

1 **RECORD OF BOARD MINUTES**

2 Boone County, Kentucky

January 13, 2016

3 The Point Pleasant Fire Protection District Board of Trustees met in regular session at the Point  
4 Pleasant Fire Station, Marshall Station, 3444 Turfway Road, Boone County, KY at 9:00 AM on  
5 the 13<sup>th</sup> day of January 2016, with a quorum present:

Chairman Ed Divine

Trustee Debbie Newman

Treasurer Sandra Gallenstein

Trustee James Rice

Trustee Arthur Crowe

Counsel Bill Knoebel

Trustee Brian Laws

Members absent: Secretary Eric Seibel and Chief Michael Giordano

6 **CALL TO ORDER**

7 The Chair called the meeting to order at 9:00 AM.

8 **CHANGE OF ORDER/SPECIAL PRESENTATIONS**

9 No change of order or special presentations.

10 **MINUTES OF PREVIOUS DISTRICT BOARD MEETING**

11 December 2015 Point Pleasant Fire Protection District Board Meeting

12 The Chair entertained a motion to dispense with the reading of the minutes from this meeting.  
13 Motion made by Trustee Gallenstein; seconded by Trustee Newman. Motion carried; all in  
14 favor.

15 The chair asked if there were any additions, corrections, or deletions to the minutes from this  
16 meeting. No corrections were noted.

17 The Chair entertained a motion to accept the minutes from this meeting as recorded. Motion  
18 made by Trustee Crowe; seconded by Trustee Laws. Motion carried; all in favor.

19 **TREASURER’S REPORT**

20 Attention was brought to the following items:

- 21 1. Chairman Divine inquired about expense for background checks. He was advised we
- 22 need to complete for EMS certifications.
- 23 2. Trustee Crowe inquired about expenses to Wright Brothers and was advised this was for
- 24 oxygen for the ambulance.

25 3. Trustee Crowe inquired about the expense to Stibel, if this was the attorney regarding  
26 the retirement process and was advised this was correct.

27 The Chair entertained a motion to accept the Treasurer's Report as submitted. Trustee Crowe  
28 moved accept; seconded by Trustee Rice. Motion carried; all in favor.

## 29 **CHIEF'S REPORT**

30 Chief's report was reviewed. Captain Rice gave report in absence of Chief Giordano and Asst.  
31 Chief Seibel. Specific discussion was given on the following points:

- 32 1. Crews used end of year to wrap up outstanding projects
- 33 2. Crews have been busy assisting other agencies with structure fires.
- 34 3. 1368 replacement in progress.
- 35 4. Duke energy consultation completed for lighting in building. Have two proposals with  
36 incentive from Duke to replace lighting throughout station.
- 37 5. Chuck Wagner
  - 38 1. Completed A/O Training
  - 39 2. Completed KY 400 Career FF certification
  - 40 3. Passed paramedic class, awaiting KY card in hand
  - 41 4. Request action from Board
    - 42 ▪ Immediately recognize A/O and 400 and move him on step/grade scale  
43 from 3M to 5U.
    - 44 ▪ Permission to recognize Paramedic certification and move him from 5U to  
45 9Q once officially received.
- 46 6. Matt Congleton on course to graduate Paramedic in January.
  - 47 1. Permission to recognize Paramedic certification and move him from 5S to 9O  
48 which is consistent with approved scale.
- 49 7. Full Time FF/Medic on list for Norwood FD. Could possibly be hired and leave our  
50 employment shortly after the 1st of the year. FTE entry package offered is no competition  
51 for us (we continue to see this from OH dept.'s).
- 52 8. Last of information required for Audit reported to auditors (FY parent and sub acct  
53 variances, and various correspondent / confirmation letters).
- 54 9. IT has changed e-mail over to Google.
- 55 10. Asst. Chief Seibel will be out of town first two weeks in January for school.
- 56 11. Contacted by County Admin. Earlywine (12/18) reference history of Blue Star  
57 discussions. Jeff mentioned that Senator Schickel was contacted by Blue Star regarding  
58 their assessments and our past discussions. Senator Schickel contacted me (1/4/16)  
59 reference these discussions and his position. He would also be sending letter (copy to  
60 Chairman Divine 1/11/16). We have put a detailed timeline together from our file and  
61 would suggest we discuss further at Feb meeting. Recommend Chief reach out to Blue  
62 Star to further dialogue on subject; awaiting board wishes at this moment.

- 63 1. Discussion followed on this matter by Chairman and Counsel. Chairman Divine  
64 advised no action can be taken now anyway, suggested discussion at next Board  
65 meeting and entertained meeting with members of Blue Star prior to meeting.
- 66 12. BB&T Bank – Provided notarized documentation (appropriate signatures) for the various  
67 accts reference Federal Reserve Pledge Accounts.
- 68 13. Working almost daily with Boone County Planning Commission reference new and  
69 existing construction plan review(s) within district (see construction).
- 70 14. Grants
- 71 ○ **AFG**
  - 72 a) 2015 SAFER: Awarded for three positions for the Tuition Assistance  
73 program over the next four years (\$85,480).
  - 74 b) 2015: Will re-apply for following:
  - 75 ○ Operations: \$185,000 for SCBA
  - 76 ○ Regional: \$172,260 for IMT Training
- 77 ○ **KOHS**
  - 78 a) 2015 – Not funded.

79 The Chair requested documentation regarding the tangibles that were taxed to each individual  
80 business for the past several years.

81 **COMMITTEE REPORTS**

82 **EMPLOYEE RELATIONS**

83 No report.

84 **BUDGETING & FORECASTING**

85 No report.

86 **RETIREMENT**

87 No report.

88 **ELECTIONS & APPOINTMENTS**

89 No Report

90 **TUITION IN EXCHANGE FOR SERVICE**

91 No additional report.

92 **WORKER'S COMPENSATION**

93 No report.

94 **HEALTH INSURANCE AND BENEFITS**

95 No report.

96 **VEHICLE STATUS**

97 Addressed in the Chief's Report

98 **UNFINISHED BUSINESS**

99 Molfetta Litigation: Counsel Knoebel reported Counsel Wheatley did not show up for the  
100 scheduled court date. He was advised by the Judge to contact Mr. Wheatley directly and set up a  
101 conference call. Mr. Molfetta did pay the original \$3,000 as ordered by the court. Counsel  
102 Knoebel is still working on collecting the balance.

103 Counsel reported that he has been in contact with Mark Stiebel and continuing to communicate  
104 and discuss options. They are going to have a meeting with Chairman Divine and Chief  
105 Giordano to schedule a meeting and come to a resolution for the next meeting.

106 **PETITIONERS & COMMUNICATIONS**

107 No Report

108 **EXECUTIVE SESSION**

109 No need identified to enter into Executive Session.

110 **NEW BUSINESS**

111 The Chair entertained a motion to move Chuck Wagner from step/grade from 3M to 5U due to  
112 completion of A/O certification and 400 certification. Motion made by Trustee Newman;  
113 seconded by Trustee Crowe. Motion carried, all in favor.

114 The Chair entertained a motion to move Chuck Wagner from step/grade from 5U to 9Q upon  
115 completion of paramedic certification. Motion made by Trustee Rice; seconded by Trustee  
116 Newman. Motion carried, all in favor.

117 The Chair entertained a motion to move Matt Congleton from step/grade from 5S to 9O upon  
118 completion of paramedic certification. Motion made by Trustee Rice; seconded by Trustee  
119 Laws. Motion carried, all in favor.

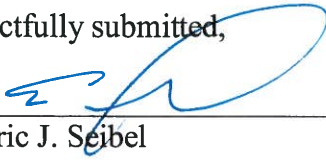
120 **ADJOURNMENT**

121 The Chair entertained a motion to adjourn. Motion made by Trustee Newman; seconded by  
122 Trustee Rice. Motion carried, all in favor. Meeting adjourned.

123 The next Point Pleasant Fire District Board Meeting is scheduled at the Marshall Station on  
124 February 10, 2016 at 9:00 AM.

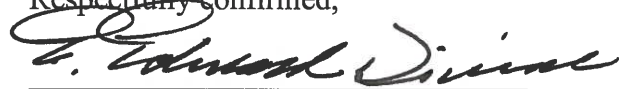
I hereby certify that the foregoing Minutes were duly approved by the Board of Trustees of the Point Pleasant Fire Protection District at a meeting held on the date shown below:

Respectfully submitted,



\_\_\_\_\_  
Mr. Eric J. Seibel  
Secretary  
Point Pleasant Fire Protection District  
Board of Trustees

Respectfully confirmed,



\_\_\_\_\_  
Mr. E. Edward Divine  
Chairman  
Point Pleasant Fire Protection District  
Board of Trustees

DATE APPROVED: Feb. 10, 2016