

1 **RECORD OF BOARD MINUTES**

2 Boone County, Kentucky

November 14, 2018

3 The Point Pleasant Fire Protection District Board of Trustees met in regular session at the Point  
4 Pleasant Fire Station, Marshall Station, 3444 Turfway Road, Boone County, KY on the 14<sup>th</sup> day  
5 of November 2018, with a quorum present:

Chairman Ed Divine

Trustee Jonathan Bendzlowicz

Treasurer Sandra Gallenstein

Trustee Arthur Crowe

Secretary Eric Seibel (had to exit meeting at  
9:45)

Trustee Debbie Newman

Chief Michael Giordano

Members absent: Trustee Brian Laws and Counsel Bill Knoebel

6 **CALL TO ORDER**

7 The Chair called the meeting to order at 9:00 AM.

8 **CHANGE OF ORDER/SPECIAL PRESENTATIONS**

9 No change of order or special presentations.

10 **MINUTES OF PREVIOUS DISTRICT BOARD MEETING**

11 October 2018 Point Pleasant Fire Protection District Board Meeting

12 The chair asked if there were any additions, corrections, or deletions to the minutes from this  
13 meeting. No corrections noted.

14 The Chair entertained a motion to dispense with the reading of the minutes. Motion made by  
15 Trustee Newman; seconded by Trustee Crowe. Motion carried; all in favor.

16 The Chair entertained a motion to accept the minutes as recorded. Motion made by Trustee  
17 Newman; seconded by Trustee Crowe. Motion carried; all in favor.

18 **TREASURER'S REPORT**

19 Treasurer's report presented. It was noted that instead of distributing credit card statements,  
20 detailed expense reports were distributed in order to provide more specific and detailed  
21 accounting of expenses, but they did make it a little more confusing to read.

22 The Chair entertained a motion to accept the Treasurer's Report as submitted. Trustee Crowe  
23 moved accept; seconded by Trustee Gallenstein. Motion carried; all in favor.

24 **CHIEF'S REPORT**

- 25 Specific discussion given on the following points:
- 26 1. Significant extrication involving tractor trailer last week on I-275. Crews performed
  - 27 extremely well.
  - 28 2. Building, Personnel, and Vehicles being prepared for cold weather operations.
  - 29 3. Construction:
    - 30 a. Mineola pike closed at top until about Christmas to improve road to new concrete plant
    - 31 under construction
    - 32 b. Jewelcraft construction complete
    - 33 c. Point Pleasant Church construction complete
    - 34 d. RelaDyne project on Kustom Court will begin moving forward again.
  - 35 4. FT Employee (Cory Thomas) achieved 400 requirements, pay raise processed and paperwork
  - 36 sent to KY for his incentive pay.
  - 37 5. Dave Slusser has returned from LOA for October.
  - 38 6. Josh Hughes has requested change from Tier II to Tier III effective November 11 with
  - 39 subsequent full resignation December 31, 2018. Recommend accept his resignation.
  - 40 7. Tier III Program Participants report sent out
  - 41 8. Fire training records had routine audit (completed every 4 years). We passed without issue.
  - 42 9. PO issued to NKOL to begin replacement of server.
  - 43 10. Bids received for CPR device. Recommendation is to purchase Lucas devices; total cost for
  - 44 Pt. Pleasant is \$14,557.02 (device, chargers, batteries, etc.) Florence has already purchased
  - 45 theirs. Also recommend signing service contract for equipment.
  - 46 11. Regional Radio Project: No updates at this time.
  - 47 12. Limited movement regarding litigation. No need for Executive Session under KRS
  - 48 61.810(1)(c).
  - 49 13. GRANTS: AFG complete. We applied for PPE and washer/extractor. Total request
  - 50 \$64,322; District match would be \$3,205.
  - 51 14. BEST project summarized and briefly discussed. Special meeting at SETEC center,
  - 52 December 5th.

53  
54 Trustee Crowe inquired about updates with Airport Fire and conflict regarding buildings.  
55 Chief Giordano advised we made our position clear and we are proceeding with our  
56 responsibilities to protect and inspect these properties.

57  
58 At this point, Secretary Seibel had to exit meeting at 09:45 hours  
59

## 60 **COMMITTEE REPORTS**

### 61 **BUDGETING & FORECASTING**

62 No report.

### 63 **ELECTIONS & APPOINTMENTS**

64 No report.

### 65 **POLICIES AND PROCEDURES**

66 No report.

67 **UNFINISHED BUSINESS**

68 No additional information that was not addressed during the Chief's report.

69 **PETITIONERS & COMMUNICATIONS**

70 No report.

71 **EXECUTIVE SESSION**

72 No need identified to enter into executive session.

73 **NEW BUSINESS**

74 The Chair entertained a motion to accept Joshua Hughes immediate request to move from Tier II  
75 to Tier III with subsequent resignation effective December 31, 2018. Motion made by Trustee  
76 Bendzlowicz; seconded by Trustee Newman. Motion carried, all in favor.

77 The Chair entertained a motion to purchase the Lucas CPR device from PhysioControl/Stryker as  
78 part of the Florence Bid at a cost of \$14,557.02 and sign the service agreement with  
79 Physio/Stryker. Motion made by Trustee Bendzlowicz; seconded by Trustee Newman. Motion  
80 carried, all in favor.

81 The Chair declared a special meeting for the evening of December 5, 2018 for the purpose of  
82 discussing the BEST report. The meeting will be held at 7:00 PM at the SETEC, 3861 Olympic  
83 Boulevard, Boone County, KY 41018. Motion made by Trustee Bendzlowicz; seconded by  
84 Trustee Newman. Motion carried, all in favor.

85 Trustee Bendzlowicz gave a brief report on the amount of hours worked by District personnel to  
86 deliver fire prevention education during fire prevention month.

87 **ADJOURNMENT**

88 The Chair entertained a motion to adjourn. Motion made by Trustee Newman; seconded by  
89 Trustee Crowe. Motion carried, all in favor.

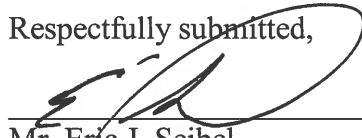
90 The Chair adjourned the meeting at 10:10 hours.

91 The next Point Pleasant Fire District Board Meeting scheduled at the Marshall Station on  
92 December 12, 2018 at 9:00 AM.

93 **ATTEST**

94 I hereby certify that the foregoing Minutes were duly approved by the Board of Trustees of the  
95 Point Pleasant Fire Protection District at a meeting held on the date shown below:

Respectfully submitted,



Mr. Eric J. Seibel  
Secretary  
Point Pleasant Fire Protection District  
Board of Trustees

Respectfully confirmed,



Mr. E. Edward Divine  
Chairman  
Point Pleasant Fire Protection District  
Board of Trustees

DATE APPROVED: Dec. 12, 2018