

1 **RECORD OF BOARD MINUTES**

2 Boone County, Kentucky

June 20, 2018

3 The Point Pleasant Fire Protection District Board of Trustees met in regular session at the Point
4 Pleasant Fire Station, Marshall Station, 3444 Turfway Road, Boone County, KY on the 20th day
5 of June 2018, with a quorum present:

Chairman Ed Divine

Treasurer Sandra Gallenstein

Trustee Arthur Crowe

Trustee Debbie Newman

Trustee James Rice

Trustee Eric Seibel

Members absent: Trustee Brian Laws, Chief Michael Giordano and Counsel Bill Knoebel

6 The meeting was changed from the second Wednesday, June 13th, 2018 to the third Wednesday,
7 June 20th to allow for budget planning and completion.

8 **CALL TO ORDER**

9 The Chair called the meeting to order at 9:00 AM.

10 **MINUTES OF PREVIOUS DISTRICT BOARD MEETING**

11 May 2018 Point Pleasant Fire Protection District Board Meeting

12 The chair asked if there were any additions, corrections, or deletions to the minutes from this
13 meeting. No corrections noted.

14 The Chair entertained a motion to dispense with the reading of the minutes. Motion made by
15 Trustee Crowe; seconded by Trustee Rice. Motion carried; all in favor.

16 The Chair entertained a motion to accept the minutes as Recorded. Motion made by Trustee
17 Rice; seconded by Trustee Newman. Motion carried; all in favor.

18 **CHANGE OF ORDER/SPECIAL PRESENTATIONS**

19 No change of order or special presentations.

20 **TREASURER’S REPORT**

21 Treasurer’s report presented with questions regarding following:

- 22 1. The additional \$695.21 payment to Standard Insurance was a result of the employee audit
23 at the end of the year.

24 The Chair entertained a motion to accept the Treasurer's Report as submitted. Trustee Seibel
25 moved accept; seconded by Trustee Crowe. Motion carried; all in favor.

26 **CHIEF'S REPORT**

27 Chief's report given by Assistant Chief Seibel in the absence of Chief Giordano. Specific
28 discussion given on the following points:

- 29 1. Annual hydrant painting complete
- 30 2. New lines painted at station inside and out.
- 31 3. Crews training with Erlanger fire at 25 Atlantic (old Toyota building) while it is empty.
- 32 4. New lines were painted in lot and in bays
- 33 5. Exterior doors have been painted
- 34 6. Significant monitoring of station completed after last round of HVAC repairs. Captain
35 Rice monitored with supplemental reader and determined degree of error on thermostats.
36 In addition, several dehumidifiers purchased to help keep humidity in check in the
37 building.
- 38 7. Personnel:
 - 39 a. Part Time FF/EMT Bob Hug has graduated paramedic class and returned from
40 LOA
 - 41 b. TuFF FF/EMT Derek Mayfield is on pace to graduate from paramedic class in
42 August
 - 43 c. ECU Intern Michael Bosley has been working out well and first evaluation period
44 complete.
 - 45 d. TuFF FF/EMT Erica Meunch has medical clearance and returned after on-duty
46 injury
 - 47 e. Part Time FF/Medic Josh Hughes submitted written letter of resignation May 25,
48 2018 effective June 8, 2018. Verbal and written request to rescind resignation
49 received June 4, 2018. He was temporarily put back on the schedule.
 - 50 f. Part Time FF/EMT Kevin Davis resigned effective May 29, 2018.
 - 51 g. Part Time FF/Medic Kevin Barrow resigned, did not specify effective date, but he
52 has no shifts scheduled. Recommend make effective this date, June 20, 2018.
 - 53 h. P4 Personnel who did not meet May requirements:
 - 54 i. Ausdenmoore, David: 0 hours
55 1. Did not submit official leave, but did advise he would be limited
56 for May due to birth of child
57 2. Has already signed up for 48 hours for June
 - 58 ii. Harney, Ken: 0 hours
 - 59 iii. McMullen, Randy: 13 hours
60 1. Has already signed up for 52 hours in June
 - 61 iv. Pletzke, Kevin: 0 hours
62 1. Had not obtained SCBA fit test
63 2. Now has SCBA fit test, but has not signed up for any hours in June

- 64 3. Hasn't worked since Feb. 4th.
- 65 i. Request brief Executive Session under category (f) to discuss personnel
- 66 appointment and promotion.
- 67 8. Strategic Partners and KY Reforms: We did receive an update and response to our
- 68 questions as posed. Additionally, Chief Giordano met with Pat Crowley and agreed their
- 69 services currently not needed. June 2018 should be last payment, we should no longer
- 70 pay beginning FY2019 unless we decide to re-engage with them at the next legislative
- 71 session.
- 72 9. Airport Fire: No update.
- 73 10. Regional Radio Project:
- 74 a. Significant work completed with tower construction
- 75 b. Final pricing received for end user units.
- 76 c. Working with areas departments, Executive meeting at Boone Chiefs meeting
- 77 currently ongoing at Verona. Asst. Chief Seibel will attend as soon as Board
- 78 meeting is complete.
- 79 i. Selection of single radio brand/model
- 80 ii. Investigating group purchase (greater discount)
- 81 iii. Investigating possible group financing options
- 82 11. County's Fire Service Study (BEST): Surveys for firefighters and chiefs released, closes
- 83 Monday, June 25, 2018.
- 84 12. GRANTS: No Updates
- 85 The Chair submitted the letter received by Office of the State Budget Director (included in files).
- 86 The letter addressed the current legal action against the Pension Reform Bill, SB 151. It advised
- 87 the same arguments made against that bill apply to Pension Contributing Obligation Bill, HB
- 88 362. It cautioned a repeal of SB151 could result in a repeal of HB362, which could have
- 89 significant impacts upon our budget.

90 **COMMITTEE REPORTS**

91 **EMPLOYEE RELATIONS**

92 No report.

93 **BUDGETING & FORECASTING**

94 No report.

95 **RETIREMENT**

96 No report.

97 **ELECTIONS & APPOINTMENTS**

98 Trustee Rice reported that the election is this Saturday, June 23, 2018 at the station from 11:00
99 AM to 1:00 PM. Only active firefighters may vote for this position. Chairman Divine will be
100 handling the election since Trustee Rice is one of the candidates.

101 **TUITION IN EXCHANGE FOR SERVICE**

102 No additional report.

103 **WORKER'S COMPENSATION**

104 No report.

105 **HEALTH INSURANCE AND BENEFITS**

106 No report.

107 **VEHICLE STATUS**

108 No additional report.

109 **UNFINISHED BUSINESS**

110 Strategic Advisors: Update given during Chief's Report

111 BEST Project: Update given during Chief's Report

112 Radio Project: Update given during Chief's Report

113 Captain Rice gave brief report and timeline regarding the ventilation unit and steps taken to get it
114 back in service. He was asked to clarify what apparatus was currently out of service and advised
115 the only vehicle out of service at this time was ventilation 1367.

116 **PETITIONERS & COMMUNICATIONS**

117 No report.

118 **EXECUTIVE SESSION**

119 The Board entered Executive Session under KRS 61.810 (1) (f): Discussions of personnel
120 appointments and discipline.

121 The Chair entertained a motion enter Executive Session under KRS 61.810 (1) (f). Motion made
122 by Trustee Crowe; seconded by Trustee Newman. Motion carried, all in favor.

123 The Board entered Executive Session at 09:38

124 The Chair entertained a motion exit Executive Session. Motion made by Trustee Newman;
125 seconded by Trustee Rice. Motion carried, all in favor.

126 The Board exited Executive Session at 10:16.

127 **NEW BUSINESS**

128 Assistant Chief Seibel presented the proposed Fiscal Year 2019 Budget for the Board Members'
129 review. Budget and presentation included in official Board file.

130 The Chair entertained a motion to accept the proposed Fiscal Year 2019 Budget as presented.
131 Motion made by Trustee Gallenstein; seconded by Trustee Crowe. Motion carried, all in favor.

132 The Board tentatively agreed to grant existing full time personnel an additional 48 hours of
133 vacation each fiscal year. Assistant Chief Seibel will make the appropriate changes to personnel
134 policy and have it ready for official passage at the July Board meeting.

135 The Chair entertained a motion to accept the proposed wages for Fiscal Year 2019 as presented
136 and reflected in the budget. Motion made by Trustee Newman; seconded by Trustee Crowe.
137 Motion carried, all in favor.

138 The Chair advised the Board officially recognizes Bob Hug's accomplishment for graduating
139 from Paramedic Class.

140 The Chair entertained a motion to accept Alex Milligan and Cory Thomas as Part Time
141 Firefighter/EMT's in the P4 program. Motion made by Trustee Gallenstein; seconded by Trustee
142 Crowe. Motion carried, all in favor.

143 The Chair entertained a motion to accept the resignation of FF/EMT Mark Otte, in good
144 standing, effective May 28, 2018. Motion made by Trustee Gallenstein; seconded by Trustee
145 Newman. Motion carried, all in favor.

146 The Chair entertained a motion to accept the resignation of FF/Medic Kevin Barrow, in good
147 standing, effective June 20, 2018. Motion made by Trustee Crowe; seconded by Trustee
148 Gallenstein. Motion carried, all in favor.

149 The Chair entertained a motion to terminate Kevin Pletzke, in good standing, effective June 20,
150 2018. Motion made by Trustee Crowe; seconded by Trustee Gallenstein. Motion carried, all in
151 favor.

152 The Chair entertained a motion to place Ken Harney on probation for failing to meet May
153 requirements. Motion made by Trustee Newman; seconded by Trustee Gallenstein. Motion
154 carried, all in favor.

155 **ADJOURNMENT**

156 The Chair entertained a motion to adjourn. Motion made by Trustee Gallenstein; seconded by
157 Trustee Newman. Motion carried, all in favor.

158 The Chair adjourned the meeting at 11:15 hours.

159 The next Point Pleasant Fire District Board Meeting scheduled at the Marshall Station on July
160 11, 2018 at 9:00 AM.

161 **ATTEST**


162 I hereby certify that the foregoing Minutes were duly approved by the Board of Trustees of the
163 Point Pleasant Fire Protection District at a meeting held on the date shown below:

Respectfully submitted,



Mr. Eric J. Seibel
Secretary
Point Pleasant Fire Protection District
Board of Trustees

Respectfully confirmed,



Mr. E. Edward Divine
Chairman
Point Pleasant Fire Protection District
Board of Trustees

DATE APPROVED: July 11, 2018