

1 **RECORD OF BOARD MINUTES**

2 Boone County, Kentucky

September 13, 2017

3 The Point Pleasant Fire Protection District Board of Trustees met in regular session at the Point
4 Pleasant Fire Station, Marshall Station, 3444 Turfway Road, Boone County, KY on the 13th day
5 of September 2017, with a full quorum present:

Chairman Ed Divine

Trustee Brian Laws

Treasurer Sandra Gallenstein

Trustee James Rice

Secretary Eric Seibel

Chief Michael Giordano

Trustee Debbie Newman

Members absent: Trustee Arthur Crow and Counsel Bill Knoebel

6 **CALL TO ORDER**

7 The Chair called the meeting to order at 9:00 AM.

8 **CHANGE OF ORDER/SPECIAL PRESENTATIONS**

9 No change of order or special presentations

10 **MINUTES OF PREVIOUS DISTRICT BOARD MEETING**

11 August 2017 Point Pleasant Fire Protection District Board Meeting

12 The chair asked if there were any additions, corrections, or deletions to the minutes from this
13 meeting. The Chair noted a typo that needed to be corrected page 2, line bullet #7 and another
14 typo under New Business, 3rd paragraph.

15 The Chair entertained a motion to accept the minutes as amended. Motion carried; all in favor.

16 **TREASURER'S REPORT**

17 Treasurer's report was presented without questions.

18 The Chair entertained a motion to accept the Treasurer's Report as submitted. Trustee Rice
19 moved accept; seconded by Trustee Gallenstein. Motion carried; all in favor.

20 **CHIEF'S REPORT**

21 Chief's report was given by Chief Giordano. Specific discussion was given on the following
22 points:

- 23 1. Focus of operations continues to be change-over to Emergency Reporting coupled with
24 preparation for ISO inspection

- 25 a. NFIRS Reporting
26 b. Occupancy Inspections
27 c. Inventory and Tracking
28 d. Hydrant flows
- 29 2. In preparation for Fire Prevention Month, Lt. Bendzlowicz worked with Got Print to have
30 fliers printed and mailed to all residents in District. Samples presented to Board.
- 31 3. Ladder 1360 returned to service
32 a. Total repair is around \$24,000
33 b. Original extension of “Good Will” from e-one at \$10,000
34 c. Chief Giordano investigating if they have more liability
35 d. He next day aired all components to them as requested by E-one for cost of \$174.
- 36 4. There will be significant charge for repairs to ambulance it is currently undergoing.
37 5. Two doors were replaced on the building.
38 6. We are investigating options for exterior painting and repairs before winter weather.
39 7. Following personnel continue in Paramedic Class
40 8. FF/EMT Castleberry
41 9. FF/EMT Erika Muench
42 10. Request Board action to accept Tate Hatton as TES/TuFF
43 11. There was no follow up in regards to the incident where the patient was dropped on the
44 ambulance. Statute of limitations has passed, so it appears this will not be an issue.
45 12. District is switching from Liberty National to AFLAC for supplemental insurance for
46 personnel. This is at their cost, only responsibility to District is to authorize participation
47 and collect payroll deductions.
48 13. TV-One occupancy in District is downsizing value and operations. This was investigated
49 and validated. We will be processing return to them due to de-valued tax status.
50 14. Wills for First Responders event conducted by Cincinnati Paralegal Society went very
51 well.
52 a. 88 personnel were assisted
53 i. 19 Government Agencies Total
54 ii. 13 PPF D Personnel
55 iii. 5 PPF D Spouses
56 b. In excess of 300 documents were created.
- 57 15. GRANTS
58 a. AFG
59 i. 2015 SAFER: AWARDED – Administration in progress. Routine
60 financial report filed.
61 ii. 2015 AFG:
62 iii. Operations: AWARDED. Final documents submitted for close-out. Last
63 of requested paperwork submitted for audit.
64 iv. 2016 AFG: We requested a new extractor/washer, 20 complete sets of
65 PPE (helmet, hood, coat, gloves, pants, boots), and 44 pairs of goggles (for

66 every member). Total request \$66,458. District match will be 5% =
67 \$3,323.

68 b. KOHS

69 i. 2016 –Awarded \$15,700. Close-out complete and re-imburement
70 received. Last thing to complete is KOHS’ standard in-station audit at
71 their convenience.

72 ii. 2017- Requested new station security system - Pending

73 16. Strategic advisors: Still working with them to process abundant amount of information
74 that has been released.

75 17. Northern KY Radio System: On time-line to have new system up and operational by Oct.
76 1, 2018.

77 18. Auditing Services – Engagement and Confirmation letters sent.

78
79 At conclusion of Chief’s report, Chief Giordano wanted to reiterate that for the past 38 previous
80 District Board meetings, he has brought up the concerns with staffing. Chief Giordano then
81 presented presentation on staffing outlining history and proposed future for District.

82 **COMMITTEE REPORTS**

83 **EMPLOYEE RELATIONS**

84 No report.

85 **BUDGETING & FORECASTING**

86 No report.

87 **RETIREMENT**

88 No report.

89 **ELECTIONS & APPOINTMENTS**

90 No report.

91 **TUITION IN EXCHANGE FOR SERVICE**

92 No additional report.

93 **WORKER’S COMPENSATION**

94 No report.

95 **HEALTH INSURANCE AND BENEFITS**

96 No report.

97 **VEHICLE STATUS**

98 No additional report.

99 **UNFINISHED BUSINESS**

100 No additional information presented that was not addressed in Chief's report.

101 **PETITIONERS & COMMUNICATIONS**

102 No report.

103 **EXECUTIVE SESSION**

104 No need was identified to enter into Executive Session during regular business.

105 **NEW BUSINESS**

106 The Chair entertained a motion to accept Tate Hatton as a probationary TuFF in the TES
107 program. Motion made by Trustee Seibel; seconded by Trustee Rice. Motion carried, all in
108 favor.

109 The Chair entertained a motion to accept transition from Liberty National to AFLAC for
110 supplemental insurance. Motion made by Trustee Newman; seconded by Trustee Laws. Motion
111 carried, all in favor.

112 The Chair wanted to thank Chief Giordano for the staffing presentation.

113 The Chair entertained a motion to authorize Chief Giordano and Asst. Chief Seibel to continue to
114 investigate and pursue staffing changes as proposed in the presentation. Motion made by Trustee
115 Gallenstein; seconded by Trustee Newman. Motion carried, all in favor.

116 The Chair acknowledged that Counsel Knoebel had a court appearance that prevented him from
117 being at the meeting, but he was in contact with another legal firm (Sullivan, Mountjoy,
118 Stainback & Miller) in regards to the airport issue.

119 **ADJOURNMENT**

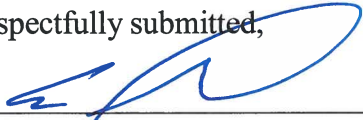
120 The Chair entertained a motion to adjourn. Motion made by Trustee Rice; seconded by Trustee
121 Gallenstein. Motion carried, all in favor.

122 The Chair adjourned the meeting at 10:45 hours.

123 The next Point Pleasant Fire District Board Meeting is scheduled at the Marshall Station on
124 October 11, 2017 at 9:00 AM.

I hereby certify that the foregoing Minutes were duly approved by the Board of Trustees of the Point Pleasant Fire Protection District at a meeting held on the date shown below:

Respectfully submitted,



Mr. Eric J. Seibel
Secretary
Point Pleasant Fire Protection District
Board of Trustees

Respectfully confirmed,



Mr. E. Edward Divine
Chairman
Point Pleasant Fire Protection District
Board of Trustees

DATE APPROVED: October 11, 2017