

1 **RECORD OF BOARD MINUTES**

2 Boone County, Kentucky

January 11, 2017

3 The Point Pleasant Fire Protection District Board of Trustees met in regular session at the Point
4 Pleasant Fire Station, Marshall Station, 3444 Turfway Road, Boone County, KY on the 11th day
5 of January 2017, with a quorum present:

Chairman Ed Divine

Trustee James Rice

Secretary Eric Seibel

Chief Michael Giordano

Trustee Arthur Crowe

Counsel Bill Knoebel

Trustee Debbie Newman

Members absent: Treasurer Sandra Gallenstein and Trustee Brian Laws

6 **CALL TO ORDER**

7 The Chair called the meeting to order at 9:00 AM.

8 **MINUTES OF PREVIOUS DISTRICT BOARD MEETING**

9 December 2016 Point Pleasant Fire Protection District Board Meeting

10 The Chair entertained a motion to dispense with the reading of the minutes from this meeting.
11 Motion made by Trustee Crowe; seconded by Trustee Rice. Motion carried; all in favor.

12 The chair asked if there were any additions, corrections, or deletions to the minutes from this
13 meeting. The Chair noted that the date needed to be changed as recorded in the minutes from
14 December 13 to December 14.

15 The Chair entertained a motion to accept the minutes as amended. Motion made by Trustee
16 Crowe; seconded by Trustee Rice. Motion carried; all in favor.

17 **CHANGE OF ORDER/SPECIAL PRESENTATIONS**

18 The Chair changed to the order of the meeting to address a question with Counsel to ensure he
19 had time to answer all questions and concerns before he had to leave for another appointment.
20 Chief Giordano gave a brief update regarding the joint opportunity discussions currently
21 underway with the City of Erlanger Fire Department and the Elsmere Fire Protection District.
22 He requested direction from the Board prior to any further investigation. Counsel Knoebel
23 advised he had experience with this field in the past, but it had been some time and he would
24 need to do more current research at the direction of the Board before he could advise upon
25 options available. Brief discussion followed regarding the desired direction of the Board.

26 The Chair entertained a motion to authorize Counsel up to 10 hours of billable time, as
27 coordinated with the Chief, to research legal options within KRS 75 for joint cooperation with

28 Erlanger and Elsmere. No decisions will be made until the attorney presents all information and
29 research. Motion made by Trustee Seibel; seconded by Trustee Rice. Motion carried; all in
30 favor.

31 Trustee Crowe requested that we attempt to have a full Board quorum present when making any
32 final decisions this matter.

33 **TREASURER'S REPORT**

34 Attention was brought to the following items:

- 35 1. The Chair inquired who MSAR was; Asst. Chief Seibel advised this was the company
36 that performed annual maintenance on the EMS cot.
- 37 2. The Chair inquired what payment was to Crash Course Village, it was advised this was
38 an auto extrication training class.
- 39 3. The Chair inquired what payment was to Grainger. He was advised this was the
40 equipment on the current KOHS grant.
- 41 4. There was question if we should be paying for flu shots, this should be completely
42 covered under ACA as preventative and through insurance the District already pays for at
43 this time. Chief Giordano advised he would investigate before next year's flu season.
- 44 5. Chief Giordano advised there was a KRS change that caught everyone by surprise,
45 including the hospitals, which changed how TB tests are completed. There will be a
46 significant and unavoidable cost increase that no one budgeted for at the time.

47 The Chair entertained a motion to accept the Treasurer's Report as submitted. Trustee Crowe
48 moved accept; seconded by Trustee Seibel. Motion carried; all in favor.

49 **CHIEF'S REPORT**

50 Chief's report was given by Chief Giordano then passed to Asst. Chief Seibel to complete due to
51 Chief Giordano having to step in for a moment. Specific discussion was given on the following
52 points:

- 53 1) New SCBA received on grant placed in service. Utilized on three structure fires last Saturday
- 54 2) New Mobile Data Terminals (MDT's) installed in all the vehicles, we are having problems
55 with them logging out. We are attempting to address
- 56 3) New EMS software reporting system went active January 1. There are some minor bugs we
57 are addressing and working out.
- 58 4) Significant incidents included assisting LE with body recovery on Pt. Pleasant Rd, and
59 structure fire in commercial bldg. at 1335 Donaldson Hwy
- 60 5) Staffing issues continue to be highest priority.
- 61 6) FF/EMT Ryan Albin was hired by Lexington Fire and begins the academy at the end of
62 February. He is requesting to be removed from TES/TUFF status and to volunteer. He is
63 also requesting leave of absence until he completes the fire academy. He wants to remain
64 with District, and status re-assessed upon completion of fire recruit class.

- 65 7) Full Time FF/Medic Danny Taylor was no-call/no-show for scheduled shift January 5, 2017.
66 Recommend termination of probation period and subsequent employment.
- 67 8) FF/EMT Vickers just graduated from Paramedic class, recommend approval to adjust salary
68 appropriately to FF/Medic status.
- 69 9) FF/Medics Hoyle and Stevie completed instructor class, recommend approval to adjust
70 salaries appropriately to reflect.
- 71 10) Following personnel continue in Paramedic Class
- 72 a) Scheduled to graduate December
- 73 i) FF/EMT Ratliff
- 74 ii) FF/EMT Vickers
- 75 b) In class as of August
- 76 i) FF/EMT Hembree
- 77 ii) FF/EMT Castleberry
- 78 11) Initial Audit is complete. Chief advised he will try to get the auditor at the February meeting
79 to address the audit
- 80 12) The new EMS billing is in effect. There may be a 90 day transition period in accounts
81 receivable as we transition from the new company. Lt. Foley was recognized for his hard
82 work on this project.
- 83 13) Update regarding legislative discussions and tax reform meetings in Frankfort. Asst. Chief
84 Seibel and I were in Frankfort, January 5th with the Strategic Advisers for a meeting in the
85 governor's office.
- 86 14) Counsel recommended the Board instate a quarterly newsletter and include updates regarding
87 tax reform and legislation and include local legislators on the mailing list.
- 88 15) Grants
- 89 a) AFG
- 90 (1) 2015 SAFER: Administration in progress.
- 91 (2) 2015 Operations: AWARDED: In progress.
- 92 (3) 2016 Operations: We requested a new extractor/washer, 20 complete sets of PPE
93 (helmet, hood, coat, gloves, pants, boots), and 44 pairs of goggles (for every
94 member). Total request \$66,458. District match will be 5% = \$3,323.
- 95 b) KOHS
- 96 (1) 2016 – We were awarded \$15,700.

97 **COMMITTEE REPORTS**

98 **EMPLOYEE RELATIONS**

99 No report.

100 **BUDGETING & FORECASTING**

101 No additional report.

102 **RETIREMENT**

103 No report.

104 **ELECTIONS & APPOINTMENTS**

105 No report.

106 **TUITION IN EXCHANGE FOR SERVICE**

107 No additional report.

108 **WORKER'S COMPENSATION**

109 No report.

110 **HEALTH INSURANCE AND BENEFITS**

111 No report.

112 **VEHICLE STATUS**

113 No additional report.

114 **UNFINISHED BUSINESS**

115 Air compressor and FEMA grant already covered under the Chief's report. .

116 **PETITIONERS & COMMUNICATIONS**

117 No Report

118 **EXECUTIVE SESSION**

119 No need was identified to enter into Executive Session.

120 **NEW BUSINESS**

121 The Chair entertained a motion to terminate FF/Medic Danny Taylor's probation employment.

122 Motion made by Trustee Newman; seconded by Trustee Crowe. Motion carried, all in favor.

123 The Chair entertained a motion to adjust the pay for Steve Vickers to acknowledge his recent

124 paramedic certification. Motion made by Trustee Seibel; seconded by Trustee Newman. Motion

125 carried, all in favor.

126 The Chair entertained a motion to adjust the pay for FF/Medic Dennis Hoyle and FF/Medic Will

127 Stevie to acknowledge their recent instructor certification. Motion made by Trustee Seibel;

128 seconded by Trustee Crowe. Motion carried, all in favor.

129 The Chair entertained a motion to change the status of FF/EMT Ryan Albin from the TES/TUFF
130 program and accept him as a regular volunteer. Motion made by Trustee Newman; seconded by
131 Trustee Rice. Motion carried, all in favor.

132 The Chair entertained a motion to accept the leave of absence request of FF/EMT Ryan Albin
133 until he completes the Lexington Fire Academy. Motion made by Trustee Newman; seconded
134 by Trustee Rice. Motion carried, all in favor.

135 The Board wanted to fully recognize the actions of our crews on January 3rd for their response to
136 Toyota for a full arrest that resulted in the save of a 55 year old man.

137 The Board also wanted to recognize our crews for being selected as the St. Elizabeth Hospital
138 crew of the quarter for their assistance at the opening of the new training center.

139 **ADJOURNMENT**

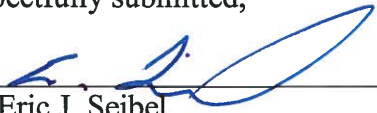
140 The Chair entertained a motion to adjourn. Motion made by Trustee Newman; seconded by
141 Trustee Crowe. Motion carried, all in favor.

142 The Chair adjourned the meeting at 10:21 hours.

143 The next Point Pleasant Fire District Board Meeting is scheduled at the Marshall Station on
144 February 8, 2017 at 9:00 AM.

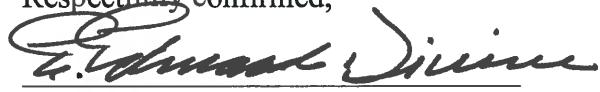
I hereby certify that the foregoing Minutes were duly approved by the Board of Trustees of the Point Pleasant Fire Protection District at a meeting held on the date shown below:

Respectfully submitted,



Mr. Eric J. Seibel
Secretary
Point Pleasant Fire Protection District
Board of Trustees

Respectfully confirmed,



Mr. E. Edward Divine
Chairman
Point Pleasant Fire Protection District
Board of Trustees

DATE APPROVED: Feb. 8, 2017



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January 16, 2017

Chief Michael Giordano
Point Pleasant Fire Protection District
3444 Turfway Road
Erlanger, KY 41018

Dear Chief Giordano,

I want to thank you and your Department for the assistance received during two Erlanger structure fires, occurring on January 7th and 8th of this year. The Erlanger Fire/EMS Department is very grateful to have such available, experienced resources nearby, prepared and capable of supporting any emergency in which assistance is needed. Again, thank you for the essential support received by your Department.

Respectfully Submitted,

Todd Whitaker
Erlanger Fire/EMS Chief



HEBRON

Fire Protection District

3120 North Bend Road • Hebron, Kentucky 41048 • (859) 586-9009

January 6, 2017

Chief Mike Giordano
Point Pleasant Fire Protection District
3444 Turfway Road
Erlanger, KY 41018

Dear Chief Giordano,

On behalf of the Hebron Fire Protection District, I am writing to you to express my thanks to you and your department members for your valuable assistance to the Hebron Fire Protection District during the Ostertag Funeral Coverage Detail on Friday, December 30, 2016 and/or Saturday, December 31, 2016.

Your personnel's willingness to volunteer to fill our stations and to provide coverage to the people living in and traveling through Hebron allowed our members to be with our fellow firefighter and his family during this most difficult time.

It is nice to have neighbors and friends working together that you can continually count on during an emergency situation. You and your department have always been there for us and we do sincerely appreciate it. If we can ever be of assistance to you or your department, please feel free to call upon us. Thanks once again for your continued assistance.

Respectfully,

Daniel Hitzfield, Chief
Hebron Fire Protection