

1 **RECORD OF BOARD MINUTES**

2 Boone County, Kentucky

March 9, 2016

3 The Point Pleasant Fire Protection District Board of Trustees met in regular session at the Point
4 Pleasant Fire Station, Marshall Station, 3444 Turfway Road, Boone County, KY on the 9th day of
5 March 2016, with a quorum present. Start of meeting was delayed due to fire within District that
6 prevented quorum from initially being present at start:

- | | |
|------------------------------|------------------------|
| Chairman Ed Divine | Trustee Debbie Newman |
| Secretary Eric Seibel | Trustee James Rice |
| Treasurer Sandra Gallenstein | Chief Michael Giordano |
| Trustee Arthur Crowe | Counsel Bill Knoebel |

Members absent: Trustee Brian Laws

7 **CALL TO ORDER**

8 The Chair called the meeting to order at 9:00 AM.

9 **CHANGE OF ORDER/SPECIAL PRESENTATIONS**

10 No change of order.

11 **MINUTES OF PREVIOUS DISTRICT BOARD MEETING**

12 February 2016 Point Pleasant Fire Protection District Board Meeting

13 The Chair entertained a motion to dispense with the reading of the minutes from this meeting.
14 Motion made by Trustee Crowe; seconded by Trustee Newman. Motion carried; all in favor.

15 The chair asked if there were any additions, corrections, or deletions to the minutes from this
16 meeting. No corrections were noted.

17 The Chair entertained a motion to accept the minutes from this meeting as recorded. Motion
18 made by Trustee Crowe; seconded by Trustee Newman. Motion carried; all in favor.

19 **TREASURER’S REPORT**

20 Attention was brought to the following items:

- 21 1. Trustee Newman advised that there were names and payments made to individuals. This
22 was returns for EMS billing where the person was either billed twice by accident,
23 overbilled, or individually pay initially and due re-imbursement after insurance company
24 paid.

25 2. There was inquiry into the \$11,000 payment to Fire Department Service and Supply.
26 This was for PPE, including for the new TES personnel. A large portion of this expense
27 will be reimbursed through the SAFER grant.

28 The Chair entertained a motion to accept the Treasurer's Report as submitted. Trustee Crowe
29 moved accept; seconded by Trustee Seibel. Motion carried; all in favor.

30 **CHIEF'S REPORT**

31 At the beginning of the Chief's report, the results of the promotional process were released.
32 Chief Giordano requested the board officially recognize the promotion of Jonathan Bendzlowicz
33 to Lieutenant.

34 The Chair entertained a motion to accept the recommendation of the Chief to promote Jonathan
35 Bendzlowicz to Lieutenant effective April 1, 2016. Trustee Seibel moved accept; seconded by
36 Trustee Newman. Motion carried; all in favor.

37 Jonathan Bendzlowicz was presented with his Lieutenant's badge.

38 A short recognition ceremony was held for several individuals for actions over the past year.
39 Certificates, Letters, and Challenge coins were issued as appropriate. See attachments for
40 details.

41 Chief's report was reviewed. Asst. Chief Seibel gave report in absence of Chief Giordano.
42 Specific discussion was given on the following points:

- 43 1. Annual physicals and respirator fit testing in process
- 44 2. Chief Giordano and Asst. Chief Seibel in Frankfort for work on the statewide IMT
45 project.
- 46 3. Crews catching up on inspections before weather breaks
- 47 4. Thermal imager received on grant was purchased and installed
- 48 5. NKTRT event held February 25th at NKY convention center in Covington.
- 49 6. Following PPE past service life, no value, request to declare surplus
 - 50 A. 13 helmets
 - 51 B. 6 bunker pants
 - 52 C. 3 coats
 - 53 D. 12 pair of boots
 - 54 E. 23 T shirts
 - 55 F. 6 nomex hoods
 - 56 G. 9 pair of uniform pants
 - 57 H. 1 pull over job shirt
 - 58 I. 8 flashlights
- 59 7. Will begin process to fill open FT FF/Medic soon
- 60 8. Lt. Keel finishing Medic (May), limited time in station until then
- 61 9. Chuck Wagner last shift Thursday, March 3.

- 62 10. Gabe Owens: request action to move on step/grade scale to 8-O
63 A. 400 Career certification
64 B. 1 year probation to be
65 11. Cody Hembree: request to move to 2-Q
66 A. A/O certification
67 12. Request Board approval of Christopher Watson-Gleeson as volunteer
68 13. IT has changed e-mail over to Google.
69 14. Worker's Comp. experience module increased to 1.35
70 15. Cancer presumption bill appears it will pass legislation
71 16. Working almost daily with Boone County Planning Commission reference new and
72 existing construction
73 17. There have been inquiries to return to Flint Ink. We have been working with county to
74 find paperwork for return do. All returns were approved and signed with exception of
75 AVIO. Request permission from Board to approve return to Flint Ink as soon as
76 appropriate paperwork is located by county.
77 18. Grants
78 o Thermal imager on KYFC grant was purchased and installed.
79 o **AFG**
80 a) 2015 SAFER: Awarded for three positions for the Tuition Assistance
81 program over the next four years (\$85,480).
82 b) 2015: Will re-apply for following:
83 o Operations: \$185,000 for SCBA
84 o Regional: \$172,260 for IMT Training
85 o **KOHS**
86 a) 2015 – Not funded.

87 **COMMITTEE REPORTS**

88 **EMPLOYEE RELATIONS**

89 No report.

90 **BUDGETING & FORECASTING**

91 No report.

92 **RETIREMENT**

93 No report.

94 **ELECTIONS & APPOINTMENTS**

95 No Report

96 **TUITION IN EXCHANGE FOR SERVICE**

97 No additional report.

98 **WORKER'S COMPENSATION**

99 No report.

100 **HEALTH INSURANCE AND BENEFITS**

101 No report.

102 **VEHICLE STATUS**

103 Addressed in the Chief's Report

104 **UNFINISHED BUSINESS**

105 The Chair has requested from the Treasurer a 3 year listing of the tangible taxes received from
106 each of the commercial properties in the District.

107 In regards to the Molfetta litigation, Counsel Knoebel advised judgement was filed and waiting
108 period should have expired. The paperwork was filed for wage garnishment and we should have
109 received payment prior to next Board meeting.

110 **PETITIONERS & COMMUNICATIONS**

111 No Report

112 **EXECUTIVE SESSION**

113 No need identified to enter into Executive Session.

114 **NEW BUSINESS**

115 The Chair entertained a motion to declare the following equipment as surplus with no value:

- 116 A. 13 helmets
- 117 B. 6 bunker pants
- 118 C. 3 coats
- 119 D. 12 pair of boots
- 120 E. 23 T shirts
- 121 F. 6 nomex hoods
- 122 G. 9 pair of uniform pants
- 123 H. 1 pull over job shirt
- 124 I. 8 flashlights

125 Motion made by Trustee Crowe; seconded by Trustee Rice. Motion carried, all in favor.

126 The Chair entertained a motion to accept recognize the accomplishments of Gabriel Owens and
127 move him to 8/O on the Step/Grade scale. Motion made by Trustee Rice; seconded by Trustee
128 Newman. Motion carried, all in favor.

129 The Chair entertained a motion to accept recognize the accomplishments of Cody Hembree and
130 move him to 2/Q on the Step/Grade scale. Motion made by Trustee Rice; seconded by Trustee
131 Newman. Motion carried, all in favor.

132 The Chair entertained a motion to authorize the return to Flint Ink as appropriate. Motion made
133 by Trustee Crowe; seconded by Trustee Rice. Motion carried, all in favor.

134 The Chair entertained a motion to accept Christopher Watson-Gleeson as a Probationary
135 Volunteer and further accept him into the TES program as approved. Motion made by Trustee
136 Seibel; seconded by Trustee Crowe. Motion carried, all in favor.

137 Mark Stiebel was present to review the status and work completed on the retirement plan.
138 Counsel Knoebel reviewed the Settlement Agreement to be signed (attached). Chairman Divine
139 distributed Resolution 16-3.01 to be approved (attached).

140 A time minute recess was convened at 10:20 to allow Board members a break and time to review
141 the distributed documentation.

142 Recess adjourned at 10:30 and regular business resumed.

143 The Chair entertained a motion to accept resolution as amended (re-numbered to 2016-0309.1).
144 Motion made by Trustee Gallenstein; seconded by Trustee Rice. Motion carried, all in favor.

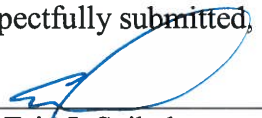
145 **ADJOURNMENT**

146 The Chair adjourned the meeting at 10:45 hours.

147 The next Point Pleasant Fire District Board Meeting is scheduled at the Marshall Station on April
148 13th, 2016 at 9:00 AM.

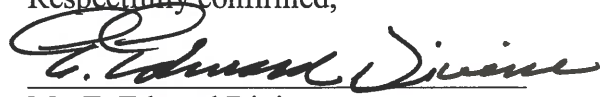
I hereby certify that the foregoing Minutes were duly approved by the Board of Trustees of the Point Pleasant Fire Protection District at a meeting held on the date shown below:

Respectfully submitted,



Mr. Eric J. Seibel
Secretary
Point Pleasant Fire Protection District
Board of Trustees

Respectfully confirmed,



Mr. E. Edward Divine
Chairman
Point Pleasant Fire Protection District
Board of Trustees

DATE APPROVED: April 13, 2014