

1 **RECORD OF BOARD MINUTES**

2 Boone County, Kentucky

December 13, 2017

3 The Point Pleasant Fire Protection District Board of Trustees met in regular session at the Point  
4 Pleasant Fire Station, Marshall Station, 3444 Turfway Road, Boone County, KY on the 13<sup>th</sup> day  
5 of December 2017, with a full quorum present:

Chairman Ed Divine

Trustee Brian Laws

Treasurer Sandra Gallenstein

Trustee James Rice

Secretary Eric Seibel

Chief Michael Giordano

Trustee Arthur Crow

Counsel Bill Knoebel

Trustee Debbie Newman (arrived 09:10)

Members absent: None

6 **CALL TO ORDER**

7 The Chair called the meeting to order at 9:00 AM.

8 **MINUTES OF PREVIOUS DISTRICT BOARD MEETING**

9 November 2017 Point Pleasant Fire Protection District Board Meeting

10 The chair asked if there were any additions, corrections, or deletions to the minutes from this  
11 meeting. None noted.

12 The Chair entertained a motion to dispense with the reading of the minutes. Motion made by  
13 Trustee Gallenstein; seconded by Trustee Rice. Motion carried; all in favor.

14 The Chair entertained a motion to accept the minutes as Recorded. Motion made by Trustee  
15 Crowe; seconded by Trustee Newman. Motion carried; all in favor.

16 **CHANGE OF ORDER/SPECIAL PRESENTATIONS**

17 Pat Crowley from Strategic Partners, LLC was present to brief the Board on the latest  
18 information regarding tax reform, pension reform and work his company has completed in the  
19 last year in cooperation with Chief Giordano and Asst. Chief Seibel. He outlined that he and  
20 Chief Giordano and Asst. Chief Seibel will be active in Frankfort after the first of the year,  
21 prepared for any special sessions and ready for regular session.

22 The Chair wanted to personally thank Pat Crowley, Strategic Partners and his staff for the work  
23 they have completed on this project.

24 **TREASURER'S REPORT**

25 Treasurer’s report was presented without questions regarding following:  
26 1. Chairman Divine advised he had questions regarding charges to VISA cards, but had  
27 those concerns addressed before the meeting;  
28 2. Chief Giordano advised there is a much more in depth process for SD1 in regards to  
29 obtaining meter readings so we are reimbursed for water we used in fire apparatus that  
30 did not go through the sanitations system. This was completed and records were included  
31 in Board files.

32 The Chair entertained a motion to accept the Treasurer’s Report as submitted. Trustee Crowe  
33 moved accept; seconded by Trustee Rice. Motion carried; all in favor.

34 **CHIEF’S REPORT**

35 Chief’s report was given by Chief Giordano. Specific discussion was given on the following  
36 points:

- 37 1. Winter preparedness activities were completed
- 38 2. In regards to the on-going issue and extensive repairs required for Ladder 1360
  - 39 a. Repairs were completed by Cummins Bridgeway for \$21,537.04
  - 40 b. E-One initially offered \$10,000 “good faith” towards the repair
  - 41 c. Chief Giordano, Asst. Chief Seibel and Captain Rice felt E-One had a bigger  
42 responsibility for repairs and pursued
  - 43 d. E-One preferred to mediate all discussions through the local dealer – Vogelpohl  
44 Fire Apparatus
  - 45 e. Chief Giordano, Asst. Chief Seibel and Captain Rice met with Todd Vogelpohl  
46 and their Fleet Maintenance Supervisor to discuss results of tests and report sent  
47 to E-One
  - 48 f. Vogelpohl Fire responded back that E-One and Vogelpohl Fire would like to offer  
49 \$14,000 toward repairs of the apparatus.
  - 50 g. Chief Giordano recommended that the Board accept this offer, even though it  
51 didn’t cover full repairs, it covered most and we still had use of apparatus prior to  
52 engine rebuild and now effectively have new engine.

53 The Chair entertained a motion to accept the offer of \$14,000 as submitted by E-One and  
54 Vogelpohl Fire Equipment. Trustee Crowe moved accept; seconded by Trustee Rice. Motion  
55 carried; all in favor.

- 56 3. Recommend delay painting of exterior doors until spring
- 57 4. Work continues on new part time personnel project;
  - 58 a. Following personnel committed/begin December
    - 59 i. Albin, Ryan
    - 60 ii. Brinkman, Justin
    - 61 iii. Congleton, Matt
    - 62 iv. Ford, Tim
    - 63 v. Hatter, Jeff
    - 64 vi. Hoyle, Dennis
    - 65 vii. Steward, Chris
    - 66 viii. Vickers, Steve
    - 67 ix. Wagner, Chuck

- 68                   b. Following personnel committed/begin January  
69                    i. Ausdenmoore, David  
70                    ii. Hug, Bob  
71                    iii. Hughes, Josh  
72                    iv. Otte, Mark  
73                    v. Stevie, Will  
74                   c. In process of hiring, filling remaining vacancies.
- 75 5. Captain Groneck returned to full duty November 22, 2017  
76 6. Request Board action to terminate Gabe Owens for abandoning position. Last worked  
77 date was 27 May 2017.  
78 7. Tate Hatton has resigned from TUFF/TES program. Recommend Board approve his  
79 resignation.  
80 8. Part Time FF/Medic Steve Vickers will be on injured leave (from another job) until May  
81 2018.  
82 9. Following personnel completed Paramedic Class; awaiting testing/results  
83                   a. FF/EMT Castleberry  
84                   b. FF/EMT Erika Muench  
85 10. Following personnel continue in Paramedic Class  
86                   a. FF/EMT Bob Hug  
87                   b. FF/EMT Derek Mayfield  
88 11. 2004 Chevy Tahoe: Belleview-McVile Fire District has offered \$1,500 for the sale of  
89 the vehicle.  
90                   a. Recommend Board approve offer, as is.  
91                   b. Reduce liability due to selling to another public agency for vehicle with known  
92 safety problem (rusted brake lines).  
93 12. Security RFP has been returned. Request Board approval of Sonitrol proposal with  
94 options. \$11,343.50  
95 13. KY CERS Rates have been set for FY 2019, effective July 1, 2018 with significant  
96 increases:  
97                   a. CERS Hazardous  
98                    i. FY2018 (current): 31.55%  
99                    ii. FY2019: 47.86%  
100                    iii. 16.31% difference  
101                    iv. 51.70% increase  
102                   b. As a result, budgeting process will probably begin shortly after the first of the  
103 year and be much more robust.
- 104 14. Regional Radio Project: Regional grant was denied funding.  
105                   a. Boone and Kenton agreed to work together on joint grant.  
106                   b. Campbell County will be pursuing grant independently.  
107                   c. Regional RFP is out for end user equipment (actual radios). We will have several  
108 choices of model & manufacturer regardless of return. We attended end user  
109 testing session November 17.
- 110 15. Asst. Chief Seibel is serving on a committee with Chief Aylor of Florence and Chief  
111 Barlow of Burlington to investigate consolidation within Boone County Fire  
112 Departments. Chief Giordano wanted to clearly iterate that while he supports this project  
113 fully, he is not a part of this committee or involved in any way for several reasons.

- 114 16. GRANTS  
115 a. AFG  
116 i. 2015 SAFER: AWARDED – Administration in progress. Quarterly  
117 report filed.  
118 ii. 2015 AFG: Operations: AWARDED. Completed and waiting close-out.  
119 b. KOHS  
120 i. 2016 –Awarded \$15,700. Close-out complete and re-imburement  
121 received. Last thing to complete is KOHS’ standard in-station audit at  
122 their convenience.

123 There continues to be issues with Airport Fire Department making responses into the Point  
124 Pleasant Fire Protection District Boundaries that are not Airport owned properties. Chief  
125 Giordano sought direction from Board on how to proceed with this issue; discussion followed.  
126 Counsel recommended the Board follow up with written letter to Fire Marshall’s office in  
127 regards to information our research and additional legal counsel research has indicated, so we  
128 can say we exhausted all avenues to resolve this issue. Chief Giordano stated there are two  
129 issues:

- 130 1) Inspections in building on Airport owned property within the Fire District;  
131 2) Responses by Airport to incidents within the District that are not on Airport property.

132 The Chair asked a motion to direct Counsel and the Chief to draft letters to the appropriate  
133 authorities in regards to the issue, to include the KY State Fire Marshall, the KY Fire  
134 Commission and the KY State Attorney General. Additionally, in reference to the letter sent to  
135 the Board and the Chair by the Airport citing KRS justifying their action, he would like to draft a  
136 response addressing each key point and to send to the executive director of the airport.  
137 The Chair entertained a motion to draft said letters. Trustee Gallenstein moved accept; seconded  
138 by Trustee Crowe. Motion carried; all in favor.

139 The letter will be prepared no later than the January meeting.

140 Chief Giordano would just like the position and concerns documented and that amiable  
141 resolution has failed on several attempts, he wants protection in place for this Board should a  
142 future incident occur because of their failure to respect the responsibilities of this District and its  
143 boundaries.

144 Chairman Divine advised he will work with Secretary Seibel and Counsel Knoebel to draft the  
145 response to their letter to us.

## 146 **COMMITTEE REPORTS**

### 147 **EMPLOYEE RELATIONS**

148 No report.

### 149 **BUDGETING & FORECASTING**

150 No report.

### 151 **RETIREMENT**

152 No report.

153 **ELECTIONS & APPOINTMENTS**

154 No report.

155 **TUITION IN EXCHANGE FOR SERVICE**

156 No additional report.

157 **WORKER'S COMPENSATION**

158 No report.

159 **HEALTH INSURANCE AND BENEFITS**

160 No report.

161 **VEHICLE STATUS**

162 No additional report.

163 **UNFINISHED BUSINESS**

164 Items already discussed in Chief's report or Change of Order:

- 165 a. Update on Strategic Partners
- 166 b. Update on Regional Radio Project
- 167 c. Update on Florence Fire Chief and Boone Fire Chiefs
- 168 d. Update on Letter to KY State Fire Marshall's Officer regarding the Airport Fire
- 169 Department
- 170 e. Update on Ladder 1360

171 **PETITIONERS & COMMUNICATIONS**

172 No report.

173 **EXECUTIVE SESSION**

174 No need was identified to enter into Executive Session during regular business.

175 **NEW BUSINESS**

176 The Chair entertained a motion to accept the offer of \$1,500 from the Belleview-McVille Fire  
177 Protection District to purchase the 2004 Chevy Tahoe. Motion made by Trustee Newman;  
178 seconded by Trustee Laws. Motion carried, all in favor.

179 The Chair entertained a motion to accept Request for Proposal submitted by Sonitrol, including  
180 the options to add additional doors to the base bid, but not to include the option to replace the  
181 station security cameras, for a total price of \$11,343.50. Motion made by Trustee Crowe;  
182 seconded by Trustee Rice. Motion carried, all in favor.

183 The Chair entertained a motion to authorize Chief Giordano and Captain Rice to enter into an  
184 annual contract with Cummins-Bridgeway to service the station generator. Motion made by  
185 Trustee Seibel; seconded by Trustee Newman. Motion carried, all in favor.

186 The Chair entertained a motion to terminate Gabe Owens for abandoning his position, since his  
187 last date worked was May 27, 2017 with no contact since said time. Motion made by Trustee  
188 Crowe; seconded by Trustee Rice. Motion carried, all in favor.

189 The Chair entertained a motion to accept the resignation of probationary member Tate Hatton.  
190 Motion made by Trustee Crowe; seconded by Trustee Newman. Motion carried, all in favor.

191 The Chair entertained a motion to accept FF/Medic Steve Vicker's Leave of Absence due to  
192 injury incurred at other employment. Motion made by Trustee Newman; seconded by Trustee  
193 Rice. Motion carried, all in favor.

194 **ADJOURNMENT**

195 The Chair entertained a motion to adjourn. Motion made by Trustee Rice; seconded by Trustee  
196 Newman. Motion carried, all in favor.

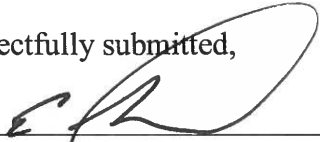
197 The Chair adjourned the meeting at 10:54 hours.

198 The next Point Pleasant Fire District Board Meeting is scheduled at the Marshall Station on  
199 January 10, 2018 at 9:00 AM.

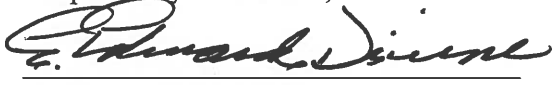
200 **ATTEST**

201 I hereby certify that the foregoing Minutes were duly approved by the Board of Trustees of the  
202 Point Pleasant Fire Protection District at a meeting held on the date shown below:

Respectfully submitted,

  
\_\_\_\_\_  
Mr. Eric J. Seibel  
Secretary  
Point Pleasant Fire Protection District  
Board of Trustees

Respectfully confirmed,

  
\_\_\_\_\_  
Mr. E. Edward Divine  
Chairman  
Point Pleasant Fire Protection District  
Board of Trustees

DATE APPROVED: Jan. 10, 2018