

1 **RECORD OF BOARD MINUTES**

2 Boone County, Kentucky

October 14, 2015

3 The Point Pleasant Fire Protection District Board of Trustees met in regular session at the Point  
4 Pleasant Fire Station, Marshall Station, 3444 Turfway Road, Boone County, KY at 9:00 AM on  
5 the 14<sup>th</sup> day of October 2015, with a quorum present:

- |                              |                        |
|------------------------------|------------------------|
| Chairman Ed Divine           | Trustee Debbie Newman  |
| Treasurer Sandra Gallenstein | Chief Michael Giordano |
| Trustee Arthur Crowe         | Counsel Bill Knoebel   |
| Trustee Brian Laws           |                        |

Members absent: Secretary Eric Seibel and Trustee James Rice

6 **CALL TO ORDER**

7 The Chair called the meeting to order at 9:00 AM.

8 **CHANGE OF ORDER/SPECIAL PRESENTATIONS**

9 No change of order or special presentations.

10 **MINUTES OF PREVIOUS DISTRICT BOARD MEETING**

11 September 2015 Point Pleasant Fire Protection District Board Meeting

12 The Chair entertained a motion to dispense with the reading of the minutes from this meeting.  
13 Motion made by Trustee Crowe; seconded by Trustee Laws. Motion carried; all in favor.

14 The chair asked if there were any additions, corrections, or deletions to the minutes from this  
15 meeting. No corrections were noted.

16 The Chair entertained a motion to accept the minutes from this meeting as recorded. Motion  
17 made by Trustee Newman; seconded by Trustee Crowe. Motion carried; all in favor.

18 **TREASURER’S REPORT**

19 Attention was brought to the following items:

- 20 1. Trustee Crowe asked if the KY retirement system payment was one time or monthly. He  
21 was advised it was monthly.
- 22 2. Grant funds received from KY were accidentally reported as tangible tax income. This has  
23 been corrected.

24 The Chair entertained a motion to accept the Treasurer’s Report as submitted. Trustee Crowe  
25 moved accept; seconded by Trustee Gallenstein. Motion carried; all in favor.

26 **CHIEF'S REPORT**

27 Chief's report was reviewed. Specific discussion was given on the following points:

- 28 1. Personnel attended Northern KY MCI Drill in Boone County Sept. 21.
- 29 2. Personnel coordinated and attended regional delivery of national FF class at Boone Drill
- 30 Field. Special thanks to Captain Rice for help with logistical support.
- 31 3. Hose testing complete.
- 32 4. Fall hydrant testing has begun.
- 33 5. Fire prevention month has begun. Once again, FF/Medic Bendzlowicz has coordinated
- 34 joint purchasing of supplies for county at discounted price.
- 35 6. Roof repairs complete
- 36 7. 1368 (pick-up) in need of replacement. We will need budget amendment to replace. It
- 37 will not be replaced with a diesel, but we will need to replace the plow as well as the
- 38 pick-up.
- 39 8. Lt. Stevie accepted position with Covington Fire Department. His last shift was October
- 40 11. Will have vacancy in FT Staff Medic/Lt.
- 41 9. Gabe Owens awaiting back-ground check clearance for KY Medic Certification
- 42 10. Kim Owens has received her Paramedic Certification
- 43 11. Interviews completed for contractual position. Recommend to accept the following
- 44 persons November 1:
  - 45 1. East, Connor
  - 46 2. Hembree, Cody
  - 47 3. Wagner, Chuck
- 48 12. We need to adjust Kevin Pletzke's pay. He is not at the correct rate at this time.
- 49 13. St. Elizabeth has bought the METS center for health training. Chief Giordano is
- 50 negotiating to ensure we receive some revenue (possibly PILOT) from this building.
- 51 14. Chief Giordano is working with other Boone Chiefs for options to work together to
- 52 provide ALS service.
- 53 15. Recommend two new TuFFs accepted into the TES program:
  - 54 1. Grey, Paul
  - 55 2. Stoltz, Trent
- 56 16. Boone County Health Insurance plan will contract out some of its services
- 57 17. KEHP for remainder of employees is currently in open enrollment.
- 58 18. Our long term accountant, Susan McClure, is no longer with our current contracted firm.
- 59 19. They will be a change in how we handle our narcotics. We have an excellent, controlled
- 60 program, but there is a change with the hospital's availability of the pharmacy that will
- 61 necessitate change in our procedures.
- 62 20. Multiple new construction, renovations, and additions being completed on buildings in
- 63 District
- 64 21. Grants
  - 65 o **AFG**

- 66 a) 2015 SAFER: Awarded for three positions for the Tuition Assistance
- 67 program over the next four years (\$85,480).
- 68 b) 2014: Still waiting to hear, should know by November meeting:
- 69
  - o Operations: \$185,000 for SCBA
  - 70 o Regional: \$172,260 for IMT Training
- 71 o **KOHS**
- 72 a) 2014 – Close-out site visit completed by Chief Giordano and Captain Rice.
- 73 b) 2015 – Application submitted, still waiting to hear.

74 We have several budget amendments that will be presented next month.

75 **COMMITTEE REPORTS**

76 **EMPLOYEE RELATIONS**

77 No report.

78 **BUDGETING & FORECASTING**

79 No report.

80 **RETIREMENT**

81 Chairman Divine, Trustee Newman and Counsel Vice are reviewing.

82 **ELECTIONS & APPOINTMENTS**

83 No Report

84 **TUITION IN EXCHANGE FOR SERVICE**

85 No additional report.

86 **WORKER'S COMPENSATION**

87 No report.

88 **HEALTH INSURANCE AND BENEFITS**

89 Addressed in Chief's report; there is another meeting coming up October 19<sup>th</sup>.

90 **VEHICLE STATUS**

91 Addressed in the Chief's Report

92 **UNFINISHED BUSINESS**

93 Chief Giordano advised we received quotes on life insurance, but this is not a feasible option.  
94 Chief Giordano will be investigating further options.

95 Budget Amendments will be available for November.

96 Internal Control Procedures is in progress and some components are being implemented.

97 Litigation update to be covered in Executive Session

98 **PETITIONERS & COMMUNICATIONS**

99 No Report

100 **EXECUTIVE SESSION**

101 The Chair entertained a motion to enter Executive Session under KRS 61.810 (1), (c): Discussion  
102 of litigation.

103 Motion made by Trustee Newman; seconded by Trustee Crowe. Motion carried, all in favor.

104 The Board entered Executive Session at 09:55.

105 The Chair entertained a motion to exit Executive Session.

106 Motion made by Trustee Newman; seconded by Trustee Crowe. Motion carried, all in favor.

107 The Board exited Executive Session at 10:15.

108 **NEW BUSINESS**

109 The Chair entertained a motion to declare 1368 and the plow as surplus at a value of \$3,500.  
110 Motion made by Trustee Newman; seconded by Trustee Gallenstein. Motion carried, all in  
111 favor.

112 The Chair wanted to recognize Kim Owens and Gabe Owens for passing their paramedic  
113 certification.

114 The Chair entertained a motion to enter into contract with the following employees:

- 115 1. Connor East;
- 116 2. Cody Hembree, and;
- 117 3. Chuck Wagner

118 Motion made by Trustee Crowe; seconded by Trustee Laws. Motion carried, all in favor.

119 The Chair entertained a motion to amend the pay rate for Kevin Pletzke, effective July 1, 2015.  
120 Motion made by Trustee Newman; seconded by Trustee Crowe. Motion carried, all in favor.

121 The Chair entertained a motion to accept the following into the TES program as probationary  
122 volunteers:

- 123 1. Paul Grey, and;

124 2. Trent Stoltz  
125 Motion made by Trustee Crowe; seconded by Trustee Newman. Motion carried, all in favor.

126 The Chair entertained a motion to reject the proposal submitted by Anthony Molfetta's Counsel  
127 in regards to the current litigation. Motion made by Trustee Newman; seconded by Trustee  
128 Gallenstein. Motion carried, all in favor.

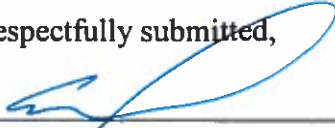
129 **ADJOURNMENT**

130 The Chair entertained a motion to adjourn. Motion made by Trustee Newman; seconded by  
131 Trustee Gallenstein. Motion carried, all in favor. Meeting adjourned.

132 The next Point Pleasant Fire District Board Meeting is scheduled at the Marshall Station on  
133 November 11, 2015 at 9:00 AM.

I hereby certify that the foregoing Minutes were duly approved by the Board of Trustees of the Point Pleasant Fire Protection District at a meeting held on the date shown below:

Respectfully submitted,

  
\_\_\_\_\_  
Mr. Eric J. Seibel  
Secretary  
Point Pleasant Fire Protection District  
Board of Trustees

Respectfully confirmed,

  
\_\_\_\_\_  
Mr. E. Edward Divine  
Chairman  
Point Pleasant Fire Protection District  
Board of Trustees

DATE APPROVED: Nov. 11, 2015