

1 **RECORD OF BOARD MINUTES**

2 Boone County, Kentucky

September 12, 2018

3 The Point Pleasant Fire Protection District Board of Trustees met in regular session at the Point  
4 Pleasant Fire Station, Marshall Station, 3444 Turfway Road, Boone County, KY on the 12<sup>th</sup> day  
5 of September 2018, with a quorum present:

Chairman Ed Divine

Trustee Brian Laws

Secretary Eric Seibel

Trustee Debbie Newman

Trustee Jonathan Bendzlowicz

Chief Michael Giordano

Counsel Bill Knoebel

Members absent: Trustee Arthur Crowe and Treasurer Sandra Gallenstein

6 **CALL TO ORDER**

7 The Chair called the meeting to order at 9:00 AM.

8 **CHANGE OF ORDER/SPECIAL PRESENTATIONS**

9 No change of order or special presentations.

10 **MINUTES OF PREVIOUS DISTRICT BOARD MEETING**

11 August 2018 Point Pleasant Fire Protection District Board Meeting

12 The chair asked if there were any additions, corrections, or deletions to the minutes from this  
13 meeting. No corrections noted.

14 The Chair entertained a motion to dispense with the reading of the minutes. Motion made by  
15 Trustee Newman; seconded by Trustee Bendzlowicz. Motion carried; all in favor.

16 The Chair entertained a motion to accept the minutes as recorded. Motion made by Trustee  
17 Newman; seconded by Trustee Bendzlowicz. Motion carried; all in favor.

18 **TREASURER’S REPORT**

19 Treasurer’s report presented with questions regarding following:

- 20 1. Parking at Airport garage was for travel expenses.
- 21 2. There is a refund that must be processed for taxes.

22 The Chair entertained a motion to accept the Treasurer’s Report as submitted. Trustee Seibel  
23 moved accept; seconded by Trustee Laws. Motion carried; all in favor.

24 **CHIEF’S REPORT**

- 25 Specific discussion given on the following points:
- 26 1. Personnel will support the Northern KY Special Olympics at Wayfair this Saturday
  - 27 September 9/15/2018.
  - 28 2. Fall hydrant flows completed this month.
  - 29 3. Construction has begun on new concrete plant on Mineola Pike. All personnel briefed of
  - 30 project and response concerns during construction.
  - 31 4. Personnel are working on a response plan for the Point Pleasant Church addition and the
  - 32 concerns it raises.
  - 33 5. Several other construction projects ongoing within District
  - 34 a. Citi-bank has internal renovations being completed
  - 35 b. Hanser Holder building being converted to new business, RelaDyne. We are working
  - 36 closely with the building department on this project.
  - 37 c. St. Henry school addition.
  - 38 d. US Playing Card/Jarden internal partitions.
  - 39 6. New Camera System installation complete
  - 40 7. Paramedic Class: FF/EMT Derek Mayfield – Graduated successfully.
  - 41 8. TES/TuFF
  - 42 a. FF/MEDIC Derek Mayfield
  - 43 i. Graduated from all classed
  - 44 ii. Will complete TES obligation 09/10/18
  - 45 iii. Requested to remain part-time
  - 46 iv. No Tier 1 or Tier 2 openings, but limited Tier 3
  - 47 v. Recommend hiring part-time effective 09/11/18
  - 48 b. FF/EMT Erika Muench
  - 49 i. Completed classes and obligations
  - 50 ii. Resigned from program
  - 51 iii. Recommend accept resignation effective 09/10/2018
  - 52 9. P4 Tier III Program Participants:
  - 53 a. August had limited availability for Tier 3 personnel, however, they were still expected to
  - 54 make effort.
  - 55 b. David Ausdenmoore did not meet requirements, recommend waive termination but leave
  - 56 on probation
  - 57 c. Randy McMullen made no effort, recommend probation.
  - 58 10. Tax Rate: Paperwork in process.
  - 59 11. Regional Radio Project: No update
  - 60 12. Chief Giordano gave brief presentation on District's pension plan and believes it can be
  - 61 rolled into 401K type plan.
  - 62 13. County's Fire Service Study (BEST): Work continues in earnest. Final report on schedule to
  - 63 be released in October.
  - 64 14. Request Executive Session under KRS 61.810(1)(c) to discuss current litigation for worker's
  - 65 compensation claim.
  - 66 15. GRANTS: No updates

67

## 68 **COMMITTEE REPORTS**

## 69 **BUDGETING & FORECASTING**

70 No report.

71 **ELECTIONS & APPOINTMENTS**

72 No report.

73 **POLICIES AND PROCEDURES**

74 No report.

75 **UNFINISHED BUSINESS**

76 Strategic Advisors: Letter was sent officially terminating agreement on good terms due to  
77 project complete, services not needed at this time, but likely could need them again in the future.

78 BEST Project: Update given during Chief's Report

79 Radio Project: Update given during Chief's Report

80 Vent Truck: No update

81 Chapter 28 of Personnel Policy was reviewed with Board, regarding changes to holidays and  
82 vacation. The Chair entertained a motion to accept the changes to Chapter 28 as presented and to  
83 go into effect September 12, 2018. Motion made by Trustee Bendzlowicz; seconded by Trustee  
84 Laws. Motion carried, all in favor

85 **PETITIONERS & COMMUNICATIONS**

86 No report.

87 **EXECUTIVE SESSION**

88 The Chair entertained a motion to enter Executive Session as authorized by KRS 61.810(1)(c).  
89 Motion made by Trustee Newman; seconded by Trustee Seibel. Motion carried, all in favor.

90 The Board entered Executive Session at 09:42 hours.

91 The Chair entertained a motion to exit Executive Session as authorized by KRS 61.810(1)(c).  
92 Motion made by Trustee Newman; seconded by Trustee Seibel. Motion carried, all in favor.

93 The Board entered Executive Session at 10:03 hours.

94 **NEW BUSINESS**

95 The Chair entertained a motion to accept the resignation of Erika Muench, effective September  
96 12, 2018. Motion made by Trustee Newman; seconded by Trustee Bendzlowicz. Motion  
97 carried, all in favor.

98 The Chair entertained a motion to waive termination for David Ausdenmoore but retain him on  
99 probation. Motion made by Trustee Newman; seconded by Trustee Bendzlowicz. Motion  
100 carried, all in favor.

101 The Chair entertained a motion to place Randy McMullen on probation. Motion made by  
102 Trustee Seibel; seconded by Trustee Newman. Motion carried, all in favor.

103 The Chair entertained a motion to accept Derek Mayfield as a part time employee, effective  
104 September 11, 2018. Motion made by Trustee Newman; seconded by Trustee Bendzlowicz.  
105 Motion carried, all in favor.

106 **ADJOURNMENT**

107 The Chair entertained a motion to adjourn. Motion made by Trustee Newman; seconded by  
108 Trustee Laws. Motion carried, all in favor.

109 The Chair adjourned the meeting at 10:08 hours.

110 The next Point Pleasant Fire District Board Meeting scheduled at the Marshall Station on  
111 October 10, 2018 at 9:00 AM.

112 **ATTEST**

113 I hereby certify that the foregoing Minutes were duly approved by the Board of Trustees of the  
114 Point Pleasant Fire Protection District at a meeting held on the date shown below:

Respectfully submitted,



Mr. Eric J. Seibel  
Secretary  
Point Pleasant Fire Protection District  
Board of Trustees

Respectfully confirmed,



Mr. E. Edward Divine  
Chairman  
Point Pleasant Fire Protection District  
Board of Trustees

DATE APPROVED: October 10, 2018