

1 **RECORD OF BOARD MINUTES**

2 Boone County, Kentucky

December 14, 2016

3 The Point Pleasant Fire Protection District Board of Trustees met in regular session at the Point
4 Pleasant Fire Station, Marshall Station, 3444 Turfway Road, Boone County, KY on the 13th day
5 of December 2016, with a quorum present:

Chairman Ed Divine

Trustee Debbie Newman

Treasurer Sandra Gallenstein

Trustee James Rice

Trustee Arthur Crowe

Chief Michael Giordano

Trustee Brian Laws

Counsel Bill Knoebel

Members absent: Secretary Eric Seibel

6 **CALL TO ORDER**

7 The Chair called the meeting to order at 9:00 AM.

8 **CHANGE OF ORDER/SPECIAL PRESENTATIONS**

9 No change of order at beginning of meeting

10 **MINUTES OF PREVIOUS DISTRICT BOARD MEETING**

11 November 2016 Point Pleasant Fire Protection District Board Meeting

12 The Chair entertained a motion to dispense with the reading of the minutes from this meeting.
13 Motion made by Trustee Gallenstein; seconded by Trustee Crowe. Motion carried; all in favor.

14 The chair asked if there were any additions, corrections, or deletions to the minutes from this
15 meeting. None were noted.

16 The Chair entertained a motion to accept the minutes as recorded. Motion made by Trustee
17 Crowe; seconded by Trustee Newman. Motion carried; all in favor.

18 **TREASURER’S REPORT**

19 Attention was brought to the following items:

- 20 1. There was a \$130,000 payment for equipment purchased on AFG grant.
- 21 2. Chairman Divine enquired what payment was to Identisys. This is for our printer
- 22 contract for the printer that prints ID’s

23 The Chair entertained a motion to accept the Treasurer’s Report as submitted. Trustee Rice
24 moved accept; seconded by Trustee Newman. Motion carried; all in favor.

25 **CHIEF'S REPORT**

26 Chief's report was given by Chief Giordano. Specific discussion was given on the following
27 points:

- 28 1) Winter preparedness details complete.
- 29 2) Training continues on new SCBA received on grant.
- 30 3) New Mobile Data Terminals (MDT's) installed in all the vehicles
- 31 4) Training has begun on the new EMS software reporting
- 32 5) Significant incidents included working with LE on a body recovery (homicide) and a
33 structure fire in commercial bldg. at 1335 Donaldson Hwy.
- 34 6) Staffing issues continue to be highest priority.
- 35 7) FF/MEDIC Charles Long just graduated Fire Essentials Class at the top of the class. He is
36 now volunteering shifts in station.
- 37 8) FF/EMT Connor East will graduate from ECU this month.
- 38 9) Wiseman TB account confirmed processed and closed (filed).
- 39 10) Following personnel continue in Paramedic Class
 - 40 a) Scheduled to graduate December
 - 41 i) FF/EMT Ratliff
 - 42 ii) FF/EMT Vickers
 - 43 b) In class
 - 44 i) FF/EMT Hembree
 - 45 ii) FF/EMT Castleberry
 - 46 iii) FF/EMT Erika Muench
- 47 11) Initial phase of Audit complete
- 48 12) Elsmere/Erlanger Operational Discussions Continue
- 49 13) Airport owned property within our District
- 50 14) Legislative Session Tax Reform discussions - PRIORITY
 - 51 a) Continue to work with Strategic Advisors
 - 52 b) Meeting at Governor's Office Jan 5, 2017
 - 53 c) Attended (Chairman, A/C and I) breakfast meeting with Senator Thayer and several NKY
54 reps.
 - 55 d) Organized and attended meeting at Fire Commission with KFA and Fire Commission
56 leadership
 - 57 e) Continue to work with Strategic Advisors
 - 58 f) Meeting at Governor's Office Jan 5, 2017
- 59 15) FEMA/DHS Grants Program Directorate per OMB Assurances for grant app of desk audits
60 for grant awards EMW-2015-FO-01317 and EMW-2014-FF0078. I've discussed with our
61 assigned specialist and currently gathering necessary documentation for 12/28/2016
62 submission target date.

63 16) FY 2017 Budget Amendment – KOHS 2016 Grant Award – \$3,124,503 to \$3,140,203
64 (Rev Acct 440 - \$15,700 / Exp acct 598.07 - \$15,700).

65 17) Grants

66 a) AFG

67 (1) 2015 SAFER: Administration in progress.

68 (2) 2015 Operations: AWARDED: In progress.

69 (3) 2016 Operations: We requested a new extractor/washer, 20 complete sets of PPE
70 (helmet, hood, coat, gloves, pants, boots), and 44 pairs of goggles (for every
71 member). Total request \$66,458. District match will be 5% = \$3,323.

72 b) KOHS

73 (1) 2016 – We were awarded \$15,700 and in progress of being ordered.

74 **COMMITTEE REPORTS**

75 **EMPLOYEE RELATIONS**

76 No report.

77 **BUDGETING & FORECASTING**

78 No report

79 **RETIREMENT**

80 No report

81 **ELECTIONS & APPOINTMENTS**

82 No report.

83 **TUITION IN EXCHANGE FOR SERVICE**

84 No additional report.

85 **WORKER'S COMPENSATION**

86 No report.

87 **HEALTH INSURANCE AND BENEFITS**

88 No report

89 **UNFINISHED BUSINESS**

90 Update on heavy lifting equipment addressed in Chief's report

91 The air compressor will have to be replaced, we are researching down-sizing this unit.

92 **PETITIONERS & COMMUNICATIONS**

93 No Report

94 **EXECUTIVE SESSION**

95 No need was identified to enter into Executive Session.

96 **NEW BUSINESS**

97 The Chair recommended addressing how we will pay Strategic Advisors at the January Board
98 meeting.

99 The Chair read the following Awards for matter of record. Not all personnel were at the meeting
100 to accept.

101 Merit Award presented to James “Chuck” Rice, Jason Matthews, Will Stevie, Matt Congleton
102 and Michael Rath for actions on a fire that occurred 10 October 2012: While responding to a
103 working structure fire at an improper living facility at the corner of Turfway Road and
104 Donaldson Highway, the first arriving crew consisting of the members listed above made rapid
105 entry and removed an invalid occupant (who was unable to remove himself from the structure).
106 Their quick actions resulted in the prevention of loss of life.

107 Merit Award presented to Asst. Chief J. William “Bill” Martin: Bill serves our department now
108 as an inspector, Assistant Chief and as one of our representatives on KFA. Bill’s name is well
109 respected throughout the State of KY, and he has previously served as the chief of this
110 department as well as the KY State Fire Marshall, where he championed sprinkler systems
111 throughout the Commonwealth and had to deal with, during his tenure, the Carrolton Bus Crash.
112 Bill has served as the Chief of Pt. Pleasant, Erlanger, and Hebron Fire Departments. He was also
113 previous president of the KY Fire Chief’s Association.

114 Merit Award presented to Michael J. Giordano: He has served a national Board member of the
115 All Hazard Incident Management Teams Association, where he represented FEMA Region IV
116 (KY, TN, NC, SC, GA, AL, MS, FL). He worked with the FL EM director to guide their IMT
117 implementation process and is chair of the KY IMT committee established by KYEM. He has
118 worked directly with the KY EM and Homeland Security Director to get this program
119 established.

120 **ADJOURNMENT**

121 The Chair entertained a motion to adjourn. Motion made by Trustee Newman; seconded by
122 Trustee Gallenstein. Motion carried, all in favor.

123 The Chair adjourned the meeting at 10:16 hours.

124 The next Point Pleasant Fire District Board Meeting is scheduled at the Marshall Station on
125 January 11, 2017 at 9:00 AM.

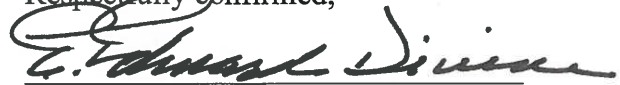
I hereby certify that the foregoing Minutes were duly approved by the Board of Trustees of the Point Pleasant Fire Protection District at a meeting held on the date shown below:

Respectfully submitted,



Mr. Eric J. Seibel
Secretary
Point Pleasant Fire Protection District
Board of Trustees

Respectfully confirmed,



Mr. E. Edward Divine
Chairman
Point Pleasant Fire Protection District
Board of Trustees

DATE APPROVED: Jan. 11, 2017