

1 **RECORD OF BOARD MINUTES**

2 Boone County, Kentucky

June 11, 2014

3 The Point Pleasant Fire Protection District Board of Trustees met in regular session at the Point  
4 Pleasant Fire Station, Marshall Station, 3444 Turfway Road, Boone County, KY at 9:00 AM on  
5 the 11th day of June 2014, with a quorum present:

Chairman Ed Divine

Trustee Brian Laws

Treasurer Debbie Newman

Trustee James Rice

Secretary Eric Seibel

Chief Michael Giordano

Trustee Arthur Crowe

Council Bill Knoebel

6 Members absent: Trustee M.L. Thinnes

7 **CALL TO ORDER**

8 Chairman Divine called the meeting to order at 9:00 AM.

9 **MINUTES OF MAY 2014 DISTRICT BOARD MEETING**

10 The chair entertained a motion to dispense with the reading of the minutes from this meeting.  
11 Motion made by Trustee Newman; seconded by Trustee Rice. Motion carried; all in favor.

12 The chair asked if there were any additions, corrections, or deletions to the minutes from this  
13 meeting. Secretary Seibel advised date for election was reported at meeting and recorded as June  
14 29, correct date was June 28. This was amended in minutes.

15 The chair entertained a motion to accept the minutes from this meeting as amended. Motion  
16 made by Trustee Newman; seconded by Trustee Rice. Motion carried; all in favor.

17 **SPECIAL PRESENTATION/CHANGE OF ORDER**

18 No change of order or special presentation.

19 **TREASURER’S REPORT**

20 The Treasurer’s report was submitted for all to review.

21 Special attention was brought to the following items:

- 22 1. PILOT payment for this year was received
- 23 2. No other unusual payments in Treasurer’s report

24 The Chair entertained a motion to accept the Treasurer’s Report as submitted. Trustee Seibel  
25 moved accept; seconded by Trustee Laws. Motion carried; all in favor.

26 **CHIEF'S REPORT**

27 Chief's report was distributed and briefly reviewed. Specific discussion was given on the  
28 following points:

- 29 1. Crews are making arrangements for Mary Queen of Heaven Festival coming up in June.
- 30 2. Crews have training scheduled with Cherry Hill Swim Club throughout summer; thanks  
31 to Captain Groneck for coordinating.
- 32 3. Asst. Chief Seibel will be participating in National Level Exercise for day in Western  
33 Kentucky/Indiana with other members of Northern Kentucky Technical Rescue Team,  
34 Lexington Fire Special Operations Division, Louisville Fire Special Operations Division  
35 and KY National Guard.
- 36 4. Crews will be doing auto extrication training this month so junk cars will be present on  
37 the lot and one will be in the creek in front of the building.
- 38 5. Lt. Brotherton, FF/EMT's Randy Hust and Will Stevie continue in Paramedic training,  
39 field and ride time. Significant scheduling changes continue being made to  
40 accommodate.
- 41 6. Two new FF/Medic part-time personnel (Keith Goff and Dennis Hoyle) completed 1st  
42 day of orientation and will continue to complete orientation throughout the month.
- 43 7. Mike Rath has submitted letter of resignation as part-time FF/EMT. He is busy with FT  
44 position in Lexington and PT position with local surveying company. Recommend the  
45 Board approve his resignation in good standing.
- 46 8. Recommend Board terminate volunteer Jacob Burdine due to lack of activity.
- 47 9. As discussed at last meeting, training set for new KRS reporting standards June 17.  
48 Chief Giordano scheduled for afternoon class and Treasurer Newman is scheduled for  
49 PM class.
- 50 10. Request executive session under KRS 61.810 (1)(c) & (f)
- 51 11. Grants

52 ○ **AFG**

- 53 1. 2012 Operations – Close-out reports now open, should be completed next  
54 week.
- 55 2. 2013 Operations – Completed. Awards should be announced April –  
56 December 2014.
- 57 3. 2013 Regional – Completed. Awards should be announced April –  
58 December 2014.

59 ○ **KOHS**

- 60 1. 2013 – All items received. Close-out and payment documents mailed.
- 61 2. 2014 – Now open, deadline to submit is July 3. Plan to submit for EMS  
62 supplies and ballistic vests for Active Shooter incident/training. Need  
63 resolution from Board to apply (total requested amount \$14,810).

64 **COMMITTEE REPORTS**

65 **EMPLOYEE RELATIONS**

66 No report.

67 **BUDGETING & FORECASTING**

68 A time-line for the budget review and adoption process will be released soon.

69 **RETIREMENT**

70 No report.

71 **ELECTIONS & APPOINTMENTS**

72 Election for Fire Department Representative is on schedule for June 28<sup>th</sup>, 2014. Trustee  
73 Newman was reappointed by the Fiscal Court.

74 **INTERNSHIP**

75 Given in Chief's report.

76 **WORKER'S COMPENSATION**

77 No report.

78 **HEALTH INSURANCE AND BENEFITS**

79 Chairman Divine reported that Independence Fire Protection District wants to join the Boone  
80 Chief's Health Insurance Plan. This will bring about 38 new people to the plan. The Boone  
81 County Health Committee is investigating the possibility.

82 **VEHICLE STATUS**

83 Reported in distributed Chief's report.

84 **POLICY & PROCEDURES**

85 No report.

86 **UNFINISHED BUSINESS**

87 Election of Firefighter Trustee is June 28, 2014.

88 Chief Giordano and Asst. Chief Seibel gave presentation outlining proposed finished product of  
89 Pay Grade System. Board inquired about fairness and ability to utilize. Chief Giordano advised  
90 existing personnel would be worked into system. If they did not fit in existing block, they will  
91 be adjusted to the next block up, no personnel will lose pay, but adjustments will not be more  
92 than 1.4%. Goal is to implement July 1, 2014. The Chair entertained a motion to accept the Pay  
93 Grade System as presented. Motion made by Trustee Newman; seconded by Trustee Laws.

94 Motion passed; all in favor. This will be effective July 1<sup>st</sup> with no moves until approval at July 9  
95 Board Meeting.

96 Asst. Chief Seibel advised progress has stalled somewhat on SOP project due to budget, hiring  
97 and promotions. Work will be ramped back up on the internal program as well as the county  
98 program.

99 Chief Giordano advised he received notification there was movement in regards to the Avio FTZ  
100 status and he should have a more information at the next meeting.

101 **PETITIONERS & COMMUNICATIONS**

102 No Report

103 **EXECUTIVE SESSION**

104 Request executive session under KRS 61.810 (1)(c) & (f)

- 105 • (1) All meetings of a quorum of the members of any public agency at which any public  
106 business is discussed or at which any action is taken by the agency, shall be public meetings,  
107 open to the public at all times, except for the following:
  - 108 ○ (c) Discussions of proposed or pending litigation against or on behalf of the public  
109 agency;
  - 110 ○ (f) Discussions or hearings which might lead to the appointment, discipline, or  
111 dismissal of an individual employee, member, or student without restricting that  
112 employee's, member's, or student's right to a public hearing if requested. This  
113 exception shall not be interpreted to permit discussion of general personnel matters in  
114 secret;

115 The Chair entertained a motion to enter into Executive Session. Motion made by Trustee Seibel;  
116 seconded by Trustee Rice. Motion carried, all in favor. The Board entered Executive Session at  
117 09:47 AM.

118 The Chair entertained a motion to exit Executive Session. Motion made by Trustee Laws;  
119 seconded by Trustee Newman. Motion carried, all in favor. The Board exited Executive Session  
120 at 10:22 AM.

121 **NEW BUSINESS**

122 Trustee Newman was reappointed by the Fiscal Court.

123 The Chair entertained a motion to accept the recommendation to promote Brad Foley to  
124 Lieutenant effective July 1<sup>st</sup>, 2014. Motion made by Trustee Newman; seconded by Trustee  
125 Rice. Motion carried; all in favor.

126 The Chair entertained a motion to establish a Lieutenant effective through December 30, 2015  
127 with Will Stevie at the top of the list. Motion made by Trustee Newman; seconded by Trustee  
128 Rice. Motion carried; all in favor.

129 The Chair entertained a motion to allow Chief Giordano and Asst. Chief Seibel to move forward  
130 with creating a new Non-Hazardous Paramedic Job description and move forward with the  
131 current full time hiring process. Motion made by Trustee Newman; seconded by Trustee Rice.  
132 Motion carried; all in favor.

133 The Chair entertained a motion to accept the resignation of Michael Rath as a part-time  
134 employee in good standing. Motion made by Trustee Rice; seconded by Trustee Newman.  
135 Motion carried; all in favor.

136 The Chair entertained a motion to terminate Jacob Burdine due to lack of activity. Motion made  
137 by Trustee Rice; seconded by Trustee Laws. Motion carried; all in favor.

138 Resolution R-06112014.01 expressing support for application to the KOHS Grant program to  
139 purchase equipment for the active shooter program was read by Secretary Seibel. The Chair  
140 entertained a motion to accept Resolution R-06112014.01. Motion made by Trustee Rice;  
141 seconded by Trustee Newman. Motion carried; all in favor.

142 **ADJOURNMENT**

143 The Chair entertained a motion to adjourn. Motion made by Trustee Newman; seconded by  
144 Trustee Rice. Motion carried, all in favor. Meeting adjourned at 10:31 AM.

145 The next Point Pleasant Fire District Board Meeting is scheduled at the Marshall Station on July  
146 9, 2014 at 9:00 AM.

