

## RECORD OF BOARD MINUTES

Boone County, Kentucky

September 14, 2011

The Point Pleasant Fire Protection District Board of Trustees met in regular session at the Point Pleasant Fire Station, Marshall Station, 3444 Turfway Road, Boone County, KY at 9:00 AM on the 14<sup>th</sup> day of September 2011, with a quorum present:

Chairman Ed Divine

Trustee James Rice

Treasurer Debbie Newman

Chief Giordano

Trustee Brian Laws

Trustee M.L. Thinnes

Council Bill Knoebel

Members absent: Secretary Arthur Crowe and Trustee Jason Matthews.

### **CALL TO ORDER**

Chairman Divine called the meeting to order at 9:00 AM.

### **MINUTES OF JUNE 8, 2011 DISTRICT BOARD MEETING**

The chair entertained a motion to dispense with the reading of the minutes from this meeting. Motion made by Trustee Thinnes; seconded by Trustee Rice. Motion carried; all in favor.

The chair entertained a motion to accept the minutes from these two meetings as recorded without any additions, corrections, or deletions. Motion made by Treasurer Newman; seconded by Trustee Thinnes. Motion carried; all in favor.

### **TREASURER'S REPORT**

The Treasurer's report was submitted for all to review. Special note to given to the following expenses:

- \$25K annual liability on VFIS insurance
- \$10K to Vogelpohl for outstanding work on the new pumper
- Payouts to interns.

The chair entertained a motion to accept the Treasurer's Report as submitted. Trustee Thinnes moved accept; seconded by Trustee Laws. Motion carried; all in favor.

### **CHIEF'S REPORT**

Extensive Chief's report was distributed. Specific discussion was given on the following points:

- Ventilation 1367: Council asked about status and communication with Hamilton County and the Federal Government. Chief Giordano advised unit is in service and we are awaiting reports from vendor. Council advised Hamilton County has requested future issues be forwarded to them on third contact with vendor.
- Chapter 27 changes were discussed. Council recommended naming the new Chapter 27 segments as Chapters 27A, 27B, and 27C as opposed to Chapters 27, 28, and 29. Council also recommended removing the sentence that stated all paychecks will be void in 90

days since all checks are now direct deposited. Discussion followed , ultimate decision was for the recommendation of Chapters 27, 28, and 29 to be observed and the “90 day” sentence shall be removed.

- The AFG grants were submitted; this included a request for capital expenses for the District to transition into an ALS EMS provider. If this grant is received, it will require quick action on several items by the District.
- There was discussion regarding the coins that Chief Giordano and Asst. Chief Seibel received from General Hetzl of KYEM in appreciation for the work they have done with AHIMT training throughout the state as part of the Northern KY AHIMT. These were presented at the recent KESC awards banquet. There was a special mention for the District and its staff and the work that is done to advance emergency incident management throughout the Commonwealth. Chief Giordano personally thanked the board for allowing its personnel to participate in this project.
- The 2011 KOHS grant received good review, although it is ineligible to be funded. Chief Giordano and Asst. Chief Seibel will provide a presentation to KOHS in Frankfort September 20 in order to secure other funding. The 2010 KOHS grant was closed out. This radio equipment was already utilized at the Boone County Fair with good reviews.
- There was discussion that Insight communications is again looking to provide the option of service for phone, internet and television to the station. This is an option the operational staff will be investigating as a more economical package for the District if it does become available.
- There was a question as to the remaining term dates for the sitting members of the District. Paperwork was distributed noting the District members and the expiration of their term dates.

## **COMMITTEE REPORTS**

### **EMPLOYEE RELATIONS**

No report.

### **BUDGETING & FORECASTING**

No report.

### **RETIREMENT**

Chairman Divine reported the District is still awaiting the 415 final report from the auditor.

### **ELECTIONS & APPOINTMENTS**

No report.

### **INTERNSHIP**

No Report

### **WORKER'S COMPENSATION**

No Report

**HEALTH INSURANCE AND BENEFITS**

No Report

**VEHICLE STATUS**

Included in distributed Chief's report.

**UNFINISHED BUSINESS**

Council reported that the current situation with WBS is that the case has been moved to Boone County. The District has filed a response and counterclaim to their suit as well as a request for them to provide documented proof of equipment they stated they provided and still require payment. The burden is now upon them to move forward, they have 30 days to respond but they have not done so yet. He did receive e-mail from their council requesting mediation. He advised we have already made our offer and there is no reason to pay for mediation at this time.

Chair noted the proposed changes by the Chief and the Committee to Personnel Policy Chapter 27 to include breaking Chapter 27 into three Chapters (27, 28, and 29) and rename the current Chapter 28 and 29 to Chapters 30 and 31 respectively. Vote was taken, motion passed, all in favor.

Chairman Divine advised we have received nothing further from Bank of America leasing.

Chief Giordano prepared and distributed a packet in regards to the tax rate. Chief Giordano discussed the packet, with the ultimate recommendation that the District acted responsibly by holding steady with current tax rate and not accepting some form of compensating rate. The discussion focused on the appeals in progress and how the process works. He also reviewed and provided the documentation that the recent FTZ request was inappropriate and ultimately denied. The District Board recognized Chief Giordano for his work and research on this issue. Trustee Thinnes asked if there is a time limit on the appeals process. Chief Giordano advised that the appeals are required to be completed by statutory requirement by a specific date he believed to be in October. All real property appeals are ultimately decided by the local, elected PVA alone. He advised we have a good working relationship with the current PVA. He further advised that these numbers will eventually come back up as the economy recovers and the buildings are again re-occupied.

**PETITIONERS & COMMUNICATIONS**

No Report

**EXECUTIVE SESSION**

Chief Giordano identified a need to enter in executive session as outlined in KRS 61.810 KRS 61.810 (1) f

KRS 61.810 (1) b, c, e, f, g, j, and k:

*(1) All meetings of a quorum of the members of any public agency at which any public business is discussed or at which any action is taken by the agency, shall be public meetings, open to the public at all times, except for the following:*

*a. (f) Discussions or hearings which might lead to the appointment, discipline, or dismissal of an individual employee, member, or student without restricting that employee's, member's, or student's right to a public hearing if requested. This exception shall not be interpreted to permit discussion of general personnel matters in secret;*

The chair entertained a motion to enter into executive session. Motion made by Trustee Thinnes; seconded by Treasurer Newman. Motion carried, all in favor. District Board entered into executive session at 9:53 AM.

The chair entertained a motion to exit executive session. Motion made by Trustee Thinnes; seconded by Trustee Rice. Motion carried, all in favor. District Board exited executive session at 10:23 AM.

#### **NEW BUSINESS**

Trustee Thinnes asked about committee meetings. A list of the standing committees was distributed. Chairman Divine re-issued his request for the sitting chairs of each committee to advise and distribute their scheduled meetings for the year. Chairman Divine also advised he will sit down with each Chair and advise them the responsibilities of their committees.

The chair entertained a motion to accept Taylor Bosse into the internship program. Motion made by Treasurer Newman; seconded by Trustee Rice. Motion carried all in favor.

Chairman Divine recognized that Chief Giordano and Asst. Chief Seibel represented the District at the recent Kentucky Emergency Services Conference as instructors.

Chairman Divine made clear his goal to scan and store all our documents electronically, so they are easier to store and accessible for open records requests.

#### **ADJOURNMENT**

The next Point Pleasant Fire District Board Meeting will be at the Marshall Station on October 12, 2011 at 9:00 AM.

The Chair entertained a motion to adjourn. Motion made by Trustee Thinnes; seconded by Treasurer Newman. Motion passed, all in favor.



Mr. Art Crowe  
Secretary

Point Pleasant Fire Protection District  
Board of Trustees

