER

Chairman Divine called the meeting to order at 9:00 AM.

MINUTES OF SEPTEMBER 14, 2011 DISTRICT BOARD MEETING

The chair entertained a motion to dispense with the reading of the minutes from this meeting. Motion made by Treasurer Newman; seconded by Trustee Rice. Motion carried; all in favor.

The chair entertained a motion to accept the minutes from these two meetings as recorded without any additions, corrections, or deletions. Motion made by Treasurer Newman; seconded by Trustee Rice. Motion carried; all in favor.

TREASURER'S REPORT

The Treasurer's report was submitted for all to review. It is a short report this month as it is the first month the report will be based on monthly reports as opposed to transactions since last meeting. Treasurer Newman made special note that EMS revenues are still down, and inquired on status of billing company. Asst. Chief Seibel advised we are actively investigating changing EMS billing agencies.

The chair entertained a motion to accept the Treasurer's Report as submitted. Secretary Crowe moved accept; seconded by Trustee Rice. Motion carried; all in favor.

CHIEF'S REPORT

Chief's report was distributed. Specific discussion was given on the following points:

- Part-Time Employee Nate Stevie was offered a career opportunity in San Francisco, CA so he had to resign from part time employment. Action will be needed in new business.
- Ventilation 1367: Registration was straightened out on this unit involving it and Engine 1351. The vehicle is registered and licensed properly now.
- Ambulance 1364: There has been problems with stalling and resulting service from McCluskey Chevrolet. Captain Rice has addressed and problems are resolved and we

will receive better service in the future. Since the unit is out of warranty, we will also be able to utilize local service providers.

- Direction was requested from board on moving forward with the capital improvement plan (CIP) plan to replace the oldest Tahoe. Discussion followed in regards to this vehicle and use and CIP. The chair entertained a motion to proceed with the CIP and replace the Tahoe. Motion made by Treasurer Newman; seconded by Trustee Laws. Motion passed all in favor.
- Chief Giordano and Ed Divine met with a new actuary in regards to a new TPA for the 415 retirement program.
- New equipment is being received as part of the 2010 AFG grant. The re-imbusement for funds has been requested and will be reflected as a large discrepancy on the next month's treasurer's report.
- There actually were three deficiencies in our EMS inspection, but they were negligible clerical reporting issues. Captain Baker is addressing these issues.
- Boone County is purchasing a program called eCivis that researches and manages grants. Asst. Chief Seibel attended a presentation on the program yesterday. The county is trying to diffuse their costs by selling login ID's to other special districts within the county. Cost of access would be dependent upon the number of ID's purchased by special districts. The estimated cost is \$300 - \$500. Asst. Chief Seibel advised this is a very worthwhile expense since it will reduce the number of hours researching appropriate grants and expose the District to more grant opportunities purchased.
- It was reported last month that we may owe funds back on our 2008 AFG grant. Asst. Chief Seibel and Treasurer Newman investigated in depth on Monday and we do, in fact, owe funds back. Asst. Chief Seibel passed information on how to complete this to Treasurer Newman so she can complete on Monday. The electronic paperwork has already been filed by Asst. Chief Seibel. This grant should close out as soon as DHS receives our check. They will not review 2011 grants until this has been completed.
- It was reported that the 2011 KOHS grant we filed received good review, although it is ineligible to be funded. Chief Giordano and Asst. Chief Seibel provided a presentation to the top administrators in KYEM and KOHS in Frankfort September 20. KOHS advised they are maintaining their stance that training is ineligible, but requested a list of need equipment to support the AHIMT in lieu of training. A list of equipment just under 80K was submitted and is under review.

COMMITTEE REPORTS

EMPLOYEE RELATIONS

No report.

BUDGETING & FORECASTING

No report.

RETIREMENT

Outlined in the Chief's report.

ELECTIONS & APPOINTMENTS

No report.

INTERNSHIP

No Report

WORKER'S COMPENSATION

No Report

HEALTH INSURANCE AND BENEFITS

No Report

VEHICLE STATUS

Included in distributed Chief's report.

UNFINISHED BUSINESS

Council reported that the current situation with WBS is that there has been no further movement on the case. We are not mediating and all correspondence he has sent to their council he has advised that her response was that she did not receive because she was out of the country. All requests he has sent for information to back up their claims have not been answered yet.

PETITIONERS & COMMUNICATIONS

No Report

EXECUTIVE SESSION

Asst. Chief Seibel identified a need to enter in executive session as outlined in KRS 61.810 KRS 61.810 (1) f

KRS 61.810 (1) b, c, e, f, g, j, and k:

(1) All meetings of a quorum of the members of any public agency at which any public business is discussed or at which any action is taken by the agency, shall be public meetings, open to the public at all times, except for the following:

- a. (f) Discussions or hearings which might lead to the appointment, discipline, or dismissal of an individual employee, member, or student without restricting that employee's, member's, or student's right to a public hearing if requested. This exception shall not be interpreted to permit discussion of general personnel matters in secret;*

The chair entertained a motion to enter into executive session. Motion made by Trustee Crowe; seconded by Trustee Newman. Motion carried, all in favor. District Board entered into executive session at 9:56 AM.

The chair entertained a motion to exit executive session. Motion made by Trustee Crowe; seconded by Trustee Newman. Motion carried, all in favor. District Board exited executive session at 10:08 AM.

There is no information on the Bank of America refund.

NEW BUSINESS

The chair inquired about the usage of the additional staff vehicle in the District's inventory that is not being utilized. The chair asked that the Chief would address this vehicle and its usage.

The chair entertained a motion to accept the resignation of Nate Stevie. Motion made by Trustee Crowe; seconded by Trustee Laws. Motion carried, all in favor.

The chair inquired as to the District's support of the Boone County eCivis program. Trustee Rice made a motion to support this program and purchase a user ID for the District not to exceed \$600; seconded by Trustee Newman. Motion carried; all in favor.

The Chair reported the he sent a letter to our current TPA for the 415 plan, Schneider and Brown stating that we were terminating our agreement with them, effective September 30, 2011. This decision was made due to the ongoing issues we have had with their service. The chair requested a motion to support this action. Motion made by Trustee Crowe; seconded by Trustee Newman. Motion carried; all in favor.

The chair entertained a motion to enter into agreement with Burke and Schindler to act as our new TPA in regards to the 415 plan. Motion made by Trustee Crowe; seconded by Trustee Newman. Motion carried; all in favor.

ADJOURNMENT

The next Point Pleasant Fire District Board Meeting will be at the Marshall Station on November 09, 2011 at 9:00 AM.

The Chair entertained a motion to adjourn. Motion made by Trustee Laws; seconded by Treasurer Newman. Motion passed, all in favor.



Mr. Art Crowe

Secretary

Point Pleasant Fire Protection District
Board of Trustees