

1 **RECORD OF BOARD MINUTES**

2 Boone County, Kentucky

February 14, 2018

3 The Point Pleasant Fire Protection District Board of Trustees met in regular session at the Point
4 Pleasant Fire Station, Marshall Station, 3444 Turfway Road, Boone County, KY on the 14th day
5 of February 2018, with a quorum present:

Chairman Ed Divine

Treasurer Sandra Gallenstein

Secretary Eric Seibel

Trustee Arthur Crowe

Trustee Debbie Newman

Trustee James Rice

Chief Michael Giordano

Counsel Bill Knoebel

Members absent: Trustee Brian Laws

6 **CALL TO ORDER**

7 The Chair called the meeting to order at 9:00 AM.

8 **MINUTES OF PREVIOUS DISTRICT BOARD MEETING**

9 January 2018 Point Pleasant Fire Protection District Board Meeting

10 The chair asked if there were any additions, corrections, or deletions to the minutes from this
11 meeting. None noted.

12 The Chair entertained a motion to dispense with the reading of the minutes. Motion made by
13 Trustee Newman; seconded by Trustee Rice. Motion carried; all in favor.

14 The Chair entertained a motion to accept the minutes as Recorded. Motion made by Trustee
15 Crowe; seconded by Trustee Newman. Motion carried; all in favor.

16 **CHANGE OF ORDER/SPECIAL PRESENTATIONS**

17 No change of order or special presentations.

18 **TREASURER'S REPORT**

19 Treasurer's report was presented without questions regarding following:

- 20 1. The contribution came from the local VFW post
21 2. At this time sub-accounts have not been transferred. Overall payroll will not change, but
22 budget will reflect less in Full Time wages and more in Part Time wages.

23 The Chair entertained a motion to accept the Treasurer's Report as submitted. Trustee Crowe
24 moved accept; seconded by Trustee Seibel. Motion carried; all in favor.

25 **CHIEF'S REPORT**

- 26 Chief's report given by Chief Giordano. Specific discussion was given on the following points:
27 1. Continue to deal with the weather. Additional staff brought in again due to predictions of
28 significant icing and possible snow.
29 2. New station security installation complete. IT control and integration in process of being
30 set up
31 3. Annual personnel physicals and respirator fit testing in progress.
32 4. As approved at January meeting, following personnel were hired and began orientation
33 last week:
34 a. Harney, Kenny
35 b. Oeffler, Eric
36 c. O'Leary, Michael
37 d. Wright, Michael
38 5. FF/EMT Erika Muench completed Paramedic Class; awaiting testing/results
39 6. Following personnel continue in Paramedic Class
40 a. FF/EMT Bob Hug
41 b. FF/EMT Derek Mayfield
42 7. Captain Matthews submitted letter of resignation on January 16, 2018 advising he took a
43 position with the Fort Wright Fire Department. His last shift with the Point Pleasant Fire
44 Protection District was January 31, 2018.
45 a. Immediate promotional process initiated with all existing Lieutenants
46 participating:
47 i. Lt. Jon Bendzłowicz
48 ii. Lt. Brad Foley
49 iii. Lt. Jon Keel
50 b. Interviews conducted January 31, 2018 by
51 i. Chairman Ed Divine
52 ii. Chief Michael Giordano
53 iii. Asst. Chief Bill Martin
54 iv. Asst. Chief Eric Seibel
55 c. Recommend promoting Lieutenant Brad Foley to Captain effective March 1,
56 2018.
57 8. Requested Executive Session under KRS 61.810 (1) f
58 9. Nothing to report on audit, still trying to ensure they have all needed paperwork.
59 10. Strategic Partners and KY Reforms: Pat Crowley, Asst. Chief Seibel and I attended
60 meetings and overnight trip to Frankfort January 18 and 19. Meetings went well but still
61 some cause for concern
62 11. Airport Fire: Working on correspondence.
63 12. Regional Radio Project:

- 64 a. Implementation of system pushed back from November 1, 2018 to January 1,
65 2019.
- 66 b. RFP received for end user products (individual radios). We will have several
67 choices to choose from with end user units costing between \$2,000 - \$4,000 per
68 unit.
- 69 c. Regional AFG submitted for Boone and Kenton Counties to handle cost of this
70 equipment.
- 71 13. Large Capital purchase was included in our budget this year for radio costs. Due to delay
72 of implementation and outstanding grant, will not pursue purchase this FY and budget for
73 next FY.
- 74 14. County's Fire Service Study: Asst. Chief Seibel reviewed committee's release to Board.
- 75 15. Tim Carnahan presented for consideration as a special volunteer as allowed by KRS
76 75.110. Tim is a retired Boone County Sheriff's officer/investigator who was active on
77 the fire investigation team. Chief Giordano would like to keep him involved to assist
78 with fire investigations.
- 79 16. GRANTS

- 80 a. AFG
- 81 i. 2017 AFG: Re-applied for turn-out gear and washer/extractor that was
82 declined funding last year.
- 83 ii. 2015 SAFER: AWARDED – Administration in progress. Quarterly
84 report filed.
- 85 iii. 2015 AFG: Operations: AWARDED. Completed and waiting close-out.
- 86 b. KOHS
- 87 i. 2016 –Awarded \$15,700. Close-out complete and re-imbursement
88 received. Last thing to complete is KOHS' standard in-station audit at
89 their convenience.

90 The Chair entertained a motion to Tim Carnahan as a special volunteer. Motion made by Trustee
91 Seibel; seconded by Trustee Newman. Motion carried, all in favor.

92 The Chair entertained a motion to promote Lieutenant Foley to Captain effective March 1, 2018.
93 Motion made by Trustee Newman; seconded by Trustee Crowe. Motion carried, all in favor.
94 Counsel Knoebel swore in Captain Foley.

95 **COMMITTEE REPORTS**

96 **EMPLOYEE RELATIONS**

97 No report.

98 **BUDGETING & FORECASTING**

99 No report.

100 **RETIREMENT**

101 No report.

102 **ELECTIONS & APPOINTMENTS**

103 No report.

104 **TUITION IN EXCHANGE FOR SERVICE**

105 No additional report.

106 **WORKER'S COMPENSATION**

107 No report.

108 **HEALTH INSURANCE AND BENEFITS**

109 No report.

110 **VEHICLE STATUS**

111 No additional report.

112 **UNFINISHED BUSINESS**

113 Items already discussed in Chief's report:

114 a. Update on Audit

115 b. Update on Strategic Partners

116 c. Update on Regional Radio Project

117 **PETITIONERS & COMMUNICATIONS**

118 No report.

119 **EXECUTIVE SESSION**

120 The Chair entertained a motion to enter into Executive Session under KRS 61.810 (1) (f).

121 Motion made by Trustee Crowe; seconded by Trustee Rice. Motion carried, all in favor. The

122 Board entered Executive Session at 10:17 hours.

123 The Chair entertained a motion to exit Executive Session. Motion made by Trustee Crowe;

124 seconded by Trustee Newman. Motion carried, all in favor. The Board exited Executive Session

125 at 10:58 hours.

126 **NEW BUSINESS**

127 The Chair entertained a motion to accept the resignation of Captain Matthews. Motion made by

128 Trustee Crowe; seconded by Trustee Rice. Motion carried, all in favor.

129 Trustee Crowe wished to have it recorded as part of official minutes how disappointed he was in
130 Captain Matthews' resignation.

131 **ADJOURNMENT**

132 The Chair entertained a motion to adjourn. Motion made by Trustee Newman; seconded by
133 Trustee Rice. Motion carried, all in favor.

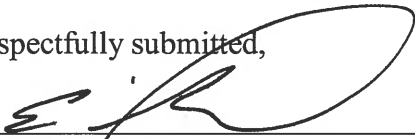
134 The Chair adjourned the meeting at 11:01 hours.

135 The next Point Pleasant Fire District Board Meeting is scheduled at the Marshall Station on
136 March 14, 2018 at 9:00 AM.

137 **ATTEST**

138 I hereby certify that the foregoing Minutes were duly approved by the Board of Trustees of the
139 Point Pleasant Fire Protection District at a meeting held on the date shown below:

Respectfully submitted,



Mr. Eric J. Seibel
Secretary
Point Pleasant Fire Protection District
Board of Trustees

Respectfully confirmed,



Mr. E. Edward Divine
Chairman
Point Pleasant Fire Protection District
Board of Trustees

DATE APPROVED: March 14, 2018