

1 **RECORD OF BOARD MINUTES**

2 Boone County, Kentucky

November 11, 2015

3 The Point Pleasant Fire Protection District Board of Trustees met in regular session at the Point  
4 Pleasant Fire Station, Marshall Station, 3444 Turfway Road, Boone County, KY at 9:00 AM on  
5 the 11<sup>th</sup> day of November 2015, with a quorum present:

- |                              |                        |
|------------------------------|------------------------|
| Chairman Ed Divine           | Trustee Debbie Newman  |
| Treasurer Sandra Gallenstein | Trustee James Rice     |
| Secretary Eric Seibel        | Chief Michael Giordano |
| Trustee Arthur Crowe         | Counsel Bill Knoebel   |
| Trustee Brian Laws           | Counsel Gwen Vice      |

Members absent: No members absent

6 **CALL TO ORDER**

7 The Chair called the meeting to order at 9:00 AM.

8 **MINUTES OF PREVIOUS DISTRICT BOARD MEETING**

9 October 2015 Point Pleasant Fire Protection District Board Meeting

10 The Chair entertained a motion to dispense with the reading of the minutes from this meeting.  
11 Motion made by Trustee Crowe; seconded by Trustee Rice. Motion carried; all in favor.

12 The chair asked if there were any additions, corrections, or deletions to the minutes from this  
13 meeting. No corrections were noted.

14 The Chair entertained a motion to accept the minutes from this meeting as recorded. Motion  
15 made by Trustee Crowe; seconded by Trustee Laws. Motion carried; all in favor.

16 **CHANGE OF ORDER/SPECIAL PRESENTATIONS**

17 There was a change of order to address the District’s Pension plan. Mark Steibel was present to  
18 present proposed future plan to include Qualified Plan amount and Excess Benefit Plan Amount  
19 (see attached documentation)

20 Recess was taken at 09:26 hours for counsel discussion.

21 Meeting returned from recess at 09:34 hours.

22 **EXECUTIVE SESSION**

23 The Chair entertained a motion to enter Executive Session under KRS 61.810 (1), (c): Discussion  
24 of litigation and (m) that portion of a meeting devoted to a discussion of a specific public record  
25 exempted from disclosure under KRS 61.878 (1) (m).

26 Motion made by Trustee Crowe; seconded by Trustee Newman. Motion carried, all in favor.

27 The Board entered Executive Session at 09:35 hours.

28 The Chair entertained a motion to exit Executive Session.

29 Motion made by Trustee Crowe; seconded by Trustee Newman. Motion carried, all in favor.

30 The Board exited Executive Session at 12:15 hours.

31 The Chair moved to address critical agendas only and recess meeting to later date until more  
32 information can be provided regarding pension plan. Due to time, remainder of normal Board  
33 business will be addressed when the District Board returns from recess.

34 The Chair entertained a motion to accept Resolution 2015.11.11 authorizing hiring of contract  
35 firefighters. Motion made by Trustee Crowe; seconded by Trustee Newman. Motion carried, all  
36 in favor.

37 The Chair entertained a motion to accept the bid submitted by Back's Auto Auction and sell the  
38 2003 Dodge Pick-up for \$8,793.97. Motion made by Trustee Seibel; seconded by Trustee Rice.  
39 Motion carried, all in favor.

40 The Chair entertained a motion to amend the budget to reflect revenue of \$8,793.97 for the sale  
41 of the 2003 Dodge Pick-up. Motion made by Trustee Seibel; seconded by Trustee Newman.  
42 Motion carried, all in favor.

43 The Chair entertained a motion to authorize the Pick-up purchasing committee to move forward  
44 with re-bidding the purchase of the new pick-up and proceed with said purchase of truck, plow,  
45 radio, decals, and emergency warning systems not to exceed \$45,000. Also included in the  
46 motion was authorization to pursue financing options. Motion made by Trustee Seibel; seconded  
47 by Trustee Newman. Motion carried, all in favor.

48 The Chair entertained a motion to recess the meeting and reconvene at the Point Pleasant Fire  
49 Station, Marshall Station, 3444 Turfway Road, Boone County, KY at 9:00 AM on Monday, the  
50 23<sup>rd</sup> day of November 2015. The Treasurer's report, Chief's Report, Committee Reports and all  
51 other business of the Point Pleasant Fire Protection District to be tabled until the Board returns  
52 on this date. Motion made by Trustee Seibel; seconded by Trustee Newman. Motion carried, all  
53 in favor.

54 The Board recessed at 12:34 hours.

55 The Point Pleasant Fire Protection District Board of Trustees returned to regular session at the  
56 Point Pleasant Fire Station, Marshall Station, 3444 Turfway Road, Boone County, KY at 9:00  
57 AM on the 23<sup>rd</sup> day of November 2015, with a quorum present:

Chairman Ed Divine  
Treasurer Sandra Gallenstein  
Secretary Eric Seibel  
Trustee Arthur Crowe  
Trustee Brian Laws

Trustee Debbie Newman  
Trustee James Rice  
Chief Michael Giordano  
Counsel Bill Knoebel

Members absent: No members absent

58 **EXECUTIVE SESSION**

59 The Chair entertained a motion to enter Executive Session under KRS 61.810 (1), (m): that  
60 portion of a meeting devoted to a discussion of a specific public record exempted from  
61 disclosure under KRS 61.878 (1) (m).

62 Motion made by Trustee Crowe; seconded by Trustee Newman. Motion carried, all in favor.

63 The Board entered Executive Session at 09:05 hours.

64 The Chair entertained a motion to exit Executive Session.

65 Motion made by Trustee Newman; seconded by Trustee Gallenstein. Motion carried, all in  
66 favor.

67 The Board exited Executive Session at 09:50 hours.

68 Counsel Knoebel exited the meeting at this time to discuss the proposed resolution with Chief  
69 Giordano and Mark Steibel.

70 **TREASURER'S REPORT**

71 Attention was brought to the following items:

72 1. Chairman Divine noted that charge to BBT credit card in his name was for hotel stay for  
73 Captain Rice at conference. It was not his charge.

74 The Chair entertained a motion to accept the Treasurer's Report as submitted. Trustee Crowe  
75 moved accept; seconded by Trustee Rice. Motion carried; all in favor.

76 **CHIEF'S REPORT**

77 Chief's report was reviewed by Asst. Chief Seibel in Chief Giordano's absence. Specific  
78 discussion was given on the following points:

- 79 1. Winterization of building and vehicles in progress  
80 2. FF/Medic Bendzlowicz will be attending poster award contest Thursday Nov. 12 on  
81 behalf of District. MQH School had 3 poster contest winners.  
82 3. Lt. Foley found significant cost savings within District for joint EMS supply purchasing.

- 83 4. Cabinet for Human Resources is using the training room on Thursday nights. They are  
84 very grateful for the use of the space
- 85 5. Replacement of 1368
- 86 1. Old truck is gone, winning bidder paid and picked up truck.
- 87 2. New truck was re-bid with winning bid going to Haag Ford of Lawrenceburg,  
88 Indiana. Not only was it low bid, but truck will be here with plow possibly as  
89 early as Friday, November 27 as opposed to 4-10 weeks. Request permission  
90 from Board to move forward with investigation of financing 3-5 years dependent  
91 upon rates.
- 92 6. Kim Owens has completed college and all TES requirements. Recommend moving  
93 status to regular volunteer.
- 94 7. Recommend hiring of following personnel as Part-Time FF/Medics
- 95 1. Barrow, Kevin
- 96 2. Stevie, Will
- 97 8. Recommend accept Leave of Absence request from FF/EMT Rob Hucker
- 98 9. Recommend termination of FF/EMT Wiseman for lack of activity
- 99 10. Recommend accept resignation of FF/Medic Amanda Peck. Her and her husband are  
100 relocating to CA.
- 101 11. District recognized and Northern Kentucky Chamber of Commerce Member of the day.
- 102 12. In addition to building renovations/constructions, just received word that Blue Star will  
103 be adding 80,000 ft<sup>2</sup> addition.
- 104 13. Budget amendment
- 105 14. Grants
- 106 ○ **AFG**
- 107 a) 2015 SAFER: Awarded for three positions for the Tuition Assistance  
108 program over the next four years (\$85,480).
- 109 b) 2014: Both grants were not funded. We will be re-applying in next cycle.
- 110 ○ Operations: \$185,000 for SCBA
- 111 ○ Regional: \$172,260 for IMT Training
- 112 ○ **KOHS**
- 113 a) 2014 – Close-out site visit completed by Chief Giordano and Captain Rice.
- 114 b) 2015 – Not funded.

115 **COMMITTEE REPORTS**

116 **EMPLOYEE RELATIONS**

117 No report.

118 **BUDGETING & FORECASTING**

119 No report.

120 **RETIREMENT**

121 No additional report.

122 **ELECTIONS & APPOINTMENTS**

123 No Report

124 **TUITION IN EXCHANGE FOR SERVICE**

125 No additional report.

126 **WORKER'S COMPENSATION**

127 No report.

128 **HEALTH INSURANCE AND BENEFITS**

129 No report.

130 **VEHICLE STATUS**

131 Addressed in the Chief's Report

132 **UNFINISHED BUSINESS**

133 No alternatives to Accident & Sickness benefit identified at this time.

134 Litigation: No update.

135 **PETITIONERS & COMMUNICATIONS**

136 No Report

137 **NEW BUSINESS**

138 The Chair entertained a motion to move Kim Owens to regular volunteer status effective  
139 November 1, 2015. Motion made by Trustee Rice; seconded by Trustee Seibel. Motion carried,  
140 all in favor.

141 The Chair entertained a motion to approve Kevin Barrow and Will Stevie as Part Time  
142 Firefighter/Paramedics effective October 19, 2015. Motion made by Trustee Newman; seconded  
143 by Trustee Rice. Motion carried, all in favor.

144 The Chair entertained a motion to approve the leave of absence of Part Time FF/EMT Rob  
145 Hucker until January 1, 2016. Motion made by Trustee Newman; seconded by Trustee Rice.  
146 Motion carried, all in favor.

147 The Chair entertained a motion to terminate Part Time FF/EMT John Wiseman effective  
148 November 23, 2015 due to lack of activity. Motion made by Trustee Crowe; seconded by  
149 Trustee Rice. Motion carried, all in favor.

150 The Chair entertained a motion to accept the resignation of Part Time FF/Medic Amanda Peck  
151 effective December 14, 2015. Motion made by Trustee Rice; seconded by Trustee Newman.  
152 Motion carried, all in favor.

153 The Chair noted that the Point Pleasant Fire Protection District was recognized as the Member of  
154 the Day by the Northern KY Chamber of Commerce.

155 The Chair entertained a motion to authorize Chief Giordano to finance the new pick-up for 3-5  
156 years dependent upon the best available rates. Motion made by Trustee Newman; seconded by  
157 Trustee Rice. Motion carried, all in favor.

158 The Board took a short recess at 10:18 hours.

159 The Board reconvened at 10:25 hours.

160 **EXECUTIVE SESSION**

161 The Chair entertained a motion to enter Executive Session under KRS 61.810 (1), (m): that  
162 portion of a meeting devoted to a discussion of a specific public record exempted from  
163 disclosure under KRS 61.878 (1) (m).

164 Motion made by Trustee Gallenstein; seconded by Trustee Crowe. Motion carried, all in favor.

165 The Board entered Executive Session at 10:25 hours.

166 The Chair entertained a motion to exit Executive Session.

167 Motion made by Trustee Seibel; seconded by Trustee Gallenstein. Motion carried, all in favor.

168 The Board exited Executive Session at 10:46 hours.

169 There was general discussion regarding the pension issue. It was determined the Board wished  
170 more information before making a decision and the vote would be tabled until such time.

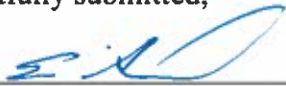
171 **ADJOURNMENT**

172 The Chair entertained a motion to adjourn. Motion made by Trustee Seibel; seconded by Trustee  
173 Gallenstein. Motion carried, all in favor. Meeting adjourned at 11:13 hours.


174 The next Point Pleasant Fire District Board Meeting is scheduled at the Marshall Station on  
175 December 9, 2015 at 9:00 AM.

I hereby certify that the foregoing Minutes were duly approved by the Board of Trustees of the Point Pleasant Fire Protection District at a meeting held on the date shown below:

Respectfully submitted,

  
\_\_\_\_\_  
Mr. Eric J. Seibel  
Secretary  
Point Pleasant Fire Protection District  
Board of Trustees

Respectfully confirmed,

  
\_\_\_\_\_  
Mr. E. Edward Divine  
Chairman  
Point Pleasant Fire Protection District  
Board of Trustees

DATE APPROVED: Dec. 9, 2015