

1 **RECORD OF BOARD MINUTES**

2 Boone County, Kentucky

August 10, 2016

3 The Point Pleasant Fire Protection District Board of Trustees met in regular session at the Point
4 Pleasant Fire Station, Marshall Station, 3444 Turfway Road, Boone County, KY on the 10th day
5 of August 2016, with a full quorum present:

Chairman Ed Divine	Trustee Debbie Newman
Treasurer Sandra Gallenstein	Trustee James Rice
Secretary Eric Seibel	Chief Michael Giordano
Trustee Arthur Crowe (arrived 09:24 hours)	Counsel Bill Knoebel
Trustee Brian Laws	

Members absent: None

6 **CALL TO ORDER**

7 The Chair called the meeting to order at 9:00 AM.

8 **CHANGE OF ORDER/SPECIAL PRESENTATIONS**

9 No change of order.

10 **MINUTES OF PREVIOUS DISTRICT BOARD MEETING**

11 July 2016 Point Pleasant Fire Protection District Board Meeting

12 The Chair entertained a motion to dispense with the reading of the minutes from this meeting.
13 Motion made by Trustee Newman; seconded by Trustee Rice. Motion carried; all in favor.

14 The chair asked if there were any additions, corrections, or deletions to the minutes from this
15 meeting. No corrections were noted.

16 The Chair entertained a motion to accept the minutes from this meeting as recorded. Motion
17 made by Trustee Newman; seconded by Trustee Rice. Motion carried; all in favor.

18 **TREASURER'S REPORT**

19 Attention was brought to the following items:

- 20 1. The Chair enquired about the payment to McNeil Company. He was advised this is the
21 annual insurance payment for the building and all the vehicles.

22 The Chair entertained a motion to accept the Treasurer's Report as submitted. Trustee Rice
23 moved accept; seconded by Trustee Laws. Motion carried; all in favor.

24 **CHIEF'S REPORT**

25 Chief's report was given by Chief Giordano. Specific discussion was given on the following
26 points:

- 27 1) New portable radios received and will be placed in service following appropriate training
28 2) Significant fire at 4400 Turfway again. A different oven was involved at this time. Working
29 with the local business manager to address. Our crews performed very well.
30 3) Concrete repairs will be completed on the front ramp later this month.
31 4) Staffing issues continue to be highest priority.
32 5) Chief Giordano made reference to the recent news report that featured one of our TES/TUFF
33 personnel. He wanted to go on record that this region has more paramedics than ever before.
34 The reason we are experiencing a shortage is because we are all doing our own things and
35 not working together efficiently.
36 6) Lt. Keel passed Paramedic class written and skills testing. He only needs to complete
37 National Registry written examination to be KY certified and will attempt to retest next
38 week.
39 7) FF/EMT Eric Ratliff and Medic Kim Owens identified as contract candidates, request Board
40 approval.
41 8) SCBA bids received for Grant purchase. Upon committee review of competitive bids,
42 recommendation would be to contract with Vogelpohl Fire to purchase MSA SCBA, request
43 Board action;
44 9) Chief Giordano referenced there will soon be a ground breaking on a new property on Point
45 Pleasant Road. The building is on airport property, but within District borders and within
46 established Pt. Pleasant Emergency Service Zones. He advised there is some confusion in
47 regards to this building but we will be working to maintain our responsibility and alleviate
48 this confusion.
49 10) The old Catholic Center is slated for on-going demolition, this will be an extensive
50 demolition we will be monitoring;
51 11) Working almost daily with Boone County Planning Commission reference new and existing
52 construction plan review(s) within district (see construction).
53 12) Quarterly reports have been filed on open SAFER and AFG grants to ensure we are in
54 compliance.
55 13) Grants
56 a) AFG
57 (1) 2015 SAFER: Administration in progress.
58 (2) 2015 Operations: AWARDED. \$148,750 for SCBA = \$141,667 Federal share
59 and \$7,083 District match. Bids process complete
60 (3) 2015 Regional: PENDING \$172,260 for IMT Training
61 b) KOHS
62 (1) 2016 – Application submitted.

63 **COMMITTEE REPORTS**

64 **EMPLOYEE RELATIONS**

65 No report.

66 **BUDGETING & FORECASTING**

67 No report.

68 **RETIREMENT**

69 No report.

70 **ELECTIONS & APPOINTMENTS**

71 No report.

72 **TUITION IN EXCHANGE FOR SERVICE**

73 No additional report.

74 **WORKER'S COMPENSATION**

75 No report.

76 **HEALTH INSURANCE AND BENEFITS**

77 No report.

78 **VEHICLE STATUS**

79 Addressed in the Chief's Report

80 **UNFINISHED BUSINESS**

81 In regards to the SCBA grant and bid, the recommendation was made by the purchasing
82 committee to contract with Vogelpohl Fire Equipment and purchase MSA SCBA. The Chair
83 entertained a motion to accept the purchasing committee's recommendation and contract with
84 Vogelpohl Fire Equipment and purchase MSA SCBA. Motion made by Trustee Rice; seconded
85 by Trustee Newman. Motion carried, all in favor.

86 In regards to the new EMS billing agreement, two contracts were under review by Counsel.
87 Counsel recommended changing the language stating all disputes will be handled in the State of
88 Ohio, County of Hamilton to the State of Kentucky, County of Boone. The Chair entertained a
89 motion to accept the proposed contract for MediCount for the EMS billing with the pending
90 changes as recommended by Counsel. Motion made by Trustee Newman; seconded by Trustee
91 Rice. Motion carried, all in favor.

92

93 The Chair entertained a motion to accept the proposed contract for Safety Pad for the EMS
94 reporting Software/Hardware program with pending review and approval of Counsel. Motion
95 made by Trustee Newman; seconded by Trustee Gallenstein. Motion carried, all in favor.

96 **PETITIONERS & COMMUNICATIONS**

97 No Report

98 **EXECUTIVE SESSION**

99 No need identified to enter into Executive Session.

100 **NEW BUSINESS**

101 The Chair entertained a motion to accept Eric Ratliff as a Full Time Contract FF/EMT effective
102 September 1, 2016. Motion made by Trustee Newman; seconded by Trustee Rice. Motion
103 carried, all in favor.

104 The Chair entertained a motion to accept Kim Owens as a Full Time Contract Paramedic
105 effective August 1, 2016. Motion made by Trustee Newman; seconded by Trustee Rice. Motion
106 carried, all in favor.

107 Chief Giordano gave a presentation regarding the Tax Rate of the District and current property
108 assessments. PowerPoint of presentation included within District records. Components of the
109 presentation included:

- 110 I. Review of limited sources of taxes Fire Protection Districts are authorized to collect
111 as authorized by KRS;
 - 112 a. Real
 - 113 b. Tangible
- 114 II. Comparison of taxing sources for other forms of Local and State governments,
115 rates, and authorizing Statutes;
- 116 III. Review of diversity of funding other forms of government have available to them
117 and only 18.3% on average comes from property taxes;
- 118 IV. Review of historical growth of staffing necessary to maintain operations and ISO
119 class 2 protection rating;
- 120 V. Review that Tax Rate has remained constant at 0.0175 since 2007.
- 121 VI. Review of historical District revenue amounts and expenditures, including through
122 recession of 2008 and recovery;
- 123 VII. Review of budgeted revenue and expenses and impact upon deficit spending
124 through recovery;
- 125 VIII. Overview of FY2017 tax assessments;
 - 126 a. Two (2) percent increase in Real Property assessments;
 - 127 b. Twenty (20) percent increase in Tangible property assessments;
- 128 IX. Overview of total taxable assessments for past 12 years with increases and
129 significant decreases;

- 130 X. Overview of current property assessments in District that we are responsible to
131 protect, but are exempt from local taxation;
- 132 XI. Overview of Exempt property valuation;
- 133 a. Increase of 30%
- 134 b. Total valuation of \$919,040,048 assessed property in District is exempt from
135 taxation
- 136 c. Exempt property accounts for 49% of all property assessments within
137 District;
- 138 XII. Comparison of budgeted revenue numbers and assessment revenue numbers;
- 139 XIII. Review of specific concerns with Item 36: Goods in transit. This line item is
140 exempt from all taxation except specialized taxing districts, and they can tax this
141 optionally. Chief Giordano advised this line item is of specific concern for business
142 within District attempting to stay competitive with high end merchandise moving
143 through the warehouse. This specific line item has garnered special attention of late
144 and this is the first year this schedule line item is a separate reporting item on the
145 KY Tax Request Form.
- 146 XIV. Additional discussion followed regarding the concern to pay fair amount of taxes
147 for assessed property and specific burden placed upon any one agency or total
148 amount of feasible expense to maintain adequate fire protection services at ISO
149 class 2 rating;
- 150 XV. Additional discussion regarding that any vote taken would be in effect for 1 year
151 and this matter will require further attention and may involve legislative changes.
152 In the interim, a cap could be placed on total collections of Goods in Transit only to
153 avoid extreme tax burdens.

154 Chairman Divine read proposed Tax Resolution that would effectively maintain District property
155 taxes at 0.0175, but would limit taxes collected on Goods in Transit for assessments over
156 \$80,000,000. Discussion followed regarding impact this would have upon total revenue and
157 budget shortfalls, responsibility to limit tax burdens, but not at expense of impeding overall
158 revenue and ability to maintain effective fire service protection.

159 Secretary Seibel recommended Goods in Transit cap at \$120,000,000.

160 The Chair amended the proposal to maintain property tax collection at a rate of 0.0175 but to
161 limit taxes collected on Goods in Transit for assessments not to exceed \$120,000,000. Motion
162 made by Trustee Crowe to accept Tax Collections as stated; seconded by Trustee Newman. Roll
163 Call Vote:

164 Treasurer Gallenstein: Aye

165 Secretary Seibel: Aye

166 Trustee Crowe: Aye

167 Trustee Laws: Aye

168 Trustee Newman: Aye

169 Trustee Rice: Aye

170 Chairman Divine: Nay

171 Chairman Divine added comment that he believed tax should be flat across board for
172 property owners, regardless.

173 **ADJOURNMENT**

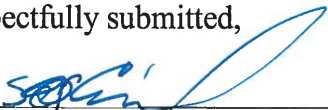
174 The Chair entertained a motion to adjourn. Motion made by Trustee Crowe; seconded by
175 Trustee Gallenstein. Motion carried, all in favor.

176 The Chair adjourned the meeting at 11:17 hours.

177 The next Point Pleasant Fire District Board Meeting is scheduled at the Marshall Station on
178 September 14, 2016 at 9:00 AM.

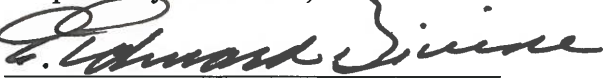
I hereby certify that the foregoing Minutes were duly approved by the Board of Trustees of the Point Pleasant Fire Protection District at a meeting held on the date shown below:

Respectfully submitted,



Mr. Eric J. Seibel
Secretary
Point Pleasant Fire Protection District
Board of Trustees

Respectfully confirmed,



Mr. E. Edward Divine
Chairman
Point Pleasant Fire Protection District
Board of Trustees

DATE APPROVED: Sept. 14 2016