

1 **RECORD OF BOARD MINUTES**

2 Boone County, Kentucky

July 11, 2018

3 The Point Pleasant Fire Protection District Board of Trustees met in regular session at the Point
4 Pleasant Fire Station, Marshall Station, 3444 Turfway Road, Boone County, KY on the 11th day
5 of July 2018, with a quorum present:

- | | |
|------------------------------|------------------------|
| Chairman Ed Divine | Trustee Brian Laws |
| Treasurer Sandra Gallenstein | Trustee Debbie Newman |
| Trustee Jonathan Bendzlowicz | Chief Michael Giordano |
| Trustee Arthur Crowe | Counsel Bill Knoebel |

Members absent: Trustee Eric Seibel

6 **CALL TO ORDER**

7 The Chair called the meeting to order at 9:00 AM.

8 **CHANGE OF ORDER/SPECIAL PRESENTATIONS**

9 The Chair made a change of order to recognize Jonathan Bendzlowicz won the election for Fire
10 Department Trustee and he (Chairman Divine) was reappointed by Judge Moore to the appointed
11 position. Counsel Knoebel swore in Trustee Bendzlowicz and Trustee Divine.

12 The Chair declared all officer's position of the Board vacant and opened the floor for
13 nominations.

14 Chair: Nomination for Trustee Divine to serve as Chair made by Trustee Newman; seconded by
15 Trustee Crowe. There were no other nominations. Motion carried; all in favor.

16 Secretary: Nomination for Trustee Seibel to serve as Secretary made by Trustee Newman;
17 seconded by Trustee Crowe. There were no other nominations. Motion carried; all in favor.

18 Treasurer: Nomination for Trustee Gallenstein to serve as Treasurer made by Trustee Newman;
19 seconded by Trustee Crowe. There were no other nominations. Motion carried; all in favor.

20 The Chair recognized Captain James Rice on behalf of the Board for his service to the Point
21 Pleasant Fire Protection District Board as a Trustee.

22 **MINUTES OF PREVIOUS DISTRICT BOARD MEETING**

23 June 2018 Point Pleasant Fire Protection District Board Meeting

24 The chair asked if there were any additions, corrections, or deletions to the minutes from this
25 meeting. No corrections noted.

26 The Chair entertained a motion to dispense with the reading of the minutes. Motion made by
27 Trustee Crowe; seconded by Trustee Laws. Motion carried; all in favor.

28 The Chair entertained a motion to accept the minutes as recorded. Motion made by Trustee
29 Crowe; seconded by Trustee Laws. Motion carried; all in favor.

30 **TREASURER'S REPORT**

31 Treasurer's report presented with questions regarding following:

- 32 1. Trustee Crowe advised if the retirement payment was a monthly payment. He was
33 advised it was a monthly installment and it would be increasing.

34 The Chair entertained a motion to accept the Treasurer's Report as submitted. Trustee Seibel
35 moved accept; seconded by Trustee Crowe. Motion carried; all in favor.

36 **CHIEF'S REPORT**

37 Chief's report given by Assistant Chief Seibel in the absence of Chief Giordano. Specific
38 discussion given on the following points:

- 39 1. July training is refresher on vehicle operations
40 2. Occupancy inspection push
41 3. Excessive heat procedures stressed/practiced.
42 4. Captain Rice will continue to supply Building and Apparatus reports, but there is not
43 much to report since June meeting held so late.
44 5. Ventilation 1367 is still out of service and Chief Giordano and Captain Rice are working
45 aggressively to correct.
46 6. Personnel:
47 a. As approved in June, Alex Milligan and Cory Thomas started working.
48 b. The following personnel did not meet the May requirements:
49 i. David Ausdenmoore
50 ii. Ken Harney
51 iii. Randy McMullen
52 iv. Kevin Pletzke
53 c. The following personnel did not meet June requirements
54 i. Jeff Brinkman
55 ii. Ken Harney
56 7. Attention brought to letter received from Fire Commission that incentive pay now
57 effectively increased to \$4,000 per year/per firefighter. Re-imbusement to District will
58 reflect this increase.
59 8. EMS billing renewals completed
60 9. Strategic Partners and KY Reforms: Asst. Chief Seibel attended a Tax Summit in
61 Lexington; this issue is resurfacing.

- 62 10. Regional Radio Project: Most Boone County agencies are going with EF
63 Johnson/Kenwood units.
- 64 11. BEST Study: Final push to draft completion is in sight.
- 65 12. GRANTS: No Updates
- 66 13. KY DLG information submitted in accordance with KRS requirements.
- 67 14. Personnel Policies: Chapter 28 has a draft revision as discussed at June Board meeting.
68 It deals with changes to vacation and holidays. Chief Giordano will distribute before the
69 next Board meeting for all members to review.
- 70 15. Standard Insurance (which provides our short/long term disability and life) sent letter
71 stating that they will no longer be providing coverage to the Point Pleasant Fire
72 Protection District because we fell below the threshold for total number of full time
73 employees. Chief Giordano is investigating other options.

74 **COMMITTEE REPORTS**

75 **EMPLOYEE RELATIONS**

76 No report.

77 **BUDGETING & FORECASTING**

78 Complete for now; awaiting tax rate information.

79 **RETIREMENT**

80 No report.

81 **ELECTIONS & APPOINTMENTS**

82 No report.

83 **TUITION IN EXCHANGE FOR SERVICE**

84 No additional report.

85 **WORKER'S COMPENSATION**

86 No report.

87 **HEALTH INSURANCE AND BENEFITS**

88 No report.

89 **VEHICLE STATUS**

90 No additional report.

91 **UNFINISHED BUSINESS**

92 Strategic Advisors: Update given during Chief's Report

93 BEST Project: Update given during Chief's Report

94 Radio Project: Update given during Chief's Report

95 Chairman Divine addressed the committees:

96 • Budget: Gallenstein, Giordano, Laws, Newman, Seibel

97 • Policies and Procedures: Giordano, Laws, Seibel

98 All other committees will be terminated until Chairman Divine determines need.

99 **PETITIONERS & COMMUNICATIONS**

100 No report.

101 **EXECUTIVE SESSION**

102 No need to enter into Executive Session

103 **NEW BUSINESS**

104 Chairman Divine read the updated agreement with Counsel. The Chair entertained a motion to
105 accept the proposed agreement and new fee to retain Knoebel and Vice as Counsel. Motion
106 made by Trustee Newman; seconded by Trustee Bendzlowicz. Motion carried, all in favor.

107 The Chair entertained a motion to terminate Ken Harney for failing to meet requirements two
108 months in a row. Motion made by Trustee Newman; seconded by Trustee Crowe. Motion
109 carried, all in favor.

110 The Chair entertained a motion to place Jeff Brinkman on probation for failing to meet June
111 requirements. Trustee Bendzlowicz asked for clarification on action regarding Jeff Brinkman
112 since he submitted 48 hours of availability for July. Chief Giordano clarified he was being put
113 on probation for June. Motion made by Trustee Newman; seconded by Trustee Crowe. Motion
114 carried, all in favor.

115 The Chair entertained a motion to place Eric Ratliff on probation for failing to meet
116 requirements. Motion made by Trustee Newman; seconded by Trustee Laws. Motion carried,
117 all in favor.

118 The Chair entertained a motion to waive probation for Dave Slusser for month of June since he
119 already has met requirements for July. Motion made by Trustee Newman; seconded by Trustee
120 Crowe. Motion carried, all in favor.

121 **ADJOURNMENT**

122 The Chair entertained a motion to adjourn. Motion made by Trustee Newman; seconded by
123 Trustee Gallenstein. Motion carried, all in favor.


124 The Chair adjourned the meeting at 10:07 hours.

125 The next Point Pleasant Fire District Board Meeting scheduled at the Marshall Station on August
126 08, 2018 at 9:00 AM.

127 **ATTEST**

128 I hereby certify that the foregoing Minutes were duly approved by the Board of Trustees of the
129 Point Pleasant Fire Protection District at a meeting held on the date shown below:

Respectfully submitted,



Mr. Eric J. Seibel
Secretary
Point Pleasant Fire Protection District
Board of Trustees

Respectfully confirmed,



Mr. E. Edward Divine
Chairman
Point Pleasant Fire Protection District
Board of Trustees

DATE APPROVED: August 8, 2018