

1 **RECORD OF BOARD MINUTES**

2 Boone County, Kentucky

December 9, 2015

3 The Point Pleasant Fire Protection District Board of Trustees met in regular session at the Point
4 Pleasant Fire Station, Marshall Station, 3444 Turfway Road, Boone County, KY at 9:00 AM on
5 the 9th day of December 2015, with a quorum present:

Chairman Ed Divine

Trustee Debbie Newman

Treasurer Sandra Gallenstein

Trustee James Rice

Secretary Eric Seibel

Chief Michael Giordano

Trustee Arthur Crowe

Counsel Bill Knoebel

Trustee Brian Laws

Members absent: None

6 **CALL TO ORDER**

7 The Chair called the meeting to order at 9:00 AM.

8 **CHANGE OF ORDER/SPECIAL PRESENTATIONS**

9 No change of order or special presentations.

10 **MINUTES OF PREVIOUS DISTRICT BOARD MEETING**

11 November 2015 Point Pleasant Fire Protection District Board Meeting

12 The Chair entertained a motion to dispense with the reading of the minutes from this meeting.
13 Motion made by Trustee Crowe; seconded by Trustee Rice. Motion carried; all in favor.

14 The chair asked if there were any additions, corrections, or deletions to the minutes from this
15 meeting. No corrections were noted.

16 The Chair entertained a motion to accept the minutes from this meeting as recorded. Motion
17 made by Trustee Crowe; seconded by Trustee Newman. Motion carried; all in favor.

18 **TREASURER’S REPORT**

19 Attention was brought to the following items:

- 20 1. Chairman Divine inquired about expense to Surgical Technologies, advised this was
- 21 EMS supplies.
- 22 2. Trustee Newman advised we did receive PILOT payment. Trustee Seibel inquired if this
- 23 was current or previous year’s since we did not receive PILOT for FY2015. Trustee

24 Newman could not advise. Chief Giordano advised he had meeting scheduled with
25 county administration on Monday to ascertain all information regarding PILOT.

26 The Chair entertained a motion to accept the Treasurer's Report as submitted. Trustee Seibel
27 moved accept; seconded by Trustee Rice. Motion carried; all in favor.

28 **CHIEF'S REPORT**

29 Chief's report was reviewed. Specific discussion was given on the following points:

- 30 1. Winterization of building and vehicles complete
- 31 2. Lt. Foley attending High Rise Training class with members of Lexington Fire.
- 32 3. We are on call for Primary Chiefs' response for Boone County District Chiefs' program
33 this month (December)
- 34 4. Our crews will be training in homes on Booneland Trail this December. We will not be
35 doing any live fire training and the buildings will be demolished shortly after the first of
36 the year.
- 37 5. Dollar loss this year will be significantly higher this year due to 3 large fires in calendar
38 year.
 - 39 1. Newlywed Foods
 - 40 2. Significant fire at Perfetti Van Melle plant.
 - 41 3. Significant fire at Jewel Crafters on Olympic. Our personnel were able to resolve
42 issue with minimal disruption to business. Business owner was very grateful for
43 discretion of crews, repeatedly stated actions minimized damage and saved him
44 significant loss of property and time at their busiest time of year (preparation for
45 holidays). The business actually re-opened and resumed production later that
46 date.
- 47 6. 1368 replacement in progress
 - 48 1. Truck and Plow arrived from Haag Ford
 - 49 2. Insurance secured (old truck dropped)
 - 50 3. Financing secured from US Bank for 5 year loan
 - 51 4. Captain Rice coordinating getting decals and light/siren/radio
- 52 7. Personnel on course to graduate Paramedic
 - 53 1. Chuck Wagner (full time/contract): December
 - 54 2. Matt Congleton (full time): January
- 55 8. Following personnel have graduated FFI training and will begin TuFF/TES program this
56 month
 - 57 1. Northern KY Essentials Class
 - 58 ▪ Zach Castleberry
 - 59 ▪ Trent Stolz
 - 60 2. Gateway
 - 61 ▪ Paul Gray

- 62 9. Full Time FF/Medic on list for Norwood FD. Could possibly be hired and leave our
63 employment shortly after the 1st of the year.
- 64 10. Will need budget amendment for new truck = \$8,010.31 for this fiscal year.
- 65 11. Audit in progress, awaiting information from BBT bank.
- 66 12. We will need to make some significant changes to IT over the next month.
- 67 13. Asst. Chief Seibel will be out of town first two weeks in January for school.
- 68 14. Several on-going construction projects.
- 69 15. Grants
- 70 ○ **AFG**
- 71 a) 2015 SAFER: Awarded for three positions for the Tuition Assistance
- 72 program over the next four years (\$85,480).
- 73 b) 2015: Will re-apply for following:
- 74 ○ Operations: \$185,000 for SCBA
- 75 ○ Regional: \$172,260 for IMT Training
- 76 ○ **KOHS**
- 77 a) 2015 – Not funded.

78 Discussion regarding status of Firefighter Gilbert and return from medical leave; St. Elizabeth
79 business health is requiring a functional capacity test prior to authorizing return. There was
80 discussion if District should pay this expense due to medical leave of employee not work
81 related/work caused.

82 The Chair entertained a motion to expend the full amount and pay for the test for the employee.
83 Motion died due to lack of motion and second.

84 The Chair entertained a motion to require the employee to pay full amount for the test for the
85 employee. Motion made by Trustee Seibel; seconded by Trustee Rice. Motion carried, one Nay
86 from Trustee Newman.

87 **COMMITTEE REPORTS**

88 **EMPLOYEE RELATIONS**

89 No report.

90 **BUDGETING & FORECASTING**

91 No report.

92 **RETIREMENT**

93 Chairman Divine reported there is need for more information, including information from
94 counsel and action will be delayed until next month after such information is provided.

95 **ELECTIONS & APPOINTMENTS**

96 No Report

97 **TUITION IN EXCHANGE FOR SERVICE**

98 No additional report.

99 **WORKER'S COMPENSATION**

100 No report.

101 **HEALTH INSURANCE AND BENEFITS**

102 No report.

103 **VEHICLE STATUS**

104 Addressed in the Chief's Report

105 **UNFINISHED BUSINESS**

106 Reported that we are still evaluating IT options and no course of action recommended at this
107 time.

108 Reported that no fruitful alternatives have been identified at this time to replace the accident &
109 sickness benefit.

110 Molfetta Litigation: Counsel reported that a \$3,000 check has been sent and will be received
111 shortly, but this does not cover expenses and interest that was awarded in judgement. Counsel
112 will be moving forward to garnish wages for remainder.

113 Counsel reported that he has been in contact with Mark Stiebel and they are requesting additional
114 information from Wolterman to present to Board.

115 **PETITIONERS & COMMUNICATIONS**

116 No Report

117 **EXECUTIVE SESSION**

118 No need identified to enter into Executive Session.

119 **NEW BUSINESS**

120 The Chair entertained a motion to amend the expenses of the budget to reflect the annual
121 payment of \$8,010.31 for the financing of the new pick-up and plow. Future payments will be
122 factored into future budgets at initial planning. Motion made by Trustee Newman; seconded by
123 Trustee Crowe. Motion carried, all in favor.

124 The Chair entertained a motion to accept the proposed changes to Chapters 15 and 16 of the
125 personnel policy and change them to chapters 18 and 19 respectively. Motion made by Trustee
126 Crowe; seconded by Trustee Newman. Motion carried, all in favor.

127 **ADJOURNMENT**

128 The Chair entertained a motion to adjourn. Motion made by Trustee Newman; seconded by
129 Trustee Rice. Motion carried, all in favor. Meeting adjourned at 9:52 AM.

130 The next Point Pleasant Fire District Board Meeting is scheduled at the Marshall Station on
131 January 13, 2015 at 9:00 AM.

I hereby certify that the foregoing Minutes were duly approved by the Board of Trustees of the Point Pleasant Fire Protection District at a meeting held on the date shown below:

Respectfully submitted,



Mr. Eric J. Seibel
Secretary
Point Pleasant Fire Protection District
Board of Trustees

Respectfully confirmed,



Mr. E. Edward Divine
Chairman
Point Pleasant Fire Protection District
Board of Trustees

DATE APPROVED: Jan. 13, 2016