

1 **RECORD OF BOARD MINUTES**

2 Boone County, Kentucky

February 10, 2016

3 The Point Pleasant Fire Protection District Board of Trustees met in regular session at the Point
4 Pleasant Fire Station, Marshall Station, 3444 Turfway Road, Boone County, KY on the 10th day
5 of February 2016, with a quorum present. Start of meeting was delayed due to fire within
6 District that prevented quorum from initially being present at start:

Chairman Ed Divine
Secretary Eric Seibel
Trustee Arthur Crowe

Trustee Debbie Newman
Trustee James Rice (arrived at 10:12)
Counsel Bill Knoebel

Members absent: Treasurer Sandra Gallenstein, Trustee Brian Laws and Chief Michael Giordano
(at fire).

7 **CALL TO ORDER**

8 The Chair called the meeting to order at 9:30 AM.

9 **CHANGE OF ORDER/SPECIAL PRESENTATIONS**

10 Mark Stiebel was present to present his opinion on the District’s Retirement Plan. Chairman
11 Divine wanted more District Board members present to hear the findings, so it was determined
12 this meeting would be recessed at the end of normal business and re-convened on Wednesday,
13 February 17, 2016 at 08:30.

14 Counsel Knoebel gave brief presentation on update of Molfetta legislation. He has moved
15 forward with garnishing his wages and his lawsuit against us is on hold.

16 For the record, Assistant Chief Seibel advised he received a KY Open Records Request from
17 Paralegal Susan Hall of Mehr Fairbanks Trial Lawyers requesting all fire-related runs for
18 structure fires in the state of Kentucky. On 1/27/16, Asst. Chief Seibel called paralegal Hall and
19 she advised this information was no longer required from the District as the KY State Fire
20 Marshall finally provided the information to them.

21 **MINUTES OF PREVIOUS DISTRICT BOARD MEETING**

22 January 2016 Point Pleasant Fire Protection District Board Meeting

23 The Chair requested the minutes from the January meeting be resent as not all personnel received
24 them.

25 The Chair entertained a motion to dispense with the reading of the minutes from this meeting.
26 Motion made by Trustee Crowe; seconded by Trustee Newman. Motion carried; all in favor.

27 The chair asked if there were any additions, corrections, or deletions to the minutes from this
28 meeting. No corrections were noted.

29 The Chair entertained a motion to accept the minutes from this meeting as recorded. Motion
30 made by Trustee Crowe; seconded by Trustee Newman. Motion carried; all in favor.

31 **TREASURER'S REPORT**

32 Attention was brought to the following items:

- 33 1. Chairman Divine inquired about the tow for ladder 1360. He was advised the vehicle did
34 not break down, it had to leave the roadway to avoid an illegally parked car in a cul-de-
35 sac on an incident and got stuck in the mud in the center of the cul-de-sac.
- 36 2. Chairman Divine inquired about expenses to Cintas and was advised they now do the
37 extinguisher and fire alarm testing for the building.
- 38 3. Chairman Divine inquired about NKOL and was advised this is the new IT company.
- 39 4. Trustee Crowe inquired about the expense to Crux and was advised this is the lettering
40 and striping for the new pick-up.

41 The Chair entertained a motion to accept the Treasurer's Report as submitted. Trustee Crowe
42 moved accept; seconded by Trustee Seibel. Motion carried; all in favor.

43 **CHIEF'S REPORT**

44 Chief's report was reviewed. Asst. Chief Seibel gave report in absence of Chief Giordano.
45 Specific discussion was given on the following points:

- 46 1. Crews training out at Airport on terminal being torn down.
- 47 2. Crews also training with Crescent Springs on acquired structure
- 48 3. Annual physicals and respirator fit testing in process
- 49 4. Joint training with Erlanger is being re-initiated.
- 50 5. There is a Northern Kentucky Technical Rescue Team public event and team photo
51 scheduled February 25th at the Northern KY convention center in Covington. We are
52 helping to coordinate and attending.
- 53 6. Still gathering information regarding Duke to replace lighting throughout station.
- 54 7. Building took electrical surge on Tuesday, Feb. 2. Several electrical items were affected.
- 55 8. Chuck Wagner, was offered and accepted full time position with the Bowling Green Fire
56 Department. He will be leaving employment with us effective March 8; recommend
57 accept resignation in good standing.
- 58 9. Matt Congleton achieved paramedic certification, all step/grade advancements completed
59 for pay scale.
- 60 10. Gabe Owens completed 400 Career certification; request action to move on step/grade
61 scale
- 62 11. Promotional process has begun to fill open Lieutenant's position.

- 63 12. We will begin process shortly to fill open full time FF/Medic position.
64 13. Lt. Keel's time in station will be very limited until May, when he completes his
65 Paramedic training. This is the last full time person we will be sponsoring in Paramedic
66 class.
67 14. Request action to accept 3 new volunteers:
68 1. Harrison, Ronald
69 2. Matthews, Alexis
70 3. Mayfield, Derek
71 15. IT has changed e-mail over to Google. Server will be changed over shortly.
72 16. Working almost daily with Boone County Planning Commission reference new and
73 existing construction plan review(s) within district (see construction).
74 17. Brief presentation was given to Board outlining tangible taxing history and status of
75 District.
76 18. Grants
77 o Received \$3,200 grant from KY Fire Commission to purchase new thermal
78 imager. We will need budget amendment. Due to the tight time-line of the grant,
79 several quotes were requested. We received three quotes, which satisfies our
80 legal purchasing requirements for items over \$2,500 but under \$10,000; a full bid
81 is not required. The best price was Vogelpohl Fire Equipment at \$4,100.
82 o **AFG**
83 a) 2015 SAFER: Awarded for three positions for the Tuition Assistance
84 program over the next four years (\$85,480).
85 b) 2015: Will re-apply for following:
86 o Operations: \$185,000 for SCBA
87 o Regional: \$172,260 for IMT Training
88 o **KOHS**
89 a) 2015 – Not funded.

90 The Chair requested documentation regarding the tangibles that were taxed to each individual
91 business for the past several years.

92 **COMMITTEE REPORTS**

93 **EMPLOYEE RELATIONS**

94 No report.

95 **BUDGETING & FORECASTING**

96 No report.

97 **RETIREMENT**

98 No report.

99 **ELECTIONS & APPOINTMENTS**

100 No Report

101 **TUITION IN EXCHANGE FOR SERVICE**

102 No additional report.

103 **WORKER'S COMPENSATION**

104 No report.

105 **HEALTH INSURANCE AND BENEFITS**

106 No report.

107 **VEHICLE STATUS**

108 Addressed in the Chief's Report

109 **UNFINISHED BUSINESS**

110 No additional report.

111 **PETITIONERS & COMMUNICATIONS**

112 No Report

113 **EXECUTIVE SESSION**

114 No need identified to enter into Executive Session.

115 **NEW BUSINESS**

116 The Chair entertained a motion to accept the resignation of Chuck Wagner in good standing,
117 effective March 8, 2016. Motion made by Trustee Rice; seconded by Trustee Crowe. Motion
118 carried, all in favor.

119 The Chair entertained a motion to accept Ronald Harrison, Alexis Matthews, and Derek
120 Mayfield as probationary volunteers. Motion made by Trustee Rice; seconded by Trustee
121 Newman. Motion carried, all in favor.

122 The Chair entertained a motion to accept Alexis Matthews into the Tuition in Exchange for
123 Service (TES) program. Motion made by Trustee Newman; seconded by Trustee Rice. Motion
124 carried, all in favor.

125 The Chair entertained a motion to amend the budget to allow the acceptance of the award for the
126 new Thermal Imager received via KY Fire Commission Grant. This will mean \$3,200 added to
127 Inter-Governmental Revenue and the subsequent amount added to Fire Equipment Expenses.
128 Motion made by Trustee Rice; seconded by Trustee Crowe. Motion carried, all in favor.

129 The Chair declared a recess of the meeting at 10:48 on Wednesday, February 10, 2016. The
130 meeting will re-adourn at 08:30 on Wednesday, February 17, 2016.

131 The Point Pleasant Fire Protection District Board reconvened from recess at 08:53 on
132 Wednesday, February 17, 2016 with a full quorum present:

133 Chairman Ed Divine
134 Treasurer Sandra Gallenstein
135 Secretary Eric Seibel
136 Trustee Arthur Crowe
137 Trustee Brian Laws
138 Trustee Debbie Newman
139 Trustee James Rice
140 Chief Michael Giordano
141 Counsel Bill Knoebel

142 Members absent: None

143 **EXECUTIVE SESSION**

144 The Chair entertained a motion to enter Executive Session under KRS 61.810 (1), (m):
145 Discussion of a specific public record exempted from disclosure under KRS 61.878 (1) (m).

146 Motion made by Trustee Newman; seconded by Trustee Gallenstein. Motion carried, all in
147 favor.

148 The Board entered Executive Session at 08:53 hours.

149 The Chair entertained a motion to exit Executive Session.

150 Motion made by Trustee Newman; seconded by Trustee Crowe. Motion carried, all in favor.

151 The Board exited Executive Session at 12:00 hours.

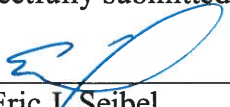
152 **ADJOURNMENT**

153 The Chair adjourned the meeting at 12:00 hours.

154 The next Point Pleasant Fire District Board Meeting is scheduled at the Marshall Station on
155 March 9th, 2016 at 9:00 AM. However, this meeting may be re-scheduled to Wednesday, March
156 16th at 9:00 AM to accommodate Counsel Knoebel's conflict.

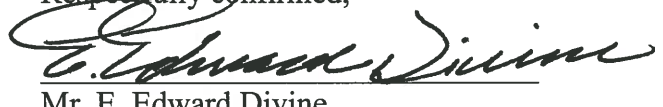
I hereby certify that the foregoing Minutes were duly approved by the Board of Trustees of the Point Pleasant Fire Protection District at a meeting held on the date shown below:

Respectfully submitted,



Mr. Eric J. Seibel
Secretary
Point Pleasant Fire Protection District
Board of Trustees

Respectfully confirmed,



Mr. E. Edward Divine
Chairman
Point Pleasant Fire Protection District
Board of Trustees

DATE APPROVED: March 9, 2016