

1 **RECORD OF BOARD MINUTES**

2 Boone County, Kentucky

October 10, 2018

3 The Point Pleasant Fire Protection District Board of Trustees met in regular session at the Point  
4 Pleasant Fire Station, Marshall Station, 3444 Turfway Road, Boone County, KY on the 10<sup>th</sup> day  
5 of October 2018, with a quorum present:

Chairman Ed Divine

Trustee Arthur Crowe

Treasurer Sandra Gallenstein

Trustee Brian Laws

Secretary Eric Seibel

Trustee Debbie Newman

Trustee Jonathan Bendzlowicz

Chief Michael Giordano

Members absent: Counsel Bill Knoebel

6 **CALL TO ORDER**

7 The Chair called the meeting to order at 9:00 AM.

8 **CHANGE OF ORDER/SPECIAL PRESENTATIONS**

9 No change of order or special presentations.

10 **MINUTES OF PREVIOUS DISTRICT BOARD MEETING**

11 September 2018 Point Pleasant Fire Protection District Board Meeting

12 The chair asked if there were any additions, corrections, or deletions to the minutes from this  
13 meeting. No corrections noted.

14 The Chair entertained a motion to dispense with the reading of the minutes. Motion made by  
15 Trustee Crowe; seconded by Trustee Gallenstein. Motion carried; all in favor.

16 The Chair entertained a motion to accept the minutes as recorded. Motion made by Trustee  
17 Newman; seconded by Trustee Crowe. Motion carried; all in favor.

18 **TREASURER’S REPORT**

19 Treasurer’s report presented with no questions

20 The Chair entertained a motion to accept the Treasurer’s Report as submitted. Trustee Seibel  
21 moved accept; seconded by Trustee Newman. Motion carried; all in favor.

22 **CHIEF’S REPORT**

23 Specific discussion given on the following points:

- 24 1. Personnel supported the Northern KY Special Olympics at Wayfair Saturday September  
25 9/15/2018; it went well
- 26 2. Fall hydrant flows completed this month
- 27 3. Despite heat, personnel will begin winter preparations at the end of this month.
- 28 4. Cleaning out surplus electronic items. Request Board to declare all items surplus with total  
29 value of \$200.
- 30 5. Vent truck is finally back in service.
- 31 6. We had one reportable injury that incurred couple hours loss of work and stitches to finger.
- 32 7. New FT employee (Cory Thomas) will likely meet 400 requirement prior to November  
33 Board meeting. Request authorization from Board to adjust pay step/grade appropriately  
34 when he achieves this benchmark.
- 35 8. P4 Program
- 36 a) Derek Mayfield moved from Tier 3 to opening in Tier 2
- 37 b) Michael Wright changed full time employers/shifts, had to forfeit his Tier position and  
38 move to Tier 3
- 39 c) Bob Hug has met maximum # of forfeits and is subject to probation. He requested LOA  
40 for paramedic school and stated he should have requested sooner, but he has requested  
41 that 4 of his forfeits be re-classified to LOA
- 42 d) Dave Slusser has requested LOA for month of October; his wife started new job and he  
43 has scheduling conflicts
- 44 e) Brad Oeffler was off for 2 shifts for medical leave, injury occurred while not employed  
45 by PPF.
- 46 9. Tier III Program Participants:
- 47 a) Report sent out
- 48 b) Following personnel subject to termination due to repeated failure to meet requirements:  
49
  - David Ausdenmoore (discussion followed)
  - 50 • Randy McMullen
- 51 10. New equipment purchasing
- 52 a) Bid is out for us and Florence to purchase CPR assist devices as discussed and budgeted.
- 53 b) Pricing obtained for replacing server as budgeted. Competitive pricing was attained on  
54 equipment, but not service do to no requirement under KRS. Recommend accepting  
55 NKOL price for service and equipment. Slightly better price buying directly from Dell,  
56 but not 100% sure it is completely compatible. Recommend having our existing IT  
57 provider (NKOL) purchase and install the equipment they recommend for consistency  
58 sake.
- 59 11. Regional Radio Project: Asst. Chief Seibel working with other departments that are going to  
60 buy same equipment so we get the best discount. No one wants to finance equipment. We  
61 will likely purchase very soon after Jan. 1, 2019.
- 62 12. County's Fire Service Study (BEST): Work continues in earnest. Final report on schedule to  
63 be released in October.
- 64 13. Audit is in progress.
- 65 14. GRANTS: AFG open again, we will be re-applying.

## 67 **COMMITTEE REPORTS**

## 68 **BUDGETING & FORECASTING**

69 No report.

70 **ELECTIONS & APPOINTMENTS**

71 No report.

72 **POLICIES AND PROCEDURES**

73 No report.

74 **UNFINISHED BUSINESS**

75 BEST Project: Update given during Chief's Report

76 Camera system was installed in the station.

77 Radio Project: Update given during Chief's Report

78 Litigation: Claim was consolidated with Erlanger claim.

79 **PETITIONERS & COMMUNICATIONS**

80 No report.

81 **EXECUTIVE SESSION**

82 No need identified to enter into executive session.

83 **NEW BUSINESS**

84 Audit was discussed in Chief's report

85 The Chair entertained a motion to declare the old IT items as surplus, estimated value of \$200.

86 Motion made by Trustee Newman; seconded by Trustee Seibel. Motion carried, all in favor.

87 The Chair entertained a motion to authorize Corey Thomas' step/grade change as soon as he

88 achieves 400 career status. Motion made by Trustee Seibel; seconded by Trustee Bendzlowicz.

89 Motion carried, all in favor.

90 The Chair entertained a motion to move Derek Mayfield to Tier 2. Motion made by Trustee

91 Newman; seconded by Trustee Bendzlowicz. Motion carried, all in favor.

92 The Chair entertained a motion to move Michael Wright to Tier 3. Motion made by Trustee

93 Bendzlowicz; seconded by Trustee Newman. Motion carried, all in favor.

94 The Chair entertained a motion to change 4 absences from Bob Hug to a leave of absence. No

95 one carried motion; motion died. The Chair entertained a motion to place Bob Hug on probation

96 due to meeting the maximum number of shift forfeits. Motion made by Trustee Bendzlowicz;

97 seconded by Trustee Laws. Motion carried, all in favor.

98 The Chair entertained a motion to accept Dave Slusser's Leave of Absence request for the month  
99 of October due to wife's new job creating schedule conflicts. Motion made by Trustee Newman;  
100 seconded by Trustee Bendzlowicz. Motion carried, all in favor.

101 Trustee Newman made a motion to extend David Ausdenmoore's probation for one more month;  
102 seconded by Trustee Bendzlowicz. Motion made by Trustee Newman; seconded by Trustee  
103 Bendzlowicz. Roll call vote: 2-Aye; 2-Nay; 2-Abstain. Chairman Divine cast Aye vote to break  
104 tie.

105 The Chair entertained a motion terminate Randy McMullen for failure to meet minimum  
106 requirements two months in a row. Motion made by Trustee Newman; seconded by Trustee  
107 Bendzlowicz. Motion carried, all in favor.

108 The Chair entertained a motion accept the \$10,377.94 bid submitted by NKOL to replace the  
109 server. Motion made by Trustee Newman; seconded by Trustee Seibel. Motion carried, all in  
110 favor.

111 **ADJOURNMENT**

112 The Chair entertained a motion to adjourn. Motion made by Trustee Crowe; seconded by  
113 Trustee Newman. Motion carried, all in favor.

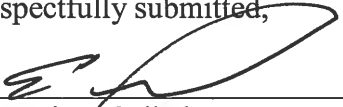
114 The Chair adjourned the meeting at 10:26 hours.

115 The next Point Pleasant Fire District Board Meeting scheduled at the Marshall Station on  
116 November 14, 2018 at 9:00 AM.


117 **ATTEST**

118 I hereby certify that the foregoing Minutes were duly approved by the Board of Trustees of the  
119 Point Pleasant Fire Protection District at a meeting held on the date shown below:

Respectfully submitted,

  
\_\_\_\_\_  
Mr. Eric J. Seibel  
Secretary  
Point Pleasant Fire Protection District  
Board of Trustees

Respectfully confirmed,

  
\_\_\_\_\_  
Mr. E. Edward Divine  
Chairman  
Point Pleasant Fire Protection District  
Board of Trustees

DATE APPROVED: 11-14-2018