

1 **RECORD OF BOARD MINUTES**

2 Boone County, Kentucky

August 12, 2015

3 The Point Pleasant Fire Protection District Board of Trustees met in regular session at the Point  
4 Pleasant Fire Station, Marshall Station, 3444 Turfway Road, Boone County, KY at 9:00 AM on  
5 the 12<sup>th</sup> day of August 2015, with a quorum present:

Chairman Ed Divine

Trustee Debbie Newman

Treasurer Sandra Gallenstein

Trustee James Rice

Secretary Eric Seibel

Chief Michael Giordano

Trustee Brian Laws

Members absent: Trustee Arthur Crowe and Counsel Bill Knoebel

6 **CALL TO ORDER**

7 The Chair called the meeting to order at 9:00 AM.

8 **CHANGE OF ORDER/SPECIAL PRESENTATIONS**

9 No change of order or special presentations.

10 **MINUTES OF PREVIOUS DISTRICT BOARD MEETING**

11 July 2015 Point Pleasant Fire Protection District Board Meeting

12 The Chair entertained a motion to dispense with the reading of the minutes from this meeting.  
13 Motion made by Trustee Newman; seconded by Trustee Rice. Motion carried; all in favor.

14 The chair asked if there were any additions, corrections, or deletions to the minutes from this  
15 meeting. No corrections were noted.

16 The Chair entertained a motion to accept the minutes from this meeting as recorded. Motion  
17 made by Trustee Rice; seconded by Trustee Newman. Motion carried; all in favor.

18 **TREASURER'S REPORT**

19 Attention was brought to the following items:

- 20 1. The payment to Boone GIS was the annual payment for the Boone Mapping program.
- 21 2. ALS supplies are purchased from multiple vendors in order to get the most competitive
- 22 prices.

23 3. There was a question on the indicated cash balance. The PILOT payment was under  
24 renegotiation and the FY2015 payment had not been made as of yet. Also, no new taxes  
25 have been received as of yet this year.

26 The Chair entertained a motion to accept the Treasurer's Report as submitted. Trustee Newman  
27 moved accept; seconded by Trustee Seibel. Motion carried; all in favor.

28 **CHIEF'S REPORT**

29 Chief's report was distributed and briefly reviewed. Specific discussion was given on the  
30 following points:

- 31 1. KY EMS inspection was completed without incident. Special thanks to Lt. Foley and the  
32 crews for making this occur so smoothly.
- 33 2. Captain Rice represented District at State level USAR training in Lexington with Rescue  
34 1374
- 35 3. Fairground was supported as has been in past. We sent a crew and command officer to  
36 staff the event on Friday night, August 7, 2015.
- 37 4. We will be supporting Northern KY MCI Drill in Boone County Sept. 21, 2015.  
38 Additional staff will be brought in to accommodate.
- 39 5. We are coordinating regional delivery of national FF class at Boone Drill Field at the end  
40 of September.
- 41 6. New construction continues in District.
- 42 7. Significant efforts have been made to try and keep the humidity levels down within the  
43 building.
- 44 8. Several fire extinguishers have reached their life expectancy and need to be declared  
45 surplus.
- 46 9. Captain Groneck is scheduled to return August 20.
- 47 10. Carl Biery resigned as Part Time FF/Medic
- 48 11. Recommend Board approve Charles Wagner's resignation from Intern program.
- 49 12. Recommend Board approve Charles Wagner as part-time firefighter/EMT.
- 50 13. Knoebel & Vice's annual contract for service completed as approved at last meeting.
- 51 14. SAFER grant was awarded.
- 52 15. Grants

- 53 o **AFG**
- 54 a) 2015 SAFER: Applied for funding for three positions for the Tuition  
55 Assistance program over the next four years (\$85,480). This grant was  
56 awarded.
- 57 b) 2014: Still waiting to hear:
- 58 o Operations: \$185,000 for SCBA
- 59 o Regional: \$172,260 for IMT Training

- 60 o **KOHS**

- 61 a) 2014 – Submitted for payment and close-out
- 62 b) 2015 – Application submitted
- 63 Chairman Divine inquired if painting would include the exterior doors. Chief Giordano advised
- 64 this would be contracted out. We had tried to complete this internally in the past with
- 65 unsatisfactory results.

66 **COMMITTEE REPORTS**

67 **EMPLOYEE RELATIONS**

68 No report.

69 **BUDGETING & FORECASTING**

70 No report.

71 **RETIREMENT**

72 Will be covered in new business

73 **ELECTIONS & APPOINTMENTS**

74 Completed for the year

75 **TUITION IN EXCHANGE FOR SERVICE**

76 No additional report.

77 **WORKER’S COMPENSATION**

78 Chief Giordano gave a re-cap of efforts to reduce worker’s compensation rates to date. This has  
79 been unsuccessful for the next Fiscal Year, but we are on track to reduce our experience module  
80 and rates for the following year.

81 **HEALTH INSURANCE AND BENEFITS**

82 Trustee Newman advised the committee met last week. There are no changes in the plan and  
83 rates will remain the same. There are substantial more reporting requirements now.

84 **VEHICLE STATUS**

85 Addressed in the Chief’s Report

86 **UNFINISHED BUSINESS**

87 Chief Giordano gave an update regarding the Accident and Sickness policy. The  
88 recommendation was not to renew this policy as it does not benefit our personnel anymore, they  
89 are covered either through the District’s or the Fire Commission’s Worker’s Compensation plan.

90 Chief Giordano is investigating re-allocating these funds to purchase another benefit for our  
91 personnel such as a term life insurance policy. He will distribute information to the Board and  
92 have a recommendation for the next Board meeting.

93 No updates regarding the litigation.

94 PILOT payments will be addressed in the Tax Rate presentation in new business.

95 Internal Control Procedures are in progress and some components are being implemented.

96 Work progresses on the contractual employee plan. The proposed contract is currently under  
97 review by Counsel.

98 **PETITIONERS & COMMUNICATIONS**

99 No Report

100 **EXECUTIVE SESSION**

101 No need identified to enter into executive session.

102 **NEW BUSINESS**

103 Chief Giordano gave a presentation on the financial status of the District and the historical tax  
104 rate. Included in the presentation were the Revenues, Expenditures, and status of the reserves for  
105 the past ten years. Also included was a review of the Personnel restructuring of the organization  
106 and the capital improvement purchases and status. Presentation concluded with review of  
107 projected revenue and expenses for 2016 and still awaiting word on official renegotiation of  
108 PILOT, but revenue expected to increase; recommended maintaining tax rate for next year.

109 Secretary Seibel read proposed resolution 08122015-TR.

110 The Chair entertained a motion to maintain the current Real property tax rate and Personal  
111 property tax rates at \$0.175 per \$100 assessed value. Motion made by Trustee Newman;  
112 seconded by Trustee Gallenstein. Motion carried, all in favor.

113 The Chair entertained a motion to maintain the current Ad Valorem tax rates at \$0.100 per \$100  
114 assessed value. Motion made by Trustee Newman; seconded by Trustee Rice. Motion carried,  
115 all in favor.

116 The Chair entertained a motion to accept the resignation of Carl Biery. Motion made by Trustee  
117 Seibel; seconded by Trustee Newman. Motion carried, all in favor.

118 The Chair entertained a motion to accept the resignation of Chuck Wagner as a  
119 Volunteer/Tuition Fire Fighter. Motion made by Trustee Seibel; seconded by Trustee Rice.  
120 Motion carried, all in favor.

121 The Chair entertained a motion to accept Chuck Wagner as a Part Time Fire Fighter/EMT.  
122 Motion made by Trustee Seibel; seconded by Trustee Rice. Motion carried, all in favor.

123 The Chair entertained a motion to declare the fire extinguishers that have exceeded their service  
124 life as surplus/scrap. Motion made by Trustee Newman; seconded by Trustee Seibel. Motion  
125 carried, all in favor.

126 Chairman Divine advised all current interns will sign the new contracts and transition to the new  
127 Tuition in Exchange for Service program.

128 **ADJOURNMENT**

129 The Chair entertained a motion to adjourn. Motion made by Trustee Newman; seconded by  
130 Trustee Rice. Motion carried, all in favor. Meeting adjourned at 10:45 AM.

131 The next Point Pleasant Fire District Board Meeting is scheduled at the Marshall Station on  
132 September 9, 2015 at 9:00 AM.

I hereby certify that the foregoing Minutes were duly approved by the Board of Trustees of the Point Pleasant Fire Protection District at a meeting held on the date shown below:

Respectfully submitted,



\_\_\_\_\_  
Mr. Eric J. Seibel  
Secretary  
Point Pleasant Fire Protection District  
Board of Trustees

Respectfully confirmed,



\_\_\_\_\_  
Mr. E. Edward Divine  
Chairman  
Point Pleasant Fire Protection District  
Board of Trustees

DATE APPROVED: Sept 9, 2015