

1 **RECORD OF BOARD MINUTES**

2 Boone County, Kentucky

August 8, 2018

3 The Point Pleasant Fire Protection District Board of Trustees met in regular session at the Point
4 Pleasant Fire Station, Marshall Station, 3444 Turfway Road, Boone County, KY on the 8th day of
5 August 2018, with a quorum present:

Chairman Ed Divine

Trustee Brian Laws

Treasurer Sandra Gallenstein

Trustee Debbie Newman

Secretary Eric Seibel

Chief Michael Giordano

Trustee Jonathan Bendzlowicz

Counsel Bill Knoebel (09:10 – 09:38)

Trustee Arthur Crowe

Members absent: None

6 **CALL TO ORDER**

7 The Chair called the meeting to order at 9:00 AM.

8 **CHANGE OF ORDER/SPECIAL PRESENTATIONS**

9 No change of order or special presentations.

10 **MINUTES OF PREVIOUS DISTRICT BOARD MEETING**

11 July 2018 Point Pleasant Fire Protection District Board Meeting

12 The chair asked if there were any additions, corrections, or deletions to the minutes from this
13 meeting. No corrections noted. Trustee Bendzlowicz did not receive the minutes and needs to
14 be added to the distribution list.

15 The Chair entertained a motion to dispense with the reading of the minutes. Motion made by
16 Trustee Crowe; seconded by Trustee Newman. Motion carried; all in favor.

17 The Chair entertained a motion to accept the minutes as recorded. Motion made by Trustee
18 Newman; seconded by Trustee Crowe. Motion carried; all in favor.

19 **TREASURER’S REPORT**

20 Treasurer’s report presented with questions regarding following:

- 21 1. Question regarding what GIS. This is the Geographic Information System that provides
- 22 the maps for the MDT’s.
- 23 2. There was an expense that was an missed/overdue charge for hosting the Boone Chief’s
- 24 meeting

25 3. There were several one-time, annual renewals on this report because it was the first
26 month of the new fiscal year.

27 The Chair entertained a motion to accept the Treasurer's Report as submitted. Trustee
28 Bendzlowicz moved accept; seconded by Trustee Crowe. Motion carried; all in favor.

29 **CHIEF'S REPORT**

30 Specific discussion given on the following points:

- 31 1. Personnel will support at Boone County Fair this Friday night, 8/10/2018.
32 2. Heat procedures stressed/practiced.
33 3. Personnel attaining driver's training
34 4. Paramedic Class
35 ○ FF/EMT Derek Mayfield – on pace to graduate in August.
36 5. New Full Time Personnel Hires:
37 ○ As approved at June Board meeting and discussed at July Board meeting,
38 following personnel were hired, completed orientation and have begun
39 working:
40 ■ Stolz, Trent (Step/Grade: 2J)
41 ■ Thomas, Cory (Step/Grade: 2N)
42 6. P4 Tier III Program:
43 ○ Achieved A/O status and request authorization to increase pay:
44 ■ Woodring, Paul
45 ■ Wright, Michael
46 ○ Did not meet requirements:
47 ■ Ausdenmoore, David
48 ● July: 35 hours total, 0 weekend hours
49 ● August (at this time): 0 hours
50 ● Recommend probation
51 ■ Brinkman, Jeff
52 ● June: 0 hours (was placed on probation)
53 ● July: Signed up and forfeited one 24 hour shift. Zero hours
54 total
55 ● August (at this time): 0 hours
56 ● Recommend termination
57 ■ Ratliff, Eric
58 ● June: 38 hours (was placed on probation)
59 ● July: 59 hours
60 ● August (at this time): 0 hours
61 ● Currently on probation for June by board and Administrative
62 probation due to failure to submit proper certification.
63 ● Recommend remain on probation until submits ALL proper
64 certification.
65 ● If submits prior to next Board meeting, authorize immediate
66 removal from probation due to picking up additional hours in
67 July and meeting requirements.

- 68 • If does not submit certifications prior to next Board meeting,
69 recommend termination as he is already on probation.
- 70 ○ With the hiring of new FT personnel, the August schedule is very full.
71 Recommend waivers issued as personnel will have difficulty meeting the 48
72 hour requirement as long as they make some effort to pick up hours.
- 73 7. Tax Rate: We did not received certified numbers on taxes until today (8/6/2018). This is
74 the latest we have ever received them. I am working hard to have full information at
75 Board meeting so we can set tax rate without calling special meeting. We have to have
76 rate set, approved and submitted first week of September, before the September Board
77 meeting.
- 78 8. Able to renew our coverage with Standard Insurance
- 79 9. Regional Radio Project: No update
- 80 10. County's Fire Service Study (BEST):
81 ○ Work continues.
82 ○ Asst. Chief Seibel was at retreat in neutral site July 26-27 to work on project
83 with Chief Aylor and Chief Barlow
84 ○ Strategic Advisors hosted them at their office in Covington at no charge.
- 85 11. We had one worker's compensation claim with loss of time (1/2 shift). Employee was
86 back to work the next shift.
- 87 12. Received notification from KY Labor Cabinet regarding lawsuit in reference to worker's
88 comp claim that occurred in 2006.
- 89 13. Counsel is aware and briefed as well as KEMI (worker's comp carrier at time) and
90 current worker's compensation provider.

91
92 **COMMITTEE REPORTS**

93 **BUDGETING & FORECASTING**

94 Complete for now; awaiting tax rate information.

95 **ELECTIONS & APPOINTMENTS**

96 No report.

97 **POLICIES AND PROCEDURES**

98 No report.

99 **UNFINISHED BUSINESS**

100 BEST Project: Update given during Chief's Report

101 Radio Project: Update given during Chief's Report

102 **PETITIONERS & COMMUNICATIONS**

103 No report.

104 **EXECUTIVE SESSION**

105 No need to enter into Executive Session

106 **NEW BUSINESS**

107 The Chair entertained a motion to accept Trent Stolz as a full time employee effective July 28,
108 2018. Motion made by Trustee Bendzlowicz; seconded by Trustee Newman. Motion carried, all
109 in favor.

110 The Chair entertained a motion to accept Cory Thomas as a full time employee effective July 28,
111 2018. Motion made by Trustee Bendzlowicz; seconded by Trustee Newman. Motion carried, all
112 in favor.

113 The Chair entertained a motion to approve the Apparatus Operator adjustments for Michael
114 Wright and Paul Woodring. Motion made by Trustee Crowe; seconded by Trustee Bendzlowicz.
115 Motion carried, all in favor.

116 The Chair entertained a motion to place part-time firefighter/paramedic David Ausdenmoore on
117 probation for failing to meet July requirements. Motion made by Trustee Newman; seconded by
118 Trustee Crowe. Motion carried, all in favor.

119 The Chair entertained a motion to terminate part-time firefighter/EMT Jeff Brinkman for failing
120 to meet requirements two months in a row. Motion made by Trustee Newman; seconded by
121 Trustee Laws. Motion carried, all in favor.

122 The Chair entertained a motion to replace the station's security cameras. Motion made by
123 Trustee Newman; seconded by Trustee Crowe. Motion carried, all in favor.

124 Chief Giordano gave presentation on Tax Rate. There are still a lot of unknowns and discussion,
125 particularly with newest legislative reforms in regards to tangible taxes. Chief Giordano
126 recommended to hold the rate, even though the compensating rate is .0181.

127 Trustee Newman made a motion to accept the compensating rate at .0181. Motion died due to
128 lack of a second.

129 Trustee Seibel made motion to maintain rate at .0175. Chairman Divine took roll-call vote:

- 130 1. Chairman Divine – Nay
- 131 2. Treasurer Gallenstein – Aye
- 132 3. Secretary Seibel – Aye
- 133 4. Trustee Bendzlowicz – Aye
- 134 5. Trustee Crowe – Aye
- 135 6. Trustee Laws – Aye
- 136 7. Trustee Newman – Nay

137 **ADJOURNMENT**

138 The Chair entertained a motion to adjourn. Motion made by Trustee Newman; seconded by
139 Trustee Crowe. Motion carried, all in favor.

140 The Chair adjourned the meeting at 10:42 hours.

141 The next Point Pleasant Fire District Board Meeting scheduled at the Marshall Station on
142 September 12, 2018 at 9:00 AM.

143 **ATTEST**

144 I hereby certify that the foregoing Minutes were duly approved by the Board of Trustees of the
145 Point Pleasant Fire Protection District at a meeting held on the date shown below:

Respectfully submitted,



Mr. Eric J. Seibel
Secretary
Point Pleasant Fire Protection District
Board of Trustees

Respectfully confirmed,



Mr. E. Edward Divine
Chairman
Point Pleasant Fire Protection District
Board of Trustees

DATE APPROVED: September 12, 2018